

## MINUTES

### Meeting of the IFLA Standing Committee of the Latin America and the Caribbean Section

March 26 and 27 - 2014

São Paulo Brazil

Member presents Sigrid Karin Weiss Dutra (Brazil), Silvia Cecilia Anselmi (Argentina), Angela Maria Monteiro Bettencourt (Brazil), Marisela Castro Moreno (Mexico), Sueli Mara Soares Pinto Ferreira (Brazil), Olinda Estela Gómez Morán (El Salvador), Belén González Martínez (Spain) Silvia Prada Forero (Colombia), Emilce Noemi Sena Correa (Paraguay), Ruth Helena Vallejo (Colombia), Nancy Cuevas Vanegas (Colombia), Karla Rodriguez Salas (Costa Rica) y Jaime Ríos Ortega (Mexico)

- Opening, welcome and Draft Agenda approval: The President of the Section, Sigrid Karin Weiss Dutra, starts the meeting giving a welcome to all the members of the committee and thanks for their presence. She reminds the academic and social agenda for next days, especially for the Section 40 year's celebration in the frame of the seminar to be hold at the São Paulo University. The meeting begun with the approval of the Agenda. The secretary Silvia Cecilia Anselmi requires the approval of the draft of the meeting of the Standing Committee held during el 79 IFLA World Congress of Libraries and Information in Singapore. Nancy Vanegas asked to rectify her surname, written erroneously.

- Report of the Director of the IFLA Regional office for Latin America and the Caribbean: Include the action performed since August 2013 till March 2014. Such activities were: assistance at the IFLA World Congress of Libraries and Information in Singapore and to participate in several sessions, as the IFLA Leadership Forum together with other IFLA officers Federation, Forum of leadership, division V with the presidents secretaries and regional managers of the three regional sections; The Caucus Africa, Asia and Oceania , Latin America and Caribbean; The Caucus of Spanish speaking members where it was reiterated the approach of the Initiative Key 5 "Multilingualism Program" getting agreements and collaboration with the Spain Federation of societies of archivist, librarianship, Documentation and Museums (FESABID) and with The Argentina Library of Congress and with the Standing Committee of the IFLA LAC Section.

The Regional office has coordinated the project for the Spanish translation of IFLA documents, getting the support of the IFLA LAC members, FESABID and the Argentina Library of Congress. With that last institution is in process of revision a letter of intentions that set the responsibilities between both interested as a binding covenant of mutual cooperation. Besides, the Regional Office translated into Spanish most of the calls for shares in different sessions of the IFLA although notes that some calls were translated by the sections themselves, thus demonstrating the growing importance of Spanish in each IFLA edition. From the 42 calls that were presented to the conduct of meetings under the IFLA Conference in Lyon, 27 calls are available in Spanish, which is that 64% of calls are in Spanish version, which is a stimulus to the massive participation of the Latin Americans librarians group wishing to submit papers.

In turn, the Regional Office translated into Spanish Trend Report IFLA in close collaboration with Ellen Broad, Manager of Policy and Digital IFLA Projects. They are available on the website for the promotion and discussion of the report IFLA trends.

Fiona Bradley, Program Coordinator IFLA "Strengthening Partnerships Librarians "(BSLA IFLA) required to the Regional Office the translation into Spanish of the contents of the workshop held in São Paulo, Brazil. It consisted of 30 presentations, documents, brochures and job templates, the manual of coaches / facilitators, and the extended version of the contents of BSLA. Content distribution is adapted to the situation and context of Latin America.

Each one of these actions is based on the commitment that support the Regional Office with the five key IFLA Initiatives, according to its Strategic Plan 2010-2015: Workshop to Strengthen IFLA for Library Associations (BSLA - Building Strong Library Associations) in São Paulo from March 24 to 27, 2014 for the training of future instructors of the contents of BSLA in the three regions. Management issued an opinion on the appropriateness of the participation of each association asked to be provided. It is expected that successful candidates will benefit in the near future, the following library associations: the Association of Professionals in Information Sciences of Bolivia, the Colombian Library Association, the Library Association of El Salvador, the Mexican Librarians Association, College of Peru and the Association of Graduate Librarians of Paraguay. The participants of the regional event BSLA Program are encouraged to realize future activities in close cooperation with IFLA.

The Regional Discussion Forum, "IFLA Trend Report: academic and professional visions" is based on the IFLA's key 1 Initiative "Program Digital Content" and seeks to provide technical, legal bases and professional to the libraries, so that they assume a prominent role in the collection, preservation and access to information of any kind. The Regional Office convened to different representatives of major library systems, library schools, library associations, researchers and specialists from Colombia, Costa Rica, Cuba, Spain, Peru, Mexico and Venezuela. Throughout the two days of sessions, five workshops and discussion of the five trends IFLA, it was registered access and consultation of 180 virtual assistants, who agreed through official channels IIBI Live stream and Upstream recorded from of Argentina, Brazil, Bolivia, Chile, Colombia, Costa Rica, Cuba, El Salvador, Guatemala, Mexico, Paraguay, Peru, Uruguay and Venezuela. It was widely disseminated through the mailing list section of IFLA / LAC. They recorded and released on video the working sessions, which will be released for YouTube free access.

It has organized a second working session of the Regional Forum "Information, environment and evolution: academic and professional views on the IFLA Trend Report " to be held on June 12 and 13 - 2014. Standing Committee members were particularly encouraged to participate. UNAM together and IFLA will make the publication of these events.

The Regional Office developed and digitally edited numbers 62 (Jan.-Jun. 2013) and 63 (July-December.2013) Newsletter "News of the IFLA / LAC".

The Regional Office collaborated with the news spread through open lists e corresponding to the IFLA LAC: IFLA-L, IFLA-LAC and IFLA-LAC list closed-SC. Of the news that sent the team from Headquarters IFLA (IFLA Headquarters) has been translated into Spanish, in order to keep up the Ibero-American colleagues who are enrolled. In this period they were sent 40 notes, some were translated from reports sent from the headquarters, while others sought the attention of the members of the LAC IFLA to activities to be developed in our region, or had long-term repercussions.

The manager appreciates the support of his institution, the Institute for Librarianship and Information Research of the UNAM and the members of the LAC Section.

Secretary Silvia Anselmi comments that the president of the IFLA WLIC Lyon 2014 organizing contacted her to request the translation to Spanish of the final announcement to achieve a greater participation of Latin American professionals, whom personally requested the manager of the Regional Office for Latin to Spanish final ad America and the Caribbean (in accordance with the provisions of the Spanish-speaking caucus) and that responds that it was not a priority but then the Spanish translation is performed without informing the Section.

President Sigrid Weiss told to the Regional Manager that the LAC section should be informed in priority of events involving IFLA and to make circulate the information about the activities in the normal channels of communication due to the lack of information of the 2nd Discussion in Mexico or the meeting organized Jesuit universities in Colombia where members committee participated.

Silvia Prada comment that in Bogota the Pontificia Javeriana University was the organizer of the meeting AUSJAL (Association of Universities entrusted to the Society of Jesus in Latin America) to 32 institutions in 14 countries in the region where it was mainly discussed about the purchasing consortia, benchmarking, best practices, etc. The information was sent to the Regional Office.

The president insists that committee members most participate in activities or events acting as IFLA members or which involve IFLA should share the information to other members of the standing committee through the normal channels of the section such as the closed list for the committee. All section members are encouraged to report important events in their countries, and especially to communicate priority activities or about IFLA where they participate.

It is encouraged to improve the communication of events and activities in each country, for greater information of what happened. Emilce Sena Correa and Belén González Martínez request to define during the meeting which communication channels are considered more suitable to the kind of news or information to make it clear to all members and can send newsletter, blog, social networks, or both, etc. Sigrid Weiss asked that events should be widely reported immediacy so that everyone can participate in or attend virtually and be shared with the librarians in their country. So she says that is what she does and that always generates that there is participation of professionals from Brazil.

Jaime Rios asked that it must be settle the sense of the section newsletter section due to the impact of the social networks and the immediacy of circulating information and proposes that in the newsletter relates only a summary of past events.

Anselmi Silvia says that Fiona Bradley during the committee meeting in Singapore reported that in most sections are not publishing anymore the corresponding newsletter due to the impact of social networks and email lists. This also has happened with the IFLA Journal which at the end has always been a compilation of news of general interest on IFLA and now it has been removed making a scientific journal itself and the news are reported by other communication channels: the website, lists mailing address and social networks of the Federation. Based on the previous minutes and the guidelines of IFLA, it was asked to LAC members to consider this possibility; continue or cease the publication of the newsletter and to have a structured blog.

Ruth Vallejos asks to define the purpose of each one of the publications, its possibility of maintenance, whether they will continue and the recipients of each type of information. Silvia Prada suggests draft a communication policy for the section.

Belen Martinez proposes that according to what it is happening in IFLA that the newsletter publish scientific production, of the proposed papers or promoted by the section which were carried out, and that such publication would enrich the visibility of the section.

This point will be discussed according to the agenda.

- Report of the Chairman of the Standing Committee of the Section:

Sigrid Weiss reports on her attendance and participation in the IFLA WLIC 2013 in Singapore and highlights the assistance to the session of professional associations. Following that participation she was invited by German Association of librarians to participate at the professional conference in Bremen on June 2014. On the same day she was invited to participate in Guatemala. Unfortunately it was already settled her participation in Bremen. Nevertheless she considers that the priority must be always to attend the events in the region.

From Singapore there were numerous contacts to help the Section to get a space for our satellite meeting; Belén Martinez and the French Alliance in Brazil have collaborated in this matter allowing this institution to contact the Ministry of Foreign Affairs of France. For this, it is necessary to define the agenda of the meeting and then to find a space for the event in Paris. The president suggests defining the program for the satellite meeting, in order to justify the need for space to these mentioned institutions.

The organization of the intermediate committee meeting at the same time than BSLA workshop was settled to be held in Brazil produced many discussions with IFLA. Many issues related to the organization had to be agreed with Fiona Bradley with the assistance of Lydia Putziger as English – Portuguese translator. It was an intense communication work which will be surely very successful.

It stresses that all communications circulating in the IFLA-LAC and IFLA-L list are translated into Portuguese to be widely shared in Brazil. Thus, as president FEBAB It allows to meet Brazilian professionals (also colleagues from Portugal and Angola) to all what is happening in IFLA and in international level.

Silvia Prada requested as a motion the systematization of these reports to be known by other colleagues. Secretary Silvia Anselmi explains that the reports are dumped in the minutes and that also is the obligation of each section to submit an Annual Report to the Division V President, who in turn must submit it to the Governing Board at the April meeting. Such report that brings together all the activities carried out by the Section during 2013 is available on the website (which in turn, has its own guidelines and restrictions for the presentation of information).

- Activities of the Section at the WLIC 2014 in Lyon. IFLA World Library and Information Congress, 80th General Conference and Assembly of IFLA "Libraries, Citizenship, Society: convergence towards knowledge", from August 16 to 22, 2014 in Lyon, France.

The Secretary notes that the issue of the open session "Knowledge, information and citizenship: social value of libraries" was chosen as the most voted issue among topics proposed by committee members. It was made aware of the Governing Board, which have not commented or objected, so it was adopted and disseminated in three languages: Spanish, English and French.

The president reported to have received 44 proposals for papers, including countries that do not make a part of the geographic region of the section: Argentina, Bangladesh, Brazil, Colombia, Costa Rica, Cuba, Chile, China-India, El Salvador, Spain, United States, Guatemala, Mexico and Venezuela.

It was discussed among the participants that the presentations that do not correspond to the geographical area or not show embodiments in the Latin American area, should not be considered. The Secretary recalled that at the previous meeting was established no place in the "Latin America and the Caribbean" order to prevent any restrictive although guidelines call for papers. It is said to be limited to the area of Latin America and the Caribbean. The selected theme was commented by the potential speakers as very attractive to share experiences.

Unanimously by the present committee members provides that in the next Call for Papers must necessarily carry the title "for Latin America and the Caribbean".

The 44 papers presented meet the formal requirements according to the settled pattern: methodology, bibliography, etc. In the case of default length of the abstract, bibliography, etc. authors were contacted to confirm the pattern to them. It tries to define the criteria to evaluate the papers.

Jaime Rios proposed to form a committee of arbitrators to assess the intellectual content of the submitted papers, to avoid an endogamous look, other Latin American colleagues will help to evaluate with academic rigor and professional the papers as it generates a problem to the standing committee to fulfill such role. Silvia Anselmi reminds that it is an obligation of each Standing Committee member to participate in the activities of organization of the open session. So far always the committee members were evaluating so that they were involved in the quality of the open session during the conference. It has requested assistance from other professionals for particular or specific issues, a specific country or missing represented on the committee. And the issue of the external evaluation committee was mentioned in many opportunities and it was not possible to settle this due to the exigency required: number of papers and time-limited for evaluation.

Jaime Rios says he does not agree and that intellectual and academic content of the communications are separate issues even realizing that the level of involvement committee members, and the organization and participation as a must do a reasoned opinion. He understands that binds us to practice processes but the formal evaluation of communications as papers, methodological, etc. not found trained. He believed to favor having a committee of arbitrators helps in the assessment, and there are special activities to take the endogamous sense that can be seen in these committees. They are two different positions.

Nancy Vanegas explained that this committee of referees is guaranteed that these papers met, also the formal requirements. Quality is very important to achieve greater section representation of the experiences of Latin America and the Caribbean.

Silvia Anselmi considers that section members which can form the evaluation committee papers as most are academics, teachers, members of refereeing publications, academic experience, publications and conferences. Nancy increase saying she believes that the idea is good and that the committee should be mixed, including representatives external and settle with the established work plan.

Sigrid Weiss asked to define during this meeting an evaluation committee for the present call of papers, since there is only a week to send the results of proposals evaluated before the

meeting of the Governing Board in The Hague. The secretary recalled that among the papers sent they are members of the section as authors.

Sueli Ferreira asks to distribute calls in an equitable way. Silvia Anselmi explains that it is a blind evaluation: Each evaluator receives only the title, abstract and bibliography of the paper. Emilse Sena asks to divide by academic or specific themes to work in the field of knowledge of each evaluator. The secretary reads the specific issues raised in the call of papers: Social value of libraries; Social responsibility of libraries and librarians; Mediation and transfer of information to the society; Social inclusion in the library; Democratic information access; Sustainable development actions in libraries; The library as a mediator; Open access information; citizens information in the libraries; New forms of local, regional and international cooperation; Multicultural services and Use of Multilingualism and promotion and Advocacy of the library profession.

Angela Bettencourt asked not participate in the evaluation of papers due to be presenting a paper to be evaluated in the call.

Marisela Castro says that it should be convenient to have an external committee, do not know the authors and that members of the section with knowledge specific may be also evaluators, when they present a specific topic in order to have to a specialized committee.

Belen Martinez says that so far all members were participating in the selection of papers, if we changed by a communication election committee as it exists in other sections, it should realize the acting of the committee for this call for immediacy and each member must find a relevant expert to shape the future evaluation committee of experts that would help section. It should be necessary to establish a counterpart for that work, if people are going to contribute altruistically or need a support and in that case if the section can assume that role.

Sueli Ferreira believes that the committee should be small and especially with external experts they should meet the deadlines and responsibilities. She proposes to divide the work equitably among those who take the responsibility. Besides she expresses the need that the chosen selected papers must be presented and for that it is necessary to know the support they may have.

The Chairman informs that so far no results are known for the scholarships and that either IFLA also reported on financial support for the section.

The secretary comments that the evaluation should be with the same with the same guidelines and forms used last year.

The president asks to define among the present members present who can participate in the papers selection due to reduced time to perform. The evaluation committee is made by the following proposed members: Sigrid, Marisela, Sueli, Belén, Ruth, Emilse, Jaime, Karla and Silvia. Therefore, each member must evaluate 8 or 9 papers and each group will be composed 3 persons, all of them have access to all information of submitted papers.

For the next call for papers for the conference in South Africa, it will be established an external evaluator committee and to members of the standing committee are requested to contact professionals that may form such a committee and agree to take the responsibility for the evaluation between February and March 2015.

- Caucus during the conference: the Secretary informed that on Saturday August 16 it will be held the caucus by languages, and makes explicit the importance of the presence of the participants of the conference to the Spanish and Portuguese caucus of languages to make our languages an IFLA strongly languages. The decisions referred to in these meetings are important for supporting documents to be produced during the year, fulfilling one of the initiatives key which is multilingualism. In the caucus of Singapore, whose minutes and were already made by FESABID and was already communicated, the LAC section, the Regional Office and FESABID made a commitment work, translating and disseminating in Spanish.

Sigrid Weiss says that at the Portuguese-speaking caucus meetings are informal, and did not produced guidelines, with little participation and where each year there are different people. This year due to the strong presence of Brazilians a pattern it will be established a guideline to accomplish the key initiatives and achieve goals. Generally it is claimed the lack of importance of the Portuguese language in IFLA and this is due to the lack of presence and of IFLA Brazilian membership.

Angela Bettencourt says it was begun with the cooperation of the national libraries of Portuguese-speaking countries and the creation of a site about collections, digital content, virtual exhibitions, etc.

Jaime Rios says IFLA policy is that translators are not mentioned but in certain countries in the region it is asked to be referred to the translator names, either by personal or corporate contribution. The regional office consulted the IFLA HQ and this is still a pending matter. It is considered that mention of the translator name is recognition of his work, and it should be a topic at the next meeting. Sivia Anselmi says that the translator has the copyright of the translated work, which ceases to belong to the mother language as there is the intellectual work of the translator, which depends when IFLA will recognize it according to the policy to be established. Copyright also corresponds to the translator.

Sigrid Weiss says Maria José Moura sent her the information of the Librarians and Archivists Association of Portugal Congress to be held in October 2015 and invites to strengthen ties with Latin American colleagues.

- Scholarships: This year the scholarships awarded by the organizing committee to members of their country and Francophone countries. Other scholarships are: best student paper, academic libraries and of CILIP for UK Members. That is, so far, there is little chance for Latin American professionals. IFLA had not reported that financial support to speakers of our section, some information may emerge after the meeting of Board Government. According to the concerns of committee members, no support is offered either to the Member of the standing committees comprising sections. Sigrid Weiss says when the Regional Office was in Rio de Janeiro, Elizabet de Carvalho managed funds to provide assistance to members in economic difficulties for transportation.

The president asks Jaime Rios clarify the information support of the Regional Office for the committee members to attend the conference and he agrees to investigate such requirement.

- Satellite meeting during the IFLA WLIC 2014 in Lyon. The president requested to settle the program of this event. Belen Martinez presents the contacts made by the librarian of the Institute Cervantes de Lyon with various institutions (Enssib, Ecole Normale Supérieure, Université de Lyon, etc.), many of the places were already committed to other satellites meetings or were closed for holidays on that date. It will be continue investigating. The Secretary says that the capacity must be from 80 to 100 participants but because of the

proximity of the event, with little publicity to perform and commitment of assistance to other satellites. Satellite meetings are open to the public, whereas they are or not participants of the conference and are performed before or after WLIC. The Section contacted the network of public libraries in Lyon and some offices would be closed for holidays and the open libraries were already committed to other satellite meetings. The secretary also points out that contacts were established with this topic to the National Library of France, the Enssib, etc. Other sections begin to work on the preconference 2 years previously. The places further away than 300 km from the place of conference must be approved by the IFLA and they are also expensive travel, stays, etc., therefore, the places are preferably Lyon or Paris (point of arrival from the Latin American countries) and prior to the general conference date: August 14 due that Friday 15 is a religious holiday. The auditorium must be available around the clock and with the possibility of English-Spanish translations and internet. The president asked to the Regional Office to take into account to cover the cost of translations for the event, as the section has not funds for it. Contacts are planned for a sponsor for this specific point and to get information about translation cost in France. Moreover it is suggested to contact the sponsors of IFLA.

Ruth Vallejos suggests that Spanish must be the languages, since in other satellites IFLA spoken in one language, usually English and no translation are made. Silvia Anselmi points out that one just want to expand the presence of other public, as it would be endogamy and we will have always the same Always participants if the meeting is held in Spanish only. The interpretation would be performed for a maximum of 2 hours and must rotate the professional interpreter, depending on the number of hours of satellite. Belen Martinez says that the budget is around 3000 Euros.

Once the place is appointed, the president and secretary will contact the sponsors.

The theme of the satellite meeting will be the presidential theme "Strong Libraries for strong societies in Latin America and the Caribbean", showing good practices and successful experiences in Latin American and Caribbean libraries.

- The 40 years of IFLA LAC section. The president works together with Elizabet de Carvalho and another group of colleagues to rescue the memory of the section through images, which will be displayed during the celebration at the University of Sao Paulo. Some committee members Collaborated with photos, we were able to gather more than 600 pictures, but most are related to the performance of the Regional Office, A greater presence of the committee would be required. During the morning scientific event will be held in the auditorium of the Faculty of Veterinary and on the afternoon the celebration of 40 years in the Cultural Shop. No registration data are available, the invitation was open and there is no confirmation of attendees, very few made their registration on the website. They were disclosure by FEBAB, the University and the Section. Sponsors contributed to the meals.

The secretary says that with this event begin the celebrations but they will be all over 2014, that various activities will be generated, thus, one of the proposals is that the section presents a poster during the WLIC in South Africa with a compilation of all the 40 year activities'. Jaime Rios intends to use the motto "in the framework of 40 years" in different activities such as Second Forum of Trend Report. Silvia Anselmi points out that they should start from the section generated by activities in order to do not mixed with the own anniversary of the Regional Office or with activities undertaken by the Regional offices activities as the forum. Emilse Sena contributes to use that motto brings promotion and dissemination to the section. Belen Martinez requested to take into account this promotional activity for the 40 years. The Secretary proposes to develop a logo. Nancy Vanegas asked to be identifiable on the website.

The website content policies and don't allow to modify images, it can only be displayed an image that at that moment is the logo of the section. Other sections also celebrate anniversaries this year and are in the same situation. The secretary proposed to provide that information on the blog, creating a specific page, and showing what is generated in the celebration, image gallery, etc. Nancy proposes to list the activities to know all the activities planned during the year of celebration and how to integrate information for dissemination, first of all, by the members of the committee. Karla Rodriguez, It explains that a teaching activity will take place at her university could use the motto that the section previously had contributed to her work.

Sigrig Weiss requests to show the 40 years of presence in the region. The secretary calls for contribution documentation of each country on events carried out by the Section in different places, to be part of the gallery. There is no timeline written on the section only information compiled by the Regional Office when he was in Rio de Janeiro. It would be interesting to find the founding documents of the section. Adolfo Rodriguez did not respond to emails requesting documentation, since it is a founding member of the Section. Olinda Gómez mentioned the book that was written by Adolfo Rodriguez on the Section. The secretary replies that it was already consulted but it contains very general information. In the book about 85 years of IFLA published in 2012, does not mention any data on the creation of the section. Silvia Anselmi proposes to create a graphic mark as it is more attached in memory.

Marisela Castro notes that in the absence of previously scheduled activities, resolved simply and that during the events held in the institutions that form holding part is mentioned. In your institution it can be considered as part of the marketing. The secretary said that the 35 years were celebrated in style, with very recent. Also the change of venue of the meeting generated intermediate that could not define place before the start of the celebrations. Therefore, it is set to define an action plan until 2015 to celebrate 40 years section, the possibility of having a specific logo, and links all activities in the framework of the celebration.

- Corresponding Members of the section. The period of Karla Rodriguez as a correspondent member expires during this meeting as she was designated in March 2012. Secretary recalls that such members should be covered by countries that do not make a part of the Section permanent committee, for a term of 2 years, renewable for another 2 years and have a voice but no vote.

Barbara Lazo of Cuba transmits to the president a proposed colleague of Guatemala, Nora Dominguez Cuban librarian dedicated to migration issues. She works in Guatemala having master's degrees in public policies in Mexico. It was explained the situation of the mandates of each member. For the renewal of mandates it must be received forms and validate them by an institutional member of IFLA. Olinda Gomez Dominguez adds that Nora is a young and serious professional. Silvia Anselmi say, this colleague was awarded with a scholarship to attend the conference in Puerto Rico and from there she was very involved with the LAC section activities and disseminate personally. It can be designated up to 5 correspondent members and it should not only disseminate news, their role is to inform the IFLA activities in the region and of the region to IFLA.

Emilse Sena says that there is already a representative of Central America and that it should be known the Nora Dominguez resume giving an advice. The Secretary replied that a committee member is endorsing the proposal; the candidate is required to give her acceptance to the post and then send it to the headquarters of the IFLA and wait for confirmation. Emilse Sena requested the documentation to vote the proposal. The President explains that to date no such documentation was requested, members agreed correspondents according to the

submission of any member of the committee. Olinda Gómez says that she has been a correspondent member and not her credentials were requested. It is suggested to contact colleagues from Chile and Bolivia.

Karla Rodriguez said it would be appropriate to have representatives in other areas and not duplicate efforts. Belen Martinez, through Iberbibliotecas, and the director of the Library of Santiago responsible for coordination of public libraries, may contact the Chilean colleague Marcela Valdez to cover that country, if they were willing to become corresponding member.

The secretary reported that the rules must fulfill the corresponding member are those mentioned in the IFLA Procedures Manual.

The vote is requested , so that Karla Rodriguez continues as a correspondent member. It was reelected Karla Rodriguez of Costa Rica.

Jaime Rios proposes to invite Johan Pirella of the University of Zulia in Venezuela. Karla Rodriguez asks to know the case to call to Nora Dominguez to define areas covered to avoid duplicating effort or information, and what other kind of contributions are required and other forms of collaboration.

It establishes to contact the interested explain her responsibilities of job and the IFLA regulation so for other mentioned colleagues. The contact will be established by the President.

Sigrid Weiss asked Karla Rodriguez further details on contact with French language Caribbean countries, the Embassy gave her some contacts in some countries. Belén Martinez comments that Marcela Valdez has been working in the management of public libraries of DIBAM and has collaborated in other management positions. They are different but complementary areas. They can work together and providing different information.

Jaime Rios proposes to contact Cecilia of the Librarians College of Peru.

- Rule 18.26 of the IFLA Procedure Rules. The president explained that the rule states that the fails two meetings of the standing committee would allow requesting the resignation of that member and / or his replacement. The secretary reads Rule 18.26 "any member of a standing committee which fails to attend two consecutive meetings of the committee without reasonably explanation may be resigned from his post, the vacancy should be covered by the rules 18.24 and 18.25 ". There are several members in this situation: the case of Victor Aguirre of Uruguay is the more visible. Emilse Sena says is expected to attend at least to the meetings held in the region since the meetings in the conference are harder to attend, and that she has commented this to the vice president of the Association of Librarians of Uruguay, Alicia Ocaso. She adds that being her second term she already know her responsibilities and act not only at the level national. She asks to reach people who can support us and collaborate in Section. The Secretary mentioned that she has communicated her retirement, and there are two people who started their positions in Singapore and who did not attend the conference or the Sao Paulo meeting: Alejandra Martinez and Amada Marcos making it two consecutive meetings. For the present meeting Alejandra said she could not participate directly and Amanda answered that she was looking for institutional support without further indication then.

Belen Martinez asks to be clarified if only the annual meetings during the conference or if there included the midyear meetings, considering only the plenary meetings. The secretary rereads the specific rule about "two consecutive meetings of the committee".

Silvia Anselmi says that Elmelinda Lara did not reply to messages or confirm attendance even if he attended meetings during the Congress in Singapore. Octavio Castillo either replied messages. The President explains that a response that the person cannot attend is not a justification and that it has to be submitted a real justification formally. The Secretary notes that the economic situation in our institutions was always a weak factor, but it is known before entering to the committee and also if this is the reason which prevents attendance it can at least to show commitment and interest through other activities even if it is not physically. Karla Rodriguez intervenes to be involved in different tasks shows the commitment, contributing and working one can have some consideration. Belén Martinez adds that all work and documents sent to the section are also taken into account as evidence of a commitment. She adds that it is a big effort for all participating in meetings and actively participates with their work. If these people did not come but participates in the activities, it could be reconsidered in addition to not assisted have shown not to have an active participation in other ways. The trips are costs but if any counterpart of activity, it could compensate. If not give any of these two features, the rule should apply.

Emilse Correa Sena asks if we have people to fill those jobs, because the rule is to be applied. The secretary reported that become vacant. Silvia Anselmi says she is amazed by the attitude of Octavio Castillo and that because due to his pro activity he was considered to become a member of the standing committee until 2015 covering the vacancy left by Jaime Rios when he moved to the regional office. The case of Victor Aguirre was already mentioned. About Amada Marcos and Alejandra Martinez as new members of the committee, maybe they did not understand the rules and did not provide information. Belen Martinez suggests contacting them and sending a warning. The secretary explained that it was sent to all new members that joined the committee last August a paper with their duties and obligations. The President will write to them warning of the situation and its duty to attend to Lyon meeting, that in the case of absence they will be outside the committee as the role provide.

Victor Aguirre will be also contacted for breach of procedural rules. Formally a warning will also be sent to Octavio Castillo. Nancy Vanegas asks to clarify how the rules will apply to new members and those with more absences.

- Roles and functions of the LAC Section, of the LAC Standing Committee and the Regional Office for Latin America and the Caribbean. The president explained that this issue was already discussed in Singapore and she thinks we should align the actions, not overlap and know clearly what makes each. The secretary added that during the meeting in Singapore, Fiona Bradley was present at the meeting of the section standing committee where she briefly explained what makes a Regional Office, what are the roles of a section and a transcript was made in the minutes of the Singapore meeting because they were few members present so that being reported in the record would stay clear for everyone. She clarifies that the goal is not overlap the activities and pool efforts.

The president requires to the regional manager if he can provide any further information or guidance obtained in different sessions of the IFLA. Sigrid Weiss explains that we should work in collaboration promoting section, IFLA and the section itself in the world. Belen Martinez It provides that cooperation should be promoted, which overlap what is explained in the minutes as indicated by Fiona Bradley, and some tasks, but that we all want the same thing and collaborate. Silvia Anselmi requests to communicate by closed list IFLA-LAC-SC and the activities to avoid overlap efforts, and to know where you are working and the activities of each one. Silvia Prada indicates that the section should have an internal communication policy to learn who to contact and what to communicate, where to send the information and what the roles are.

The secretary explains that the members must send to the president, the 20 members of the permanent committee of the LAC section and the commitment is with the LAC section. The regional office is IFLA office for the region. Nancy Vanegas says as explained in Singapore the role of the Regional Office is part of the official structure of IFLA. And through the committee the president and secretary are those that perform actions. She adds that it is needed a better communication between the regional office and President and Secretary of the LAC section, some information that are not clear. There should be a closer communication between the Office and Section in the same way that Jaime sends a lot of information through the list and an understanding for improving the communication channels. The President urges to use the closed list communicate, not only direct messages to one person and so we will socialize on the issues. Nancy Vanegas calls for greater communication between the three and considers that some information should be anticipated and prepared jointly, this will give an improvement the rhythm of work and decisions.

The secretary has shown on the IFLA website where to find information on the duties and obligations of the members, the powers of the president and secretary and the rules procedure. The manager asked to read the scope of the Regional Office: Office Regional Manager is the permanent representative of IFLA in the region, his job is to promote IFLA activities, helping the regional section and being the link with IFLA Headquarters. The activities that have been framed are: collaboration with members of the standing committee Section and Division V, support and carry out IFLA activities in the region, working with the Members of the standing committee of the section for management associations librarians, the standing committee and division V to support and develop IFLA activities in the region, to collaborate with the members of the standing committee of the section to the management of librarians associations in Latin America and the Caribbean; to disseminate information on the IFLA region; provide logistical and administrative support to the section, for example, organizing meetings of the standing committee and managing budgets, organize communication channels with IFLA and within the region, to seek funding for regional projects, to be the link with the program of Action for development through Libraries (IFLA ALP) and other groups of activities and professional units of IFLA for activities of interest in the region, to support the membership, recruit members of IFLA in the region and support the program IFLA for multilingualism.

Jaime Rios read the objectives of the LAC section: "The overall objective of the section is to promote activities related to access to information and knowledge. The section grants priority to promoting literacy, reading promotion and implementation of new technologies, so for the librarian services and information centers in the region. The section maintains a close relationship of mutual support and exchange with all IFLA professional groups, which act as intermediaries with those groups who develop activities and projects for the region, especially with the Foundation Program ALP. Promotes IFLA activities related to access to knowledge information, promoting literacy, reading, application of new technologies in the region libraries. Its functions are related to mutual support and exchange with all IFLA professional groups, especially with the ALP program. About IFLA LAC charge tangentially to the internal management of the regional section, organizes the intermediate meetings and other events under advice or related to operational, budgetary and professional aspects with the Regional Office because the regional office is the representative of the working group IFLA Headquarters. "

The Secretary asks about where it comes from the second paragraph of text read. The Regional Manager explains that it was taken from [www.ifla.org/lac](http://www.ifla.org/lac) but the Secretary displays the text. Jaime Rios says that does not know where the information was taken. Silvia Anselmi explains

that on the website the information read was not found, so that it is not official information from the LAC section and such information is not disseminated by LAC. The Spanish text was not modified since 2010. Jaime Rios says the reference must be checked.

Emilse Sena Correa President proposed that the regional manager, the president and secretary should meet and then inform the rest of the committee, but the problem is communication so that the managers should meet and talk about it. Belen Martinez request to solve all communication and differences issues and work coordinated to improve the results.

The President said that together we are a strong and going to different sides we go nowhere, we should align us and work together. She asks for more participation and more communication of all. The few times we are together we have to produce and move forward.

- 2014 Section Budget. The Secretary reported that the budget allocated for each section is 400 Euros per year. Previously 700 Euros were assigned to each section and some sections did not used. In case of need of more funds, it must be made an application justifying the extension of the required amount. As mentioned on other occasions the use is for administrative expenses: photocopies, brochures but it does not include the design, translators, etc. Silvia Prada wants to know whether the source of funds for scholarships or support are the same or a part of it. These funds come from other channels. Regarding support funds for IFLA projects, the section presented a project requesting funding for a commemorative publication of the 40 years in print and digital versions for March 2014 but it was denied because the schedule was too tight to grant such resources in January for a project that should be completed in March. The objection is the schedule, they were not objected the goal the publication or the budget. The recommendations were to make an online publishing according to the guidelines of IFLA for digital publications.

Nancy Vanegas is concerned of the short time that exist for the presentation of projects, and that means that the section does not have a plan of action for all the former administrative activities to the congress in Lyon, therefore it is necessary to define what the Section wishes to do, to establish projects that are important and real that when submitted to IFLA they are justifiable for sponsorship or budget, as it could be better planned and disclosed some activity for the 40 years celebration, most designed to not drift, intended to establish in medium and long term basis. Ruth Vallejos arises that because the mentioned problems, economic problems and absences, why the section did not think if meetings cannot take place virtually, if we do not get resources, gradually people will not be able to keep coming, and if the meeting is transmitted, one may have this in mind for next year. The president and the secretary shall see if the rules allow such meetings, if it is accepted that a virtual assistance is considered attending a standing committee meeting. There are so many existing technologies, that Silvia Prada requests that as well as the IFLA initiatives in the committee we should define strategic work priorities, we are reactive and not proactive, we do not work for management. We should be able justify to the institution that is not an expense but an investment. Make a simple plan, with some strategic lines of each country. Belen Martinez says the Strategic Plan of her institution and her department, to intervene in this section we had decide, determine and verify if it was viable and therefore if contemplated within the cooperation objectives.

The Department and the area which she is responsible has as a priority goal the cooperation with the Latin American region, therefore, it was approved that she could participate thereby actively involved in travel expenses, etc. The most important thing is to be taken as an expense rather than as an investment and see the results that can be obtained year after year. To be able to justified before our institution. Therefore, I proposed this training program, the small idea of training projects that may have projection in the section and that will allow to check

the range of work. The initial idea was that the Committee will have a program that could be raised to IFLA as a project and that we could organize it in steady terms with those issues that the section will rule, topics of interest, etc. and among all to assure the coordination.. It is important due to the situation Spain is, it is necessary to justify and account for what is invested and the impact it has. The second issue is the presence or absence in virtual meetings, which IFLA should consider this option. It offers to the section the Zignia platform which allow to chats without images, so that we could perform operational meetings with specific points, with information previous studied to allow taken decisions. It can be a valid tool if IFLA would allow it, there are many platforms and it could be used in the intermediate meetings without travel expenses.

Belén proposes to reach a place in Lyon to organize the committee meetings outside the convention center, if it is considered to establish a strategic plan. Silvia Prada advice that without a strategic plan those meetings has no sense. Karla Rodriguez says that she is in the same situation of colleagues and to justify their presence at the meeting they must request a permission which must be submitted to the Academic Council of School, then to the academic council who take it to the board of the University Scholarship, because it is difficult to explain assistance to only one meeting. If there was a document generated or strategic plan, it will justify the assistance. Silvia Prada search to define what is the feeling of the region to establish their needs.

- Presence of Gloria Perez Salmeron, a member of the Governing Board. She thanks for the invitation to the committee meeting and comments that she is go into to the Governing Board of IFLA. A Governing Board very active in the IFLA Headquarters where many things are changing, they are professionalizing very much. It was just designating the appointment of Stuart Hamilton as Deputy General of the Secretary Jennefer Nicholson. It is important for you all to know, because Stuart is devoting to represent IFLA in the high institutions like the UN, WIPO, fighting for some subjects. He was appointed Deputy and Ellen Broad, is a lawyer who was already in CLM very committed to the copyright and she is helping with all aspects of access information and exceptions for libraries in the treaty that IFLA pursues as its axes of its key initiatives, she works with WIPO on these issues. In November there was a meeting involving Latin American countries, there was a meeting in Ecuador at the offices responsible for intellectual property in Latin American countries except Mexico and Colombia, the rest of the countries were represented in this internal meeting organized by IFLA to talk of the importance of libraries and how we must fight to have a international treaty, a global framework of exceptions and limitations for libraries on Copyright. Copyright offices dealing with managers to manage rights and rights holders, it means, representing people who have rights. Generally they are not aware of the work being performed by libraries to the universal access to information. The two days Advocacy Quito meeting, with the pleasure to align those countries at the end of the meeting, convinced of having to work with WIPO in the region to achieve the treaty. It is a difficult treaty; we must fight for it to get it. The result of the Treaty of Marrakesh for visually impaired and blind people was an exception, many of the signatories to the treaty unanimously, there was joy because it was considered to offer access to information for people with visual difficulties was an achievement of the humanity, those countries that signed the treaty were saying they saw no other feasible libraries for the general public had those exceptions. The work involved for two months to seduce really advocacy, promotion of libraries and advocacy to the right of citizens to information. They were explained many cases, particularly the case of Brazil, a study performed a couple of years, about the cost of books that new students need for Economic and Law degrees in private and public universities in Rio de Janeiro and Sao Paulo. This study shows the amount money to buy those manuals, which are the basic bibliography that recommend their teachers and their departments, they were something like three times more than a family earns a year in those

cities average salary. We were talking about 1500 reais, when the average salary is 400 reais. This allowed by the studies to show the fact that a student who enroll at the university needs to use the bibliographic resources of the library. If that library cannot buy those resources, because sometimes the market does not offer such resources, because it is a library, does not offer a license or it is for a single user. That student who enrolls and pay to use the resources of the library which are not available. Ellen Broad handled very well the sensibility of the attendees to the meeting that they realize the evidence. It was possible at the Innovarte Foundation, to have the lawyer Luis Villaroel belonging to CLM. In this meeting it was identified that libraries have not been told anything about it. They were surprised that from IFLA were called, paid by the Ecuador Office of Copyright and intellectual property, with a big commitment. They understood that librarians, associations and libraries did not see that problem and therefore it was necessary explain it.

- Webinar IFLA CPDWL /NSPSIG / LAC. Loida Febo-Garcia has contacted us to perform, together with the sections of continuous training and new professional, a Webinar (seminary online) in Spanish, which until now have been in English, and she want to reach the public Spanish-speaking. It should be propose a range of dates to match these sections and offer various subjects. They contacted Santiago Villegas of Medellin as a young professional. The introduction would be in charge of Sigrid and Loida will also have an intervention. Since section LAC we must propose a topic of regional importance that we want to treat. Sueli proposed Copyright. Trend Report has already been treated recently. It will be offered for the first week of May. It will be agreed the broadcast with Loida.

- WLIC 2015 Cape Town. World Library and Information Congress IFLA. 81<sup>st</sup> General Conference and Assembly of IFLA. From August 15<sup>th</sup> to 21<sup>st</sup> - 2015, Cape Town, South Africa. The President urges to work early the subject. The secretary reported that the proposed dates for satellite events already closed, so that we have lost that opportunity. Although, the theme of the conference was still not announced. A timetable is considered very tight as it happened this time where time to report on selected papers ended March 15., we had to write asking for an exception for the designated date for the committee meeting, this exceptional period was granted but the information must be sent before the meeting of Board of Governors without exception. Therefore, there is no possibility of a satellite meeting in South Africa. It was proposed general themes to be considered in Lyon as an issue of the open session of the section.

- Intermediate meeting of the Standing Committee 2015: It was asked to the president of the Association of Graduate Librarians of Paraguay if they can host the next meeting, in Asuncion. Emilse Sena Correa considered impractical. Silvia Prada provides that the next meeting could be carried out in Colombia it can be considered Bogotá or another city.

From the Meeting of Standing Committee of the LAC section, the following plan of action is 2014-2015 according to the key initiatives:

- Program of digital content: driving access to digital content and resources, for library users with full knowledge and of its communities
- International Program for the Development of librarianship leadership: creating capabilities to increase the voice of the profession at national, regional and international levels
- Reach for the defense and promotion of library and information sector; connect, collaborate, which is strategically representative.
- Cultural Heritage, disaster reconstruction program: culture it is a basic necessity, a community thrives through its culture heritage, on dies without it.

Initiative 1: Program of digital content.

Objective: 1.1 Working in the digital training and e-learning digital environment.

1.2. Take advantage of mobile technologies for access and promotion services

Initiative 2: Development International Program for Librarianship Leadership

Objective 2.1 To support the BSLA monitoring proposed initiatives in the Sao Paulo workshop Brazil 2014

Initiative 3: To reach for the defense and promotion of the area of libraries and information

Objective 3.1 To establish strategies for online training on the rules of each country under the perspective of IFLA

3.2 To propose to the institutions and Librarianship Schools the socioeconomic analysis of libraries

3.3 To promote and encourage the communication of actions in the region

3.4 To promote relations and exchange of information with the Associations

Initiative 4: Cultural heritage, disaster reconstruction program

Objective 4.1 To sensitize the countries on the importance of the Blue Shield Program