



**IFLA Regional Standing Committee for Asia and Oceania (RSCAO)  
Minutes of SC meetings held at WLIC IFLA 2017, Wroclaw, Poland**

Item	Agenda	Remarks
1	<p><b>Welcome, Introduction, and Apologies</b></p> <p>Chair Jayshree Mamtora opened the meeting and welcomed all members present. A special welcome was extended to new committee members and the observers present.</p> <p>SC I meeting Present: JayshreeMamtora (Chair), Sanjay K Bihani (Secretary), PremilaGamage (Information Coordinator), FawzAbdallah, Heather Todd, SusmitaChakraborty, Takashi Nagatsuka, Yigang Sun, CheNasir Nor Edzan, Winston Roberts (Members) RashidahBegam, Shawky Salem (Advisors), Ian Yap (Regional Office), Observers: Diljit Singh(Malaysia), Rebecca Millar(Germany working in Afghanistan), SuyoungKwali, SoljiJeon, Jaesun Lee (Korea)OpongSumiati (Indonesia) ArshadMahmood (Pakistan),NamsunNyo, Kin Yong De (DPR Korea)Priyanka Mohan, Nancy J Anabel, SS Dhaka(India)</p> <p>Apologies: HasnaAskhita, MadhuBhargava, Ramesh C Gaur, S BGhosh, ChihfengLin, Eulsoon Ma, Irina Shubina, WathmanelSeneviratne, TeresitaMoran, Paul Nielsen, Dolores Carungui, Yang Tao, Margaret A Terry, Vicki McDonald and MyaOo,</p> <p>SC II meeting: Jayshree Mamtora (Chair), Sanjay K Bihani (Secretary), PremilaGamage (Information Coordinator),Chihfeng Lin, Jihye Song, FawzAbdallah, SusmitaChakraborty, Takashi Nagatsuka, Winston Roberts (Members) Shawky Salem (Advisor), Ian Yap (Regional Office) Observers: Diljit Singh(Malaysia), Jaesun Lee (Korea), ArshadMahmood (Pakistan),Priyanka Mohan, SS Dhaka(India)Zenab Ahmed(Qatar), ShivanthiWeerasinghe (Sri Lanka), Judy Brooker (Austarlia) Apologies: As above and all other members present in 1<sup>st</sup> SC meeting.</p>	Chair
2	<p><b>Adoption of agenda</b></p> <p>The Chair asked members to adopt the agenda, and this was done.</p>	Chair
3	<p><b>Confirmation of the Minutes of the Mid-Term Meeting held at New Delhi.</b></p>	Chair

	The minutes, which had previously been circulated, were confirmed.	
4	<p><b>Matters arising from the Minutes, if any...</b></p> <ul style="list-style-type: none"> <li>• History of RSCAO has yet to be added to the web page – awaiting final content from Rashidah Begum</li> <li>• Basecamp accounts have now been set up for all committee members</li> <li>• Chair had prepared and circulated draft notes for speakers – awaiting input from Program Committee</li> <li>• Online abstract submission portal yet to be developed</li> <li>• Regional Member yet to compare the status of membership as compared to the other two regions</li> <li>• Susmita Chakraborty submitted a proposal for hosting a satellite in Kolkata in 2018</li> <li>• Selection of papers for A+O session completed</li> <li>• Strategic Plan resent to members of the committee for input</li> <li>• Local public library reps be invited to Seoul meeting in Feb 2018</li> <li>• CMC members reminded of guidelines to be adhered to</li> <li>• Call for nominations for officers sent out by RO</li> <li>• 2016 Annual Report uploaded onto web page</li> </ul>	Chair / Secretary
5	<p><b>Report from the Chair</b></p> <p>Chair Jayshree Mamtora spoke to her report, which was circulated to members in advance. She reported on overall RSCAO activities during the last 6 months. The highlights were:</p> <ul style="list-style-type: none"> <li>• Completed A+O Division V program with high level of three speakers</li> <li>• Completed 2016 RSCAO Annual Report</li> <li>• Worked on Standing Committee elections and RSCAO Officers elections – canvassed IFLA members to consider their votes carefully taken into account the regional imbalance</li> <li>• Liaison with, and submission of RSCAO Open Session Program. Assessed grant applications and finalised speaker grants with Sanjay</li> <li>• Welcome and congratulatory email to new incoming committee members</li> <li>• Emailed RSCAO members with meetings and sessions of particular</li> </ul>	Chair

	<p>interest to them: SC meetings, RSCAO Open Session, Division V Session and Caucus Meeting</p> <ul style="list-style-type: none"> <li>• Worked with and provided support to the three RSCAO sub-committees: Program Committee, Strategic Planning Committee and the Communications and Marketing Committee.</li> <li>• Follow up with Regional Office in finalising details of 2018 mid-term meeting in Seoul</li> <li>• Follow up email to committee members with details of IFLA Global Vision meeting, and request to participate in the process by contributing their ideas</li> <li>• Ongoing communication with Committee Members throughout the course of the year</li> </ul>																									
<b>6</b>	<p><b>Report from the Information Coordinator (including Communication and Marketing Working Group)</b></p> <p>PremilaGamage, Information Coordinator, reported:                  Subscribers: <b>340</b>Bounced email rate: <b>0%</b>                  There were 9 new subscribers to the list. Only 3 were unsubscribed. She thanked all those who send messages directly to the list. She informed that there is a little improvement in using the Section’s social media for promoting and publicizing Section’s/Region’s activities and events. However, as we discussed several times during our meetings it still seems that members do not follow Section’s social media guidelines.</p>	Information Coordinator																								
<b>7</b>	<p><b>Reports from Sub-Regional Convenors</b></p> <table border="0"> <tr> <td>7.1</td> <td>Central Asia</td> <td>:</td> <td>Irina Subhina</td> </tr> <tr> <td>7.2</td> <td>North East Asia</td> <td>:</td> <td>Takashi Nagatsuka</td> </tr> <tr> <td>7.3</td> <td>Oceania</td> <td>:</td> <td>Heather Todd</td> </tr> <tr> <td>7.4</td> <td>South Asia</td> <td>:</td> <td>WathmanelSeneviratne</td> </tr> <tr> <td>7.5</td> <td>South East Asia</td> <td>:</td> <td>Teresita Moran</td> </tr> <tr> <td>7.6</td> <td>West Asia / Arab Countries</td> <td>:</td> <td>FawzAbdallah</td> </tr> </table> <p>Written updates of activities (reports) wereavailable from West Asia (FawzAbdallah), South Asia (WathmanelSeneviratne), North East Asia (Takashi Nagatsuka),Oceania (Heather Todd). There was no report available from South East Asia and Central Asia).</p> <p>Those present –Heather, Takashi and Fawz spoke to their reports.</p>	7.1	Central Asia	:	Irina Subhina	7.2	North East Asia	:	Takashi Nagatsuka	7.3	Oceania	:	Heather Todd	7.4	South Asia	:	WathmanelSeneviratne	7.5	South East Asia	:	Teresita Moran	7.6	West Asia / Arab Countries	:	FawzAbdallah	Sub-Regional Convenors
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<b>8</b>	<p><b>Reports from the Regional Office / IFLA HQ</b></p> <p>Regional Office (RO) Manager, Ian Yap spoke to his written report, which was circulated to members in advance.</p>	Regional Office  IFLA HQ																								

	<p><b>Reports from IFLA HQ</b>  Helen Mandl, Stephen Wyberand Ingrid Bon joined the meeting for update from IFLA HQ on IFLA Advocacy highlights and international advocacy programmes, BSLA programmes as well as membership issues. They also spoke on email contacts, one page flier for section and finalisation of section logos.</p>	
9	<p><b>Election of new officers and appointment of others: Chair and Secretary (2017-2019)</b>  RO has issued a call for nomination for Chair and Secretary from the eligible candidates in June 2017. Finally there were one nomination for Chair and one for the Secretary. Mr Sanjay K Bihaniand MsYang Tao have been appointed elected uncontested as Chair and Secretary respectively.</p> <p><b>Information Coordinator (2017-2019)</b>  Takashi Nagastuka has been appointed as new Information Coordinator by the Committee.</p> <p><b>Sub-Regional Convenors (2017-2019)</b></p> <p>1 Central Asia : Irina Subhina  2North East Asia : Takashi Nagatsuka  3 Oceania : Heather Todd  4. South Asia : WathmanelSeneviratne  5 South East Asia : Dolly Carungui  6 West Asia / Arab Countries : CendrellaHabre</p> <p><b>Communication and Marking Committee(2017-2019)</b>  All sub regional convenors are members of this committee now convened by Takashi Nagastuka</p> <p><b>Strategic and Action Plan Committee (2017-2019)</b>  Paul Nielsen resigned as Convenor of Strategic Planning Committee just before the start of IFLA 2017. A new convenor and committee members to be appointed by the new Chair.</p> <p><b>Programme Committee for Open Session( 2018)</b>  Ramesh C Gaur (India)has been appointed as Convenor of Congress Planning Committee for RSCAO Open Session during IFLA 2018 in KualaLumpur. Chair will write to all SC members for appointing members in Congress Planning Committee in consultation with Ramesh C Gaur, (preferably one from any country /region).</p>	<p>Regional Office</p> <p>Chair  Chair</p>
10	<p><b>Update on RSCAO Open Session at WLIC/IFLA 2017 at Wroclaw</b>  Winston Roberts, Convenor of the programme committee briefed about the session. In the open session, Chair Jayshreewelcomed delegates, introduced the Session theme and presenters to the audience. There was a good selection of papers from India, Korea, Taiwan, Singapore and Qatar.</p>	<p>Programme Committee  Convenor</p>

	<p>Winston thanked the committee members for participating in the review process and also the Secretary, Sanjay for communicating with the presenters time to time as well as IFLA HQ for finishing the work before the deadline. There was a good attendance of around 100 delegates and some of the good questions were asked by the audience from the presenters.</p> <p>It was suggested that could we ask for simultaneous interpretation in our next session particularly for Chinese speaking persons if considered appropriate. However if this were to be the case we would revert to the issue of being assigned huge auditoriums. It was deferred till the next meeting.</p>	
11	<p><b>Strategic Plan and Action Plan 2017-2019:</b> An updated version of the Strategic Plan and Action Plan was not submitted by the previous Convenor Paul Neilsen due to lack of new feedback from members. Paul therefore sent his resignation just before the start of IFLA 2017. IFLA has set a deadline of 31<sup>st</sup> October for submission of Action Plan and Strategic plan by the sections to their respective division chairs. Chair Sanjay K Bihani will write to the SC members to form a new committee for this work and also write to Sub regional Convenors for submitting information for action plan and strategic plan on time.</p>	Strategic Planning Committee
12	<p><b>12.1 RSCAO Handbook</b> New content continued to be added to the RSCAO Handbook and will be continued in the future.</p> <p><b>12.2 RSCAO Facebook page</b> Premila briefed about the facebook page, which is slightly improved since last meeting. Sanjay has interactions to some new members through facebook and it is developed as a page for Asia and Oceania members and not only RSCAO members. Photos from IFLA 2017 to be uploaded to the FB page.</p>	Chair Information Coordinator
13	<p><b>Mid-Term meetings</b></p> <p><b>13.1 2018 Mid-term meeting to be held at National Library of Korea, Seoul</b></p> <p>The meeting dates were discussed during meeting where Jaesun Lee was also present and the committee suggested the dates 26-28 Feb 2017 for the mid-term meeting and seminar. Jaesun Lee informed that she will discuss and confirm the dates soon. After confirmation from Jaesun, RSCAO members will be informed.</p> <p><b>13.2 2019 Mid-term meeting venue: Applications invited from members</b></p> <p>Sanjay has sent an invitation for application for the 2019 mid-term meeting just before the start of the congress. No one has formally applied to that. Chair Jayshree informed that it was previously discussed</p>	Chair / RO

	<p>with Teresita Moran to hold it in Manila, Philippines. Committee has decided to confirm first from the Philippines. Since Teresita is not a member now and Ms Dolly is recently elected as SC member from National Library of Philippines. Chair will then call for application, if required.</p>	
14	<p><b>Update on IFLA/WLIC 2018 at KL Asia and Oceania Open Session at KL</b></p> <p>It was decided to have an RSCAO open session like all these years and proposals will be invited. It was discussed in the meeting that the conference will be in East Asia so language translations will be required or not particularly for the Chinese speaking people. Few members are in favour of this but since the slot and the rooms available for multiple translations will be limited and we may lose the prime time as this year, it was decided to keep it pending for the next meeting.</p> <p><b>Satellite Meetings during WLIC, if any</b> Susmita has already proposed for a satellite meeting in Kolkata with Education and Training Section and it is approved by the PC. She has been asked to work on the satellite meeting and the intimation of progress from time to time.</p>	
15	<p><b>Corresponding Members / FOIR</b> We have received a request from Dil Ruksana of Bangladesh for continuation of corresponding member for RSCAO for another 2 year term and it was approved by the Committee. Chihfeng Lin and Winston Roberts who have completed their SC terms requested to the committee for being corresponding members of the section. Since there were no one elected to the committee from their respective countries Taiwan and New Zealand, the Committee agreed to their request. For remaining two positions, incoming Chair, Sanjay K Bihani has talked to Mr Rindra Ramli ( SC Candidate from Saudi Arabia ) and Arshad Mahmood (an observer in RSCAO meetings from Pakistan) during the congress and intimated to the committee for inviting them for becoming corresponding members.</p> <p>Cenderella Habre has been co-opted onto to the committee to represent Lebanon.</p> <p>FOIR list has been updated time to time. All retired members are now included in the FOIR list. A request also came from Mr A P Ghakhar, former chair of the section through Facebook for information of activities of RSCAO. He will be included in the FOIR list.</p>	Chair
16	<p><b>Other Business, if any</b> With the permission of the Chair, Priyanka from MS Swanminathan</p>	Chair

	<p>Foundation, Chennai, India representing INELI India and South Asia presented a brief about INELI and the work they are doing at grass root level in India for the committee members and observers.</p> <p>With the permission of the Chair, Susmita made an announcement regarding a conference to be held in Kolkata.</p>	
<p><b>17</b></p>	<p><b>Close of Meeting</b>                  Chair announced closing of the meeting and thanked everyone present for their support during her tenure as Chair of RSCAO. In particular, she thanked the following: outgoing committee members, Fawz Abdallah, SB Ghosh, Chihfeng Lin, Teresita Moran and Winston Roberts; outgoing Information Coordinator, Premila Gamage; convenors of the three sub-committees, and the regional sub-convenors for all their contribution.</p>	<p>Chair</p>