Evidence for Global and Disaster Health Special Interest Group [E4GDH SIG]
ANNUAL REPORT
2018-2019

PART 1: Projects/Activities

Objective 1	
Establish and develop SIG and Support Network Strengthening the SIG and engaging advisors will contribute to delivering our work plan and increase impact.	
Projects/Activities	**Progress**
List the Projects you've worked on, as identified in your Action Plan.	*Give brief details, including status (not started, in progress, near completion, completed)*
1.1 Strengthen core Working Group	In progress: Basecamp is now established as our main discussion and virtual working forum, helping to strengthen communication within both our core and advisory group. Group members have been allocated specialist roles, to fit with their interests and availability, for instance leading on webinars, advocacy etc.
1.2 Strengthen E4GDH Advisory Group	In progress: With 9 new members, there are now 18 people on our advisory group bringing a breadth of representation in terms of geographical region. Several people joined having taken part in our IFLA sessions in 2018. Members cover Africa, Europe & North America, Asia & Oceania. Latin America and the Caribbean will be a target for 2019/20. In 2019, members of our advisory group joined the satellite meeting and WLIC open session subcommittees, as well as our advocacy working group.
1.3 Manage & prioritise SIG programme	In progress: feedback from committee and IFLA participants helped inform our priorities for 2018-19. Regular input to priority setting and review of actions is held via Basecamp, Zoom call, and Skype meetings.
Risks	
Identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them. 1.2 Recognizing that the availability of individuals to support the SIG will vary, and may change based on existing work commitments, we take a flexible approach and encourage members to contribute when they can. We aim to work using agile processes to maximise efficiency and members time availability.	

Output	Impact
Please state what the output of your project/activity was (e.g. Report, Standard, Workshop etc) and provide a URL to it.	*Describe what difference the project or activity has made to the Unit, IFLA members, the wider profession or society at large.*
The Terms of Reference plus Roles & Responsibilities documents have been posted online on the IFLA E4GDH webpages. These will be reviewed and updated in 2019-20. Basecamp discussions contain evidence of engagement in planning and working through objectives.	Having a larger and more diverse advisory group helps not only to share the workload, but importantly also to draw upon a wider range of perspectives and experiences.

Communications
Describe how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession.
The Terms of Reference plus Roles & Responsibilities documents have been posted online on the IFLA E4GDH webpages; our newsletters have included updates on our activities along with an invitation to contribute.

Objective 2
Co-ordination, communication and advocacy
Building links with other IFLA groups and wider networks in GDH will increase opportunities for collaboration and visibility.

Projects/Activities	Progress
List the Projects you've worked on, as identified in your Action Plan.	*Give brief details, including status (not started, in progress, near completion, completed)*
2.1 Map existing activity across IFLA and member organisations	2.1 Good progress: mapping of activities across IFLA, with connections being built via e-mail and / or through f2f meetings at WLIC. Opportunities to collaborate with other IFLA sections were actively taken up, helping to build awareness and understanding of our activities.
2.2 Develop and implement a communications plan	2.2 In progress: our communications have strengthened: we now have a social media spreadsheet to coordinate the promotion of WLIC sessions and other activities (via #e4gdh and mailing lists); two newsletters have been circulated and posted online; these include a short follow up to the latest webinar; our webinar checklist includes a section on promoting each webinar.

Risks
2.2. Limited support with communications will be partly addressed by working alongside the new HBS Information Coordinator.

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2.1 Collaboration with Science and Technology Libraries plus CPD & Workplace Learning sections.	Raised awareness of our SIG with other sections; brought our work to a wider audience.

Communications
Describe how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession. As noted above, activities were promoted on our IFLA pages, via twitter and mailing lists as per our developing communication strategy.

Objective 3
Events Open and Satellite sessions during WLIC 2019, and webinar series will promote awareness and participation in the SIG from a wide range of stakeholders.

Projects/Activities	Progress
3.1 Increase dissemination of resources from 2018 events	3.1 Near completion: Finding the Evidence resource guide has been made available online. English subtitles have been provided for all 3 of our webinars but there has been a lack of resources to translate materials or add subtitles retrospectively to earlier Sendai recording. See also 3.2.
3.2 Plan and deliver webinar series for 2018-19	3.2 Completed: 3 webinars were successfully hosted. This includes 2 which follow on from our 2018 satellite meeting; a 4th webinar planned for 2019/20 will further disseminate learning from that event.
3.3 Plan and deliver 2019 Open sessions	3.3 Completed: we hosted a successful 2-hour joint session with CPDWL (Continuing Professional Development and Workplace Learning) plus a 1-hour solo session to discuss our advocacy work and learn from participants' experience.
3.4 Plan joint satellite meeting with STL on Open Science	3.4 Completed: the satellite meeting successfully took place in Vienna. E4GDH worked alongside the Chair of Science and Technology Libraries section, providing support with abstract selection, liaison with presenters, plus identifying one of the two keynote speakers and the afternoon workshop lead.

Risks
Identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them.   3.1 Lack of resources to translate materials / add subtitles.   3.2 Initial plans for webinars became more realistic, 3 in the year was a good result. A further 3 are planned for next 12-month period.   3.3 Innovative approach in our joint session attracted fewer submissions – demonstrates value of showcasing different approaches; challenge of participative sessions within conventional conference venues but good support locally and from IFLA. The session included two presentations with embedded examples of different learning approaches within them. This proved to be a successful structure and would be used again.

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Alongside the webinar recording and slides, resources highlighted by participants have been captured and shared. Time was taken to correct the English auto-transcription before each webinar was made available, so accurate subtitles are available to help non-native speakers.	The number of registrants, participants and viewings of the webinar recording is steadily increasing. **Nov 2018**: Finding the Evidence (39 registered / 21 participants / 44 YouTube views) **Mar 2019**: Librarian First Responders (74 registered / 24 participants / 57 YouTube views) **Aug 2019**: Advocating for a seat at the table (83 registered / 29 participants /84 YouTube views to date) The webinars have been effective in broadening access to our work, as reflected in this participant feedback: *"Greetings from Nepal. It was my golden opportunity to attend the Webinar. It was quite informative and knowledgeable. Thank you very much for the comments and valuable resources"*.
3.3 Joint session with CPDWL showcased several learning interventions, moving beyond presentations to include a fireside chat, role play, fishbowl, and participant engagement via mentimeter.	Participants / feedback was very positive – feedback gathered via Mentimeter on learning and ideas taken away from Joint Session: *"I will use more in my class the offline interactive methods such as fishbowl discussions"* *"I liked the fishbowl and will use this at my institution"* *"Mentimeter as an easy method for feedback, Fishbowl and the structure of this session as a whole, with a mixture of participation and lecture"* *"Try, reflect, change and try again!"* Session was *"vibrant, informative, helpful"*; *"great, knowledgeable, inspirational"*; *"interesting, very well organised, very professional"* Participation in this session led to 2 participants reaching out to join our advisory group.

3.4 The submission of a full paper was optional for the satellite meeting but all 7 presentations were made available on the website. Speakers shared perspectives from Europe (Austria, Germany, Spain), North America and Africa.	We were able to identify and invite a guest speaker to highlight Open Science on the African continent, sharing an LMIC [low and middle-income countries] perspective and raising ethical issues around this topic. As two participants noted, Ina raised "*a range of issues to be resolved such as reliable internet infrastructure, increased funding in R&D, as well as political willingness and increased awareness of the impact of data sharing.*" "*A special highlight was the presentation by Ina Smith, who explained the challenges and development potential in South Africa … in a very vivid way*"

Communications

Describe how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession.
Promotion of webinars via IFLA / partner networks, via E4GDH mailing list, social media and relevant discussion lists. Feedback from Joint and Open Sessions posted on Basecamp group, and will be following up to include in future newsletters and webinars.
Satellite meeting website – updated post-meeting to include speaker presentations: https://ls-os.pages.ist.ac.at/presentations/

Objective 4

Activity and resource mapping
Aligning with existing initiatives will promote better value and data capture, input to Library Map of the World through case studies and reduce duplication.

Projects/Activities	Progress
List the Projects you've worked on, as identified in your Action Plan.	*Give brief details, including status (not started, in progress, near completion, completed)*
Map existing research, services and projects	In progress: building on the 2017/8 evidence briefing and HIFA report, our evidence briefing will be further updated annually. The project lead had to respond to another priority in relation to our work, contributing a chapter for a forthcoming WHO book.

Risks

Identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them.
As noted above, our SIG members are volunteering their time so sometimes other priorities have to take precedence. This is a specialist piece of work; our normal strategy is to have two or more people working on a project.

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The 2017 evidence briefing is available on our webpages.	Our Finding the Evidence guide was used by the PHE Head of Global Disaster Risk Reduction, and UN Sustainable Development Solutions Network TReNDS member as part of teaching materials for an international and inter-university Masters programme in Disaster Medicine.

Communications
Describe how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession. Promotion of resources via IFLA / partner networks, via E4GDH mailing list, social media and relevant discussion lists. Coverage of key resources in newsletter. Targeted mailings to external stakeholders.

Objective 5
Training and mentoring Building skills within and outside IFLA community, will contribute to addressing skills gaps to increase reach.

Projects/Activities	Progress
List the Projects you've worked on, as identified in your Action Plan.	*Give brief details, including status (not started, in progress, near completion, completed)*
5.1 Work with others to identify & share existing training and mentoring programmes	5.1 In progress: some existing training materials have been promoted via our webinar series, especially from our National Library of Medicine partner e.g. Training Courses for the Disaster Information Specialist Program. One benefit is the opportunity to share firsthand experience, as with this Webinar participant: "*Have taken the advanced DIS cert - can't recommend it highly enough.*"
5.2 Identify gaps in training and skills programmes for librarians in global and disaster health	5.2 Not started: rolled forward into the next 12-month period once work on 5.1 further developed.
5.3 Explore developing training materials in consultation with other relevant sections of IFLA	5.3 Not completed, will be rolled forward; dependant on activities under 5.1 and 5.2. Discussions have been held with CPDWL to provide access to resources on learning methods used at the Joint Session.

Risks
Identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them.
5.2 & 5.3 Availability of individuals to support the SIG is varied and subject to uncertainty. To try and mitigate this we have started to break activities into more manageable, and time-limited tasks. Limited support with communications will be partly addressed by working alongside the new HBS Information Coordinator.

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5.1 Some existing training materials have been promoted via our webinar series, especially from our National Library of Medicine partner e.g. Training Courses for the Disaster Information Specialist Program.	We have increased visibility through our communications and particularly the webinars, feedback has included: "*It was very interesting hearing about the different resources available and I look forward to working with you in future.*" *"very impressive list of resources, great!"* [Finding the Evidence] *"Very interesting & informative webinar- much appreciated points of view.thank-you*" *"very valuable meeting - definitely a value-added webinar ... thank you all!!!!"* [Librarian First Responders] *"These are great ideas, and could be customised for our work to find and get in touch with people responsible for disaster planning and response."* *"For international networking - and to minimise environmental impact - I would add virtual communities of practice - and webinars!"* [Advocating for a seat at the table]

Communications
Describe how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession.
Featured resources and discussion points during our webinars have been captured on our IFLA E4GDH webinar pages. Our newsletter now has a featured resource(s) section; the next issue will highlight some of the training techniques demonstrated in our joint session with CPDWL.

Standing Committee membership

Please provide further information about members of the Standing Committee and their contribution to the work of the Professional Unit.

Standing Committee members' names	Role on the Standing Committee (if any) and contribution made to the work of the Professional Unit over the year (Chair, Information Coordinator, Project Leader)	Comments on position (resigned, co-opted to fill a casual vacancy, etc.)
1. Anne Brice	Convenor; coordinated work of the SIG. Satellite meeting, advocacy & joint open session working groups	
2. Mano Bremakumar	Administrator; satellite meeting working group	
3. Emma Farrow	Secretary / website lead; satellite meeting, advocacy & joint open session working groups	
4. Caroline De Brun	Evidence base lead, advocacy group	
5. Blessing Mawire	CPD / skills lead; joint open session working group, advocacy group	
6. Feili Tu-Keefner	Coordinator 2018-19 webinar series; advocacy & joint open session working group	

Names of any other reporting persons	Role For example, Corresponding Members	Comments on position (resigned, co-opted to fill a casual vacancy, etc.)
1. Maria Cotera	Advisory Group - Expert Advisor. Satellite meeting working group / advocacy group	
2. Premila Gamage	Advisory Group - IFLA Asia & Oceania rep	
3. Bob Gann	Advisory Group - Digital literacy / social inclusion	
4. Shane Godbolt	Advisory Group - Expert Advisor	Resigned at end August 2019 due to ill health
5. Chris Hagar	Advisory Group - Expert Advisor	
6. Evelyn Idiodi	Advisory Group - Expert Advisor	
7. Isla Kuhn	Advisory Group - Partner lead, Evidence Aid	
8. Merle Opena	Advisory Group - DRR community	
9. Neil Pakenham Walsh	Advisory Group - Partner lead, HIFA [Health Information for All]	Joined since last annual report

10. Siobhan Champ-Blackwell	Advisory Group – Partner lead, NLM DIMRC [US National Library of Medicine]. Advocacy group.	Joined since last annual report
11. Clare Blacklock	Advisory Group - Partner lead, African Hospital Libraries	Joined since last annual report
12. Marshall Dozier	Advisory Group – Partner lead, EAHIL [European Association for Health Information and Libraries]	Joined since last annual report
13. Jane Falconer	Advisory Group	Joined since last annual report
14. Sachiko Kamakura	Advisory Group	Joined since last annual report
15. Phil Segall	Advisory Group – Newsletter advice	Joined since last annual report
16. Ann Wales	Advisory Group	Joined since last annual report
17. Margaret Zimmerman	Advisory Group	Joined since last annual report

Professional Unit meetings or conference calls

Please show how the Standing Committee has conducted its business over the year.

Date *When the meeting was held*	Location or type of meeting *Physical or virtual meeting (telephone, skype etc)*	Main outcomes *Briefly summarise the main outcomes of the meeting and how these were communicated to the membership of the Professional Unit*
1. 13 March 2019	Zoom meeting – Advocacy planning group	Scope for our Advocacy work was developed and approved, following an exchange of ideas and experiences.
2. February 2019 – August 2019	Zoom meetings / face to face in Athens - Joint open session with CPDWL	Over a series of Zoom meetings with CPDWL colleagues and later the presenters too, the programme for our joint open session was developed. A final run through was done face to face in Athens.
3. January 2019 – August 2019	Zoom meetings - Joint satellite meeting with STL	Over a series of Zoom meetings, the satellite meeting was planned – to include review of speakers, programme, workshop element.