**Health and Biosciences Section – IFLA, Columbus, Ohio**

**2nd Business Meeting**

Thursday, 18 August 2016

09:45 am – 11:15 am

**MINUTES**

1. Agenda approval
	1. Agenda approved with one addition: social activities
2. Feedback from Open Session
	1. overall very favorable, liked diversity and variety, 94 attendees according to IFLA counts
	2. Language: interest in translation
	3. **Action**: Determine procedure for translation
	4. **Action**: Thank you messages to speakers
3. Report/Update from Officers meetings
	1. Division 1
		1. Add sub-theme: Impact of libraries on health of citizens;
		2. Change libraries to librarians/info professionals; implied in sub-theme 4;
		3. Change "and outreach services to citizens/community";
		4. Invite speaker from WHO
	2. Section Officers Best Practices
		1. Membership: explanation of how to become member of SC through institution, organization; individual members, plus 5 corresponding members
		2. Listserv: HBS listserv manager is Judy
		3. Web form on our IFLA page to subscribe
		4. **Action**: Anne will scan list of sign ins and send to Judy and she'll send out link to form
	3. Dynamic Section and Communication Plan
		1. Some sections have communication plans
		2. Maria is interested in HBS having a Communication Plan
		3. Membership is a concern and expressed to IFLA leadership from many sections
		4. **Action**: Martin will work with Judy on Communication plan
4. Membership
	1. Information officer
		1. Liz stepping down, can transition; Judy has graciously accepted the role;
	2. Corresponding members
		1. Call for volunteers
		2. Last year Shane and Martin volunteered
		3. **Action**: Heather will forward CV from Romanian member
		4. Pru D. volunteered and will investigate if can be nominated by organization such as: ALA
	3. EAHIL rep?
		1. **Action**: Ask Brian to follow up EAHIL member/rep
	4. General members/participation
		1. From institutions or individuals
		2. Need to know IFLA members
		3. Any individual can fill out a form and pay for section
		4. Institutions must be member of HBS or join HBS for 58 Euros for an employee to be a member of the section
		5. **Action**: Division chair will send slides on convincing institution to join HBS
		6. **Action**: Anne and Judy will draft email to share listserv info and membership info
5. HBS Action plan:
	1. Review/Update plan
		1. **Action**: will be updated by chair
	2. Project for coming year
		1. Postpone project in action plan to 2018; focus on book for 2017
	3. Action Plan Mapping
		1. **Action**: Heather will help map
6. Report from 2017 Satellite planning meetings
	1. Heather, Maria, and Anne attended
	2. Must charge to cover costs;
	3. Question raised as to what are typical catering charges
	4. Locale is convenient to convention center
	5. Possible themes
		1. competencies & gaps
		2. research environment
		3. integration - different models
		4. building community and foundation
	6. Audience: librarians, library students, library educators
	7. **Action**: Heather will share the notes from meetings
7. ICML 2017
	1. Dublin, 12-16 June 2017
	2. Co-hosted by EAHIL
8. ICML 2021
	1. Melbourne is interested in putting in a bid. But no commitment to put out a call
	2. Important to work with a local association or group.
	3. **Action**: Get copies of the previous calls from Brian and Heather
9. New business
	1. Social activities: arrange an activity at IFLA 2017
	2. **Action**: Call for volunteers.