



**LIBRARY BUILDINGS AND EQUIPMENT SECTION (LBES)
ANNUAL REPORT
2015-2016**

2013-2015 Action Plan Objectives

Objectives <i>Identified in the Unit's Action Plan</i>	Project or activity <i>Identified in the Unit's Action Plan</i>	Progress <i>Please give brief details, including status (not started, in progress, near completion, completed)</i>	Risks <i>Please identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them</i>
1. Gather and disseminate information on planning library buildings and develop mechanisms for communication and interchange of knowledge concerning library building planning.	1.1 Publish the proceedings of the Open session of the Helsinki WC in the IFLA publications series. 1.2 Publish the proceedings of the IFLA Satellite Conference 2013, Singapore in the IFLA publication series. 1.3 Continue to publish the Section's Newsletter. Update the website to disseminate the activities of the Section and generate interest in the Section's activities in accordance with the new IFLA website. 1.4 Work with relevant parties to publish material on library buildings.	Complete. Complete. Underway: have created a new blog to address need for newsletter—first blog post coming November 2016. Ongoing.	

<p>2. Develop tools to assist in planning library buildings.</p>	<p>2.1 Prepare and publish a template post-occupancy evaluation questionnaire.</p> <p>2.2 Translation of the template into three IFLA languages according to IFLA’s language policy.</p>	<p>Complete.</p> <p>Complete.</p>	
<p>3. Explore opportunities for communication and exchange of information with organisations involved in library planning.</p>	<p>3.1 Provide access via the website to existing databases and other digital resources on library projects and library planning throughout the world.</p> <p>3.2 Aim to develop contacts with national and international architectural organisations.</p> <p>3.3 Encourage individual libraries and section members to provide information on their library building projects.</p>	<p>Ongoing.</p> <p>Ongoing.</p> <p>Ongoing—new Facebook and Twitter accounts will address this well.</p>	<p>New Action Plan addresses this more directly.</p> <p>New Action Plan addresses this more directly.</p>
<p>4. Continue to develop and implement programmes to enhance understanding of library building planning.</p>	<p>4.1 Present at least one programme at the Singapore conference in 2013 and one at the Lyons conference in 2014.</p> <p>4.2 Produce satellite conferences in connection with IFLA WLIC conferences</p> <p>4.3 Prepare and organise a satellite conference in 2013 in Singapore “Making ends meet – High quality design on a low budget”.</p>	<p>Complete.</p> <p>Complete.</p> <p>Complete.</p>	

	4.4 Prepare and organise a satellite conference in 2014 in Paris in cooperation with another section.	Complete.
5. 5. Explore ways of increasing the membership of the Section.	5.1 Update the website in order to promote the Section and promote membership at conferences and meetings.	Complete/Ongoing.
	5.2 Use and implement the recommendations of the IFLA recruitment handbook.	Underway—new officers becoming familiar with this resource.

Results from the 2013-2015 Action Plan

Completed project or activity	Output	Communications	Impact of the completed project or activity
1. Midyear meetings, seminars and building tours in Barcelona, 25 February 2015–28 March 2015.	Seminars and tours organized by former standing committee member (now corresponding member) Santi Romero	Publication of seminar papers, 2016.	Increased knowledge, understanding of library design tenets, trends and qualities by section members, seminar attendees from the region, and their colleagues.
2. Cape Town Open Session on Visionary Library Design for the 21 st Century.	500+ attendees	Publication of seminar papers in IFLA Journal.	Increased knowledge, understanding of library design tenets, trends and qualities by section members, attendees.
3. Midyear meetings, seminars and building tours in Maynooth, Dublin area and Belfast, 4-6 March 2016.	Seminars and tours organized by standing committee member Cathal McCauley and former SC member Karen Latimer.		Increased knowledge, understanding of library design tenets, trends and qualities by section members, seminar

			attendees from the region, and their colleagues.
4. Satellite Conference in Chicago, 10-11 August 2016.	2-day seminar hosted by IIT's Gavin Library and SC member Sharon Bostick. Theme, "What comes after the third place: innovative uses of library spaces"	Promotion of seminar via LBES Facebook page and Twitter feed; Publication of seminar papers via Slideshare; links posted on IFLA LBES webpage.	Increased knowledge, understanding of library design tenets, trends and qualities by section members, seminar attendees from the region, and their colleagues.
5. Columbus Open Session	515+ attendees	Promotion of seminar via LBES Facebook page and Twitter feed;	Increased knowledge, understanding of library design tenets, trends and qualities by section members, attendees.
6. Publication.	Space and Collections Earning their keep: Transformation, Technologies, Retooling	Promotion on IFLA LBES webpage, Facebook and Twitter	Dissemination of knowledge, understanding of library design
7. Publication.	High Quality Design on a Low Budget: New Library Buildings	Promotion on IFLA LBES webpage, Facebook and Twitter	Dissemination of knowledge, understanding of library design
8. Publication.	Post-occupancy Evaluation of Library Buildings	Promotion on IFLA LBES webpage, Facebook and Twitter	Dissemination of knowledge, understanding of library design

LBES Standing Committee membership (see attached document for details)

Standing Committee members' names	Role on the Standing Committee (if any) and contribution made to the work of the Professional Unit over the year	Comments on position
1. Diane Koen	Chair	Co-editor of IFLA publication, Space and Collections Earning their Keep
2. Traci Engel Lesneski	Secretary	

3. Cathal McCauley	Information Coordinator	Co-host of 2016 Midyear Meetings and Ireland Seminar
4. Patte Bernadette		
5. Sharon Bostick		Host of 2016 Satellite Conference
6. Inger Edebro Sikström		
7. Charles Forrest		
8. Anette Franzkowiak		
9. Ayub Khan		
10. Madeleine Lefebvre		Also Corresponding Member of Mgmt/Marketing
11. Julie McKenna		
12. Kjartan Vevle		
13. Klaus Ulrich Werner		
14. Denelle C. Wrightson		ALA designee
15. Jian Zhong Wu		

Names of any other reporting persons	Role	Comments on position
1. Karen Latimer	Corresponding Member	Co-host of 2016 Midyear Meetings
2. Maria G. N. Musoke	Corresponding Member	
3. Santi Romero Garuz	Corresponding Member	Host of 2015 midyear meeting and Barcelona seminar
4. Janine Schmidt	Corresponding Member	Co-editor of High Quality Design on a Low Budget: New Library Buildings and Blog editor
5. Dorothea Sommer	Corresponding Member / Immediate past Chair	Host of upcoming 2017 Midyear meeting in Munich and German Seminar and co-editor of two IFLA publications (High Quality Design and Post Occupancy Evaluation)

Professional Unit meetings or conference calls

Date	Location or type of meeting	Main outcomes
1. Midyear Meetings / Seminars held 25-28 March 2015	Barcelona, Spain	Seminar for regional librarians/staff; LBES business meeting, tours of local libraries. Host: Santi Romero Garuz.
2. WLIC 2015 meetings held 15-18 August 2015	Cape Town, South Africa	LBES business meetings, election of new officers (chair, secretary, information coordinator); Open Session program, formation of subcommittee + initial planning for WLIC 2016, formation of subcommittee + initial planning for satellite conference 2016.
3. Midyear Meetings / Seminars held 2-5 March 2016	Maynooth, Ireland and Belfast UK	Seminar for regional librarians/staff; LBES business meeting, review/selection of proposals/papers for WLIC 2016, tours of local libraries. Co-hosts: Cathal McCauley and Karen Latimer.
4. Satellite Conference held 10-11 August 2016	Chicago, Illinois USA	Two-day seminar with participants from XX countries; architectural tour of Chicago; campus tours of IIT Campus (site of conference). Host: Sharon Bostick.
5. Regular planning/coordination meetings Ongoing since August 2015	Conference Calls	Officers coordination meetings, Satellite planning committee meetings, WLIC 2016 planning meetings, blog/web/FB planning meetings
6. Work	PBWorks wiki / email	Ongoing work of the committee.