



IFLA Congress 2009
Secretariat
4B, 50 Speirs Wharf
Port Dundas
Glasgow G4 9TH
Scotland, UK

Tel: +44(0)141 331 0123
Fax: +44(0)207 117 4561
Email: ifla2009@congrex.com



WORLD LIBRARY AND
INFORMATION CONGRESS:
75TH IFLA GENERAL
CONFERENCE AND ASSEMBLY

MILAN, ITALY 2009



*Libraries create futures:
building on cultural heritage*

FINAL ANNOUNCEMENT

MILAN, ITALY, 23 - 27 AUGUST 2009

www.ifla.org

Contents

Contents

Official Invitation	3
Message from the Mayor of Milan	4
About IFLA	4
List of Divisions and Committees	5
Core Activities	5
75 th IFLA World Library and Information Congress Committees	6
Congress Schedule and Proposed Social Schedule	7
Satellite Meetings	8
Congress Information	12
Special Events	13
Library Visits Programme	14
General Information	17
Tours / Activity Descriptions	19
Hotel Reservation	23
Map	28
Registration	29
How to Become a Delegate	29
Important Addresses and Deadlines	32

Official Invitation

Welcome



Dear Colleagues,

The Italian National Committee, on behalf of the Italian institutions involved, together with all libraries and librarians all over our beautiful Italy, has the great pleasure to invite you to Milan, Italy from the 23 to 27 August for the World Library and Information Congress 2009, the 75th IFLA General Conference and Assembly.

The IFLA 2009 Congress is the result of the combined commitment of major public and private institutions, both national and local, all of them dealing with libraries: in particular, the Cultural Heritage Ministry, the Region Lombardia, the Province of Milan, the City of Milan, and the Italian Library Association (AIB), with the function of coordination between all the institutions. The Italian National Committee gathers representatives of the most qualified sectors of Italian librarians active in all kinds of libraries: state libraries, academic and research libraries, public and comprehensive general libraries, church libraries, and private libraries.

In 2009 we will celebrate the 75th anniversary of the IFLA Congress which first took place in Rome in 1928. This represented the first meeting for the newborn International Foundation of Library Associations. It has been 75 years since that remarkable and fundamental event and 45 years since the IFLA Congress was last held in Rome. The World Library and Information Congress will once more come back to Italy, this time, Milan from 23 to 27 August 2009 at the Milan Convention Centre which is the largest and best equipped Congress centre located in "Fiera Milano City".

"Libraries create futures: building on cultural heritage" is the chosen theme for the IFLA 2009 Congress. Libraries can really build the future if they improve the quality in people's lives through their culture. Thanks to libraries, people have been gathering and storing their scientific, artistic, literary, musical as well as religious activity over time. Libraries preserve the bases of all human knowledge. Knowledge transmission today has radically changed: the scope of bibliography has widened immensely. Libraries therefore had to update their role: preservation and access are still the main points to be achieved, though in a new, critical and professional way, in order to assure the adequate standard of the service. In this way libraries keep pace with the change brought about by history and technology, helping to shape the future through the resources inherited from the past. Century long traditions have created a wide and diversified context, in which medieval libraries (mostly in monasteries and universities) live together with Renaissance libraries as well as modern libraries, whose efficient standards effectively promote public reading and research.

Libraries keep the balance between past and present and they turn roots into vital elements for the future, paving the way to the development of society, to promote better quality of life and encourage contacts between different civilisations and cultures all over the world.

Milan as well as the whole of Lombardia and Italy, will do their best to welcome you warmly and show you their most beautiful libraries - ancient and modern - as well as valuable pieces of art, music, fashion, design, landscape, food and wine, all things that contribute in making our country famous throughout the world.

For centuries, artists and poets of many countries travelled to Italy to improve their personal and intellectual experience: the *Italian tour*. In this new millennium, where distances and cultural differences often seem to fade away, I hope everyone will join us and make the Congress truly memorable.

Come as many as you can! See you in Italy! See you in Milan in August 2009!



Mauro Guerrini
University of Florence
President of the Italian Library Association
President of the Italian National Committee IFLA 2009 Milan

Message from the Mayor of Milan

Message from The Mayor of Milan



It is certainly a great pleasure as well as a great honor for our city to have been chosen to host the 75th World Library and Information Congress, which is IFLA 2009. This choice enables Italy and Milan in particular, to be in the centre of the international attention for the state of the art of libraries today, whatever their geographic location. Libraries today are part of a worldwide network, which makes it feasible to exchange and enrich information and knowledge on unprecedented scale. Information builds new assets, paves the way to a different, better world. Knowledge gives a chance to shape new cultural projects, helping to keep the world in touch with permanently changing ways of life and thought.

Your meeting will last five days; five days of discussions, five days of proposals, five days of fruitful confrontations, taking place in the frame of Milan, an ideal setting for international events, attracting professionals, scholars, tour operators, artists and intellectuals from all the parts of the world. Such an important Congress represents a unique opportunity to discover Milan, its treasures, its historical, artistic, cultural heritage - it is no accident that our unique cathedral (the Duomo) has become your

logo - together with the multi-various examples of its creative genius, which make Milan an undisputed reference point for fashion and design.

Milan has developed a special sense of hospitality making its guests feel particularly welcome: a sense of efficiency mingled with European know-how and Mediterranean flavours; an ancient Italian town with internationally acknowledged reputation; an international town enlivened with Italian charming way of life. Milan will dedicate to the famous publisher and intellectual Valentino Bompiani the 75th World Congress of the International Federation of Library Associations and Institutions (IFLA) that will be held in the 2009. Later over 40 years from the last Congress IFLA, entertained in Rome, Milan will welcome librarians coming from every part of the world for a conference that has for its title: "Libraries create futures: building on cultural heritage".

The Congress will be characterized by scientific meetings, technical reunions and important exposures of products and services for libraries; it will also offer the opportunity to promote the know-how and the excellencies of Milan in the fields of art, culture, research and tourism. This occasion is for me the best opportunity to welcome you all, librarians coming from all the cardinal points. We are proud and happy to be able to number you among the most valuable guests in our city, where culture and beauty still play a vital role in our lifestyle and jobs.

Welcome to Milan!

A handwritten signature in blue ink, which appears to read "Letizia Moratti".

Letizia Moratti
Mayor of Milan

About IFLA

About IFLA

IFLA (*The International Federation of Library Associations and Institutions*) is the leading international body representing the interests of library and information services and their users. With approximately 1650 members in 145 countries, it is the global voice of the library and information profession.

The IFLA World Library and Information Congress is the continuation of the former IFLA General Conference and Council.

For more information about IFLA, please visit:

www.ifla.org

List of Divisions and Committees

The following is an overview of Sections and Discussion Groups per Division as of April 2008:

Division I: General Research Libraries

National Libraries
[International Relations of National Organisations SIG (2008)]
Academic and Research Libraries
Library and Research Services for Parliaments

Division II: Special Libraries

[Agricultural Libraries Discussion Group (2008)]
Government Libraries
Social Science Libraries
Geography and Maps Libraries
Science and Technology Libraries
Health and Biosciences Libraries
Art Libraries
Genealogy and Local History
Law Libraries

Division III: Libraries Serving the General Public

Public Libraries
Libraries Serving Disadvantaged Persons
Libraries for Children and Young Adults
School Libraries and Resource Centres
Libraries for the Blind
Library Services to Multicultural Populations
Metropolitan Libraries

Division IV: Bibliographic Control

Bibliography
Cataloguing
Classification and Indexing
Knowledge Management

Division V: Collections and Services

Acquisition and Collection Development
Document Delivery and Resource Sharing
Serials and Other Continuing Resources
Government Information and Official Publications
Rare Books and Manuscripts
Reference and Information Services
Newspapers

Division VI: Management and Technology

Preservation and Conservation
Library Buildings and Equipment
Information Technology
[Libraries and Web 2.0 DG (2008)]
Statistics and Evaluation
Management and Marketing
Audiovisual and Multimedia
Management of Library Associations
[New Professionals DG (2008)]
[Women, Information and Libraries DG (2008)]

Division VII: Education and Research

Education and Training
[E-Learning DG (2008)]
Library Theory and Research
Literacy and Reading
Information Literacy
Continuing Professional Development and Workplace Learning
Library History

Division VIII: Regional Activities

[LIS Education in Developing Countries DG (2008)]
[ATINA - Access to Information Network Africa DG (2008)]
Africa
Asia and Oceania
Latin America and the Caribbean

Core Activities

- Action for Development through Libraries Programme (ALP)
- Committee on Copyright and other Legal Matters (CLM)
- Committee on Free Access to Information and Freedom of Expression (FAIFE)
- IFLA-CDNL Alliance for Bibliographic Standards (ICABS)
- Preservation and Conservation (PAC)
- IFLA UNIMARC (UNIMARC)



Committees

World Library and Information Congress: 75TH IFLA General Conference and Assembly

Executive Committee

Mauro Guerrini <i>President</i>	AIB
Claudio Gamba <i>Vice President</i>	Regione Lombardia
Laura Ballestra	AIB
Cristina Borgonovo	Provincia di Milano
Giuliana Casartelli	AIB
Maria Cristina Di Martino	Biblioteca Universitaria Alessandrina
Giuliana Giustino	Università degli studi di Milano
Stefano Parise	Fondazione Per Leggere
Aldo Pirola	Comune di Milano
Alberto Rapomi Colombo	Comune di Milano
Ellis Sada	Università Cattolica del Sacro Cuore
Maria Cristina Selva	Università degli studi di Milano
Maria Laura Trapletti	Regione Lombardia

National Committee

Massimo Accarisi	Comune di Milano
Aurelio Aghemo	Biblioteca nazionale Braidense
Osvaldo Avallone	Biblioteca nazionale centrale di Roma
Luca Bardi	Conferenza dei Rettori delle Università italiane (CRUI)
Massimo Belotti	“Biblioteche oggi”
Sandro Bulgarelli	Biblioteca del Senato
Rossella Caffo	MiBAC - Istituto Centrale per il Catalogo Unico
Massimo Cecconi	Provincia di Milano
Flavia Cristiano	MiBAC Istituto per il libro
Umberto D’Angelo	MiBAC
Michele Durante	Coordinamento delle Regioni e Province autonome
Maurizio Fallace	MiBAC
Luisa Finocchi	Fondazione Arnoldo e Alberto Mondadori
Ornella Foglieni	Regione Lombardia
Antonia Ida Fontana	Biblioteca nazionale centrale di Firenze
Pier Francesco Fumagalli	Biblioteca Ambrosiana
Alberto Garlandini	Regione Lombardia
Tommaso Giordano	Istituto Universitario Europeo
Claudia Giovannini	UPI
Klaus Kempf	Bayerische Staatsbibliothek
Claudio Leombroni	AIB
Paolo Messina	Biblioteche civiche torinesi
Antonio Padoa Schioppa	Fondazione Biblioteca Europea di Informazione e Cultura (BEIC)
Cesare Pasini	Biblioteca apostolica Vaticana
Roberto Petronzio	Istituto nazionale di fisica nucleare
Alberto Petrucciani	Università di Pisa
Ambrogio Piazzoni	Biblioteca apostolica Vaticana
Massimo Pistacchi	MiBAC Istituto centrale per i beni sonori e audiovisivi
Fausto Ruggeri	ABEI
Stefano Russo	CEI
Giorgio Sacerdoti	Fondazione Centro di Documentazione Ebraica Contemporanea
Marisa Santarsiero	Università commerciale Luigi Bocconi
Vincenzo Santoro	ANCI
Brunella Sebastiani	CNR
Giovanni Solimine	Università degli studi di Roma “La Sapienza”
Anna Maria Tammaro	Università degli studi di Parma
Paul Gabriele Weston	Università degli studi di Pavia

Congress Schedule

Sunday 23 August

09.30 - 11.30	Opening Ceremony
11.45 - 15.45	Sessions
14.00 - 16.00	Exhibition and Posters
16.00 - 18.00	Exhibition Reception

Monday 24 August

08.30 - 09.30	Plenary Session
09.30 - 17.30	Exhibition and Posters
09.45 - 12.45	Sessions
12.45 - 13.45	Lunch
13.45 - 18.00	Sessions

Tuesday 25 August

Library Visits	
08.30 - 09.30	Plenary Session
09.30 - 17.30	Exhibition and Posters
09.45 - 12.45	Sessions
12.45 - 13.45	Lunch
13.45 - 18.00	Sessions

Wednesday 26 August

Library Visits	
08.30 - 09.30	Plenary Session
09.30 - 14.00	Exhibition and Posters
09.45 - 12.45	Sessions
12.45 - 13.45	Lunch
13.45 - 15.45	Sessions
16.00 - 17.30	General Assembly

Thursday 27 August

08.30 - 15.45	Sessions
16.00 - 17.30	Closing Ceremony

Business meetings of the Governing Board, Co-ordinating Boards and Standing Committees will be held on the 21, 22 and 28 August.

Updates of the programme will be published on the website www.ifla.org on a regular basis

Proposed Social Schedule

Please find detailed below the proposed social programme for the Congress week, **please note that these may be subject to change** and will be updated on the website, www.ifla.org

Sunday 23 August	Optional Event - serata al Teatro Alla Scala (a special price will be available for the delegates)
Tuesday 25 August	Social evening at the Galleria Vittorio Emanuele II

Satellite Meetings

Satellite Meetings

For more information and updates on the Satellite Meetings, please look at: www.ifla.org/conferences/ifla75/satellite

1.

Title/theme: **Emerging trends in technology: libraries between Web 2.0, semantic web and search technology**

Dates: 19 - 20 August 2009
Location: Florence, Italy
Contact person: Alenka Kavcic Colic alenka.kavcic@nuk.uni-lj.si
Audience: Librarians and information specialists
Sponsors: IFLA Information Technology Section

2.

Title/theme: **Reading in the Digital Age: educating the passionate and critical reader through the school library**

Dates: 1 September 2009
Location: University of Padua, Italy
Contact person: Karen Usher karen@usher43.karoo.co.uk
Audience: Local School Librarians and IFLA delegates
Sponsors: IFLA School Libraries and Resource Centres Section
Co-sponsors: International Association of School Libraries

3.

Title/theme: **Looking at the Past and Preparing for the Future**

Dates: 20 - 21 August 2009
Location: Florence, Italy
Contact person: Patrice Landry Patrice.Landry@nb.admin.ch
Website: www.ifla2009satelliteflorence.it
Audience: Subject indexers, library administrators, librarians
Sponsors: IFLA Classification and Indexing Section
Co-sponsors: Biblioteca Nazionale Centrale di Firenze

4.

Title/theme: **Sharing art resources (preliminary)**

Dates: 21 - 22 August 2009
Location: Florence, Italy
Contact person: Jan Simane simane@khi.fi.it
Audience: art librarians, visual resources specialists
Sponsors: IFLA Art Libraries Section

5.

Title/theme: **Raising a Nation of Readers: Libraries as Partners in National Reading Projects and Programmes**

Dates: 19 - 20 August 2009
Location: Goethe Institut, Rome, Italy
Contact: Letizia Tarantello l.tarantello@bibliotechediroma.it
Audience: Librarians from national, public, children's and school libraries, LIS students and professors, agencies, NGO's and IGO's active in national and international reading campaigns
Sponsors: IFLA Literacy and Reading Section and Libraries for Children & Young Adults
Co-sponsors: Istituzione Biblioteche del Comune di Roma, Goethe Institut Italien, Associazione Italiana Biblioteche

Satellite Meetings

- 6.**
Title/theme: **Early printed books as material objects**
Dates: 19 - 21 August 2009
Location: Bayerische Staatsbibliothek, Munich, Germany
Contact person: Bettina Wagner bettina.wagner@bsb-muenchen.de
Audience: Librarians involved in cataloguing, digitization and preservation of rare books (especially early printed books), book historians, conservators
Sponsors: IFLA Rare Books and Manuscripts Section
Co-sponsors: Deutsche Forschungsgemeinschaft Bonn, Consortium of European Research Libraries, IFLA Preservation and Conservation Programme (PAC)
- 7.**
Title/theme: **Libraries and Society: A Pan-Mediterranean perspective**
Dates: 31 August - 1 September 2009
Location: Palermo, Italy
Contact Person: Domenico Ciccarello ciccarello.domenico@tiscali.it
Audience: Library Institutions dealing with users and collections from the Mediterranean area; librarians planning service development expecting to benefit patrons in terms of improving intercultural dialogue; managers from public and private institutions interested in pan-Mediterranean issues
Sponsors: IFLA Library Services to Multicultural Populations Section
Co-sponsors: Italian Library Association, University of Palermo, Regione Siciliana
- 8.**
Title/theme: **Moving in, moving up, and moving on: strategies for regenerating the library & information profession**
Dates: 19 - 20 August 2009, with opening reception event 18 August (evening)
Location: Bologna, Italy
Contact persons: Roisin Gwyer Roisin.Gwyer@port.ac.uk and Loida Garcia-Febo, loidagarciafebo@gmail.com
Website: <http://www.ifla.org/VII/s43/index.htm>
Audience: Anyone who is interested in issues of professional, workplace, individual and/or organisational development. Anyone interested in issues of working and managing across generations (at individual, organisational and whole-of-profession level)
Sponsors: IFLA Continuing Professional Development & Workplace Learning Section and IFLA New Professionals Discussion Group
- 9.**
Title/theme: **Libraries Plus: Adding value in the cultural community: the 8th Northumbria International Conference on Performance Measurement in Libraries and Information Services**
Dates: 17-20 August 2009
Location: Fiesole, Florence, Italy
Contact person: michael.heaney@ouls.ox.ac.uk
Audience: Library and Information professionals in all sectors of library and information services and research and teaching staff
Sponsors: IFLA Statistics and Evaluation Section
Co-sponsors: Northumbria University School of Computing, Engineering and Information Sciences; University of Parma Department of Cultural Heritage
- 10.**
Title/theme: **P3 Conference: better library services for print-disabled people through partnerships with publishers and public libraries**
Dates: 17 - 20 August 2009
Location: 17 - 19 Aug: Mechelen (Belgium) & 20 Aug: Maastricht (Netherlands)
Contact person: Koen Krikhaar, p3conference@dedicon.nl
Audience: Specialist libraries/library services for blind and print disabled people; public libraries; publishers; organisations of and for blind and print disabled people
Sponsors: IFLA Libraries for the Blind Section
Co-sponsors: Luisterpunt (Flemish Library for Audiobooks and Braille) & Netherlands: Dedicon, Loket Aangepast Lezen (Library for Print-disabled), Public Library Association

Satellite Meetings

11.

Title/theme: **Libraries as Places and Spaces**
Dates: 19 - 21 August 2009
Location: Torino, Biblioteca Nazionale Universitaria
Contact person: John Lake John.Lake@cityoflondon.gov.uk
Audience: all library and information professionals concerned with planning library spaces, new buildings and services in new buildings and spaces
Sponsors: IFLA Academic and Research Libraries Section with IFLA Public Libraries Section, IFLA Library Theory and Research Section, IFLA Library Buildings and Equipment Section and IFLA Management and Marketing Section
Co-sponsors: Regione Piemonte, Biblioteche civiche torinesi, Italian Library Association Regional section Piemonte

12.

Title/theme: **Conservation and preservation of library material in a cultural-heritage oriented context**
Dates: 31 August - 1 September 2009
Location: Istituto di Patologia del Libro, Rome, Italy
Contact person: Per Cullhed per.cullhed@ub.uu.se
Audience: librarians, conservators and others with an interest in the ALM-sector preservation problems and solutions
Sponsors: IFLA Preservation and Conservation Section
Co-sponsors: IFLA Preservation and Conservation Programme (PAC)

13.

Title/theme: **The present becomes the past: harvesting, archiving and presenting today's digitally produced newspapers**
Dates: 19 - 20 August 2009
Location: Royal Library, Stockholm, Sweden
Contact person: Ed King ed.king@bl.uk
Audience: newspaper publishers, librarians, archivists, software providers
Sponsors: IFLA Newspapers Section
Co-sponsors: IFLA Preservation and Conservation Programme (PAC)

14.

Title/theme: **Preserving the cultural legacy of serials: from conservation (print and manuscript) to reformatting (many formats) to digital (bytes)**
Dates: 19 - 20 August 2009
Location: University of Bolzano, Italy
Contact person: Ann Okerson ann.okerson@yale.edu
Website: <http://www.library.yale.edu/socrspre2009/>
Audience: serials librarians interested in tools, techniques, and most current practices for making serials available to the worldwide reader community in perpetuity; the papers will focus on choices to be made, pros and cons, of different approaches; and will highlight successful projects and partnerships
Sponsors: IFLA Serials and other Continuing Resources Section

15.

Title/theme: **Building Bridges: Connecting the Soul and Spirit of LIS Education in Developing Countries**
Dates: August 19-21 2009
Location: University of Milan Aula Magna, Italy
Contact person: Ismail Abdullahi iabdullahi@NCCU.EDU
Sponsors: IFLA LIS Education in Developing Countries Discussion Group, IFLA Division for Regional Activities

Satellite Meetings

16.

Title/theme: **Digital information for democracy: management, access and preservation**
Dates: 19 - 21 August 2009
Location: The Italian joint Parliamentary Library - Rome, Italy
Contact person: Raissa Teodori preifla2009@parlamento.it
Website: www.preifla2009.parlamento.it
Audience: Parliamentary Library and Research Service Directors, managers and staff as well as interested parliamentarians
Sponsors: IFLA Library and Research Services for Parliaments Section

17.

Title/Theme: **Freedom of expression and religion**
Dates: 19 - 20 August 2009
Location: Rome, Italy
Contact Persons: Paul Sturges r.p.sturges@lboro.ac.uk
Igino Poggiali iginopoggiali@yahoo.it
Audience: Delegates to the IFLA Milan 2009 Congress, librarians from public, university and national institutions: Researchers on human rights studies and constitutional studies, teachers, scholars from various religions and other interested participants
Sponsors: IFLA/FAIFE: Free Access to Information and Freedom of Expression Programme
Co-sponsors: Istituzione Biblioteche di Roma, (Università Roma Tre, Provincia di Roma to be confirmed), Articolo 21

18.

Title/Theme: **Service Strategies for Libraries in libraries**
Dates: 19 - 21 August 2009
Location: Athens, Greece
Contact Persons: Christie Koontz ckoontz@ci.fsu.edu
Antonia Arahova tonia@idkaramanlis.gr
Àngels Massísimo, amassisimo@ub.edu
Audience: Librarians in Public or/and Academic Libraries, representatives of Library Associations - with emphasis on delegates from Eastern/Southern Europe
Sponsors: IFLA Management and Marketing Section
Co-sponsors: IFLA Management of Library Associations Section; Greek Ministry of Education and Religious affairs

19.

Title/Theme: **Removing Barriers to Knowledge Sharing**
Dates: 21 August 2009
Location: Goethe Institut, Milan, Italy
Contact Person: Jane Dysart, jane@dysartjones.com
Website: www.ifla-km.org
Audience: librarians
Sponsors: IFLA Knowledge Management Section

Congress Information

Venue

The IFLA World Library and Information Congress 2009, 75th IFLA General Conference and Assembly will take place in the Fiera Milano Convention Centre, Milan, Italy. The entrance to the MIC is located on the following street - via Gattamelata 5. For further details of the MIC location please visit <http://www.micmilano.it/comearrivare>

Core Conference Dates

23-27 August 2009

Exhibition

An international library trade exhibition will be located at the Fiera Milano Convention Centre in conjunction with the Congress.

The exhibition will be open from the afternoon of Sunday 23 August, until after lunch on Wednesday 26 August. Final opening hours will be included in the Final Programme.

Sponsoring

A range of commercial sponsorship opportunities are available at IFLA 2009.

Further information regarding sponsorship and exhibition opportunities can be obtained from the Congress Secretariat:

IFLA Congress 2009 Ltd
c/o 4B, 50 Speirs Wharf
Port Dundas
Glasgow
G4 9TH

Tel: +44 (0) 141 331 0123
Fax: +44 (0) 141 331 0234
Email: ifla2009@congrex.com
Web: www.ifla.org

Simultaneous Interpretation

Simultaneous interpretation services will be available in seven languages: English, French, German, Russian, Spanish, Chinese (Mandarin) and Arabic. This service will be available for the opening and closing sessions and other selected sessions. Please look for the **SI** mark in the Final Programme.

Congress Material

You will receive the Congress documentation during registration. The documentation will include Final Programme, CD-ROM of Papers and Participant List, Exhibitor Catalogue and other relevant materials.

IFLA Express 2009

IFLA Express is a daily newsletter, which will be published to give delegates information of general interest. In addition two pre-Congress issues of IFLA Express will appear in January/February and May/June 2009 with the latest news on the Congress.

Lunches and Refreshments

Lunches and refreshments are not included in your registration fees. However, a food service will be provided to enable delegates to purchase food and beverage at the Convention Centre.

Letters of Invitation, Passports and Visas

A valid passport is required for entry into Italy. Participants from some countries may require a visa for entry into Italy. Please contact your nearest Italian Consulate or Embassy for specific details.

Participants requiring a letter of invitation in order to attend the Congress are asked to visit the Congress website for an online personalised letter of invitation. This must be submitted to the relevant Embassy together with a copy of your registration confirmation. However, if this document is not suitable, please email: ifla2009reg@congrex.com with the additional details to be added.

Please note that this procedure aims to assist participants who need to obtain a visa or permission to attend the Congress. It is not an official invitation covering fees and other expenses, nor does it imply any financial support from the Congress.

IFLA 2009 Website

For updated information on the Congress, please visit the IFLA 2009 website at www.ifla.org

Congress Secretariat

Congrex UK has been appointed as the Congress Secretariat for the annual IFLA World Library and Information Congress and are very pleased to assist delegates with any questions they might have regarding participation in IFLA 2009.

The Congrex Group works in many countries around the world with operating companies in the United Kingdom, Netherlands, Sweden, Switzerland, Germany and Venezuela, Panama and strategic partners in the United States of America and Australia. www.congrex.com

Disclaimer

The IFLA World Library and Information Congress 2009, 75th IFLA General Conference and Assembly (IFLA 2009) and / or its agent Congrex UK and / or its agents have the right to immediately alter or cancel, without prior notice, the Congress or any of the arrangements relating directly or indirectly to IFLA 2009 due to reasons beyond their control. The IFLA World Library and Information Congress 2009, 75th IFLA General Conference and Assembly (IFLA 2009) and / or its agent Congrex UK and / or its agents shall not be liable for any loss, damage expenditure or inconvenience caused as a result of such alterations or cancellations.

Special Events

The special events detailed below are the **proposed programme of events** for the 75th IFLA World Library and Information Congress; details will be confirmed on the website, www.ifla.org in due course.

Sunday 23 August 2009

Opening Ceremony at the Fiera Milano Convention Centre will showcase the traditions of the Italian history.

Exhibition Reception will take place at the Fiera Milano Convention Centre. The exhibition will feature a wide selection of international and local vendors.

Optional event - serata al Teatro Alla Scala (a special price will be available for the delegates)

The Teatro Alla Scala was founded, under the auspices of the Empress Maria Teresa of Austria, to replace the Royal Ducal Theatre, which was destroyed by the fire on 26 February 1776 and had until then been the “Home of Opera” in Milan. Designed by the great neoclassical architect Giuseppe Piermarini, La Scala opened on 3 August 1778, with an Antonio Salieri Opera. Please see the pictures on pages 15 and 20.

The performance that will take place on Sunday 23 August will probably be a “Concerto lirico”. A special price will be available for the delegates.

Tuesday 25 August 2009

Social Evening at the Galleria Vittorio Emanuele II

We will have the Social Evening (with catering) at the Galleria, also called “The Milan Drawing-room” that connects Duomo square with Scala square.

It was built in 1864 by Giuseppe Mengoni in the typical Milanese style of the second part of 1800’s, with caryatids, lunettes, pilasters and grotesque. Please see the pictures on pages 5 and 21.

Please note the above social schedule is subject to change.



Library Visits Programme

Library Visits

Tuesday 25 and Wednesday 26 August 2009

Please select one of the twelve library visits detailed below which is included within the registration fee (subject to availability at the time of booking) and will be conducted on Tuesday 25 and Wednesday 26 August 2009. You will note that some Library Visits are available on multiple dates and times. Some Library Visit tours will visit more than one library during the tour as detailed below.

Library Visit 1

Dates: Tuesday 25 August 09.00 - 13.00 hours
Tuesday 25 August 14.00 - 18.00 hours
Wednesday 26 August 09.00 - 13.00 hours

Biblioteca Nazionale Braidense

Historic Library - <http://www.braidense.it>

The library is housed in an elegant building (a good example of XVIII century architecture). The collections of books and documents are deeply connected with the history of Milan. The main reading room and its furniture are often regarded as one of the symbols of libraries in Milan.

Mediateca Santa Teresa

Public Library - <http://www.mediabrera.it/>

The Mediateca of Santa Teresa, in the ancient church of SS. Giuseppe and Teresa in the centre of Milan (now entirely refurbished), is a multimedia library that allows to access to digital resources. It is a section of the "Braidense" National Library of Milan.

Library Visit 2

Dates: Tuesday 25 August 09.00 - 13.00 hours
Tuesday 25 August 14.00 - 18.00 hours
Wednesday 26 August 09.00 - 13.00 hours

Biblioteca Trivulziana

Historic Library -
<http://www.comune.milano.it/museiemostre>

Set in the magnificent frame of the Sforza castle, right in the heart of Milan, this library is universally renowned for its wonderful collection of illuminated manuscripts.

Library Visit 3

Dates: Tuesday 25 August 09.00 - 13.00 hours
Tuesday 25 August 14.00 - 18.00 hours
Wednesday 26 August 09.00 - 13.00 hours

Biblioteca Ambrosiana

Historic Library -
<http://www.ambrosiana.it/ing/index.asp>

Founded by Cardinal Federico Borromeo, the library is situated in Milan and was one of the first to be opened to

the public. It was named Ambrosiana after the Patron of Milan, St. Ambrogio, and it collected a large number of codices in Greek, Latin, vulgar Latin and various Oriental languages.

Library Visit 4

Dates: Wednesday 26 August 09.00 - 13.00 hours

Biblioteca Comunale Centrale Sormani

Public Library - <http://www.comune.milano.it/biblioteche>

The library is hosted in a building of great value with a long history. The peculiarity of this building consists in having not only one but two facades of great architectural interest. Sormani library is the main library within the Milan Municipality Library System and owns a rich inheritance particularly focused into humanistic, legal, and art sciences (600.000 books in total plus 40.000 audio documents).

Library Visit 5

Dates: Wednesday 26 August 09.00 - 13.00 hours

Roman Catholic University of the Sacred Heart

University Library - <http://www.unicatt.it>

This is a vastly endowed library providing information through printed as well as on-line documents. It has centrally organized facilities with reading rooms and access points scattered throughout the building, combining the infrastructures with an elegant Renaissance architecture.

Library Visit 6

Dates: Wednesday 26 August 09.00 - 13.00 hours

State University Library

University Library - <http://www.unimi.it/>

The whole library system of the State University in Milan consists of approximately one hundred libraries working on a network of interconnected OPAC. The main scope is to provide institutes with highly specialized infrastructures with collections of its own as well as worldwide connections. The visit will concentrate on the cross-shaped central section built in 1450 by Filarete, elegant Renaissance building housing the large reading rooms for Humanities and Law.

Library Visit 7

Dates: Wednesday 26 August 09.00 - 13.00 hours

State University "Bicocca" Library

University Library -
<http://www.comune.milano.it/biblioteche>

The library is a unified structure housed in three different buildings on campus: Central Library, Science Library and Medical Library. Students can obtain all bibliographic resources necessary for their studies and research and for all other faculties in the university.

Library Visits Programme

Library Visit 8

Dates: Wednesday 26 August 09.00 - 13.00 hours

Biblioteca Affori and Biblioteca Cassina Anna

Public Libraries -

<http://www.comune.milano.it/biblioteche>

“Affori” and “Cassina Anna” libraries are two excellent examples chosen from the 23 public libraries existing in the town of Milan.

Library Visit 9

Dates: Wednesday 26 August 09.00 - 13.00 hours

Children’s Library of Rozzano

Public Libraries -

<http://www.comune.milano.it/biblioteche>

The children’s library, opened in 2007, is situated in an old water mill. “Cascina Grande” is a typical Lombard farmhouse which has been transformed into a cultural centre and library.

Biblioteca Chiesa Rossa

Public Library -

<http://www.comune.milano.it/biblioteche>

“Chiesa Rossa” is a public library of the Municipality of Milan. The library is situated into an ancient rural building entirely refurbished

Library Visit 10

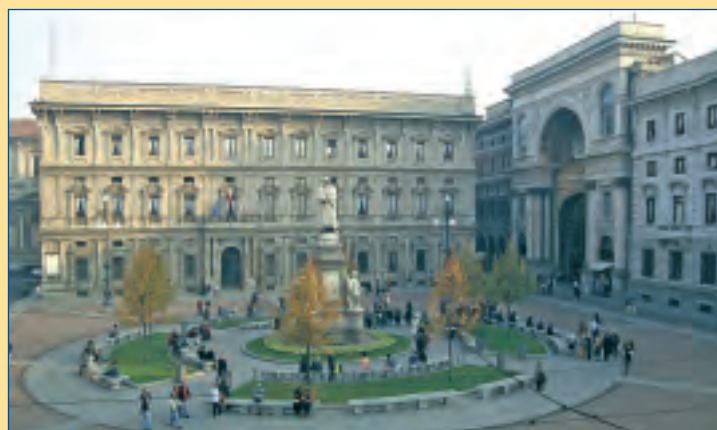
Dates: Tuesday 25 August 09.00 - 13.00 hours

Biblioteca Comunale di Abbiategrasso

Public Libraries -

<http://www.comune.abbiategrasso.mi.it/>

The public library is situated inside a castle whose origins date back to the XII century. The Abbiategrasso library itself is over 100 years old, being founded in 1899 by a group of book lovers, a Reading Club which carried out all the functions of a library. In 1929 the Reading Club became the Municipal Library. The library has been hosted in the castle since 1995. During the tour it will be possible to visit the restored “Annunciata”, where you can view an interesting exhibition of Lombard sixteenth century frescos.



Library Visit 11

Dates: Tuesday 25 August 09.00 - 18.00 hours

Biblioteca Queriniana

Historic Library -

<http://portale.comune.brescia.it/istituzionale/settori/biblioteche/>

This library is a very good example of library architecture: the Queriniana library built in the 18th century is well known for its rich collections of illuminated manuscripts. The library visit will include a visit to one of the best museums of Northern Italy as well as one of the most beautiful Italian squares (piazza della Loggia).

Biblioteca Morcelli

14.00 - 16.00 hours

Historic Library - <http://www.morcellirepossi.it/>

The library was founded in 1817 and owns more than 70,000 books and manuscripts from XII to XVIII century.

Library Visit 12

Dates: Tuesday 25 August 09.00 - 18.00 hours

Biblioteca “Angelo Mai”

09.00 - 13.00 hours

Historic Library - <http://www.bibliotecamai.org>

The Angelo Mai library showing XVIII century illuminated manuscripts, is located in the old walled-in town, overlooking the flat plain of the Po Valley, and combines the services of historic libraries with modern facilities scattered in the new district at the foot of the hill the old city is built on.

Biblioteca “Antonio Tiraboschi”

09.00 - 13.00 hours

Public Library - <http://www.comune.bergamo.it>

The “Tiraboschi” public library of the city of Bergamo is the centre of the urban lending library system. It was designed by architect Mario Botta, and was opened in 2004.

Biblioteca Centro Cultura di Nembro

14.00 - 18.00 hours

Public Library - <http://www.nembro.net/>

The public library of Nembro, opened in 2007, is the result of a complete refurbishment of an 1897 building, which was previously a primary school.

Library Visits Programme

Special Library Visit including City Tour

Library Visit 13

Title: **Genova City Tour and Berio Library**

Date: Friday 28 August

Time: Full Day Tour

Price: €50 per person

In the morning it will be possible to visit the Historical Centre (the largest in Europe) of Genova.

Going along the medieval streets, called “caruggi”, famous for their historical workshops, escorted by a tourist guide you can reach a lot of remarkable spots:

- Piazza San Matteo, with the Romanesque Cathedral
- Via San Lorenzo, with the Cathedral, masterpiece of the Gothic style, where are preserved the San Lorenzo Treasure and the “Sacro Catino”
- Palazzo Ducale, rich of history, art and culture
- Piazza de Ferrari, symbolic centre of the City, with its big fountain

There you will leave your tourist guide and a Berio’s librarian will take you across Porta Soprana, with its two towers indicates the ancient city, to the Cristoforo Colombo Family House.

You will then reach the Berio Library and have lunch at Berio Caffè, from 13.00 to 15.00 hours.

In the afternoon you will visit the Berio Library.

The civic library was built by Abbot Giuseppe Vespasiano Berio in the second part of the sixteenth century. Now the building, completely restored, with a large court inside and green gardens around, is really a cultural centre open to the city, where daily conferences, seminars, concerts, performances and exhibitions take place.

During its long history (more than 250 years) the Berio Library collected a very rich treasure of precious books and documents from XV to XVIII century: parchments, coats-of-arms, manuscripts, illuminated codes, maps, autographic letters and funds of some of the Genova ancient and important families.

Biblioteca Berio - www.comune.genova.it



General Information

Italy and Milan

Situated on the flat plains of the Po Valley, Milan is Italy's richest and second largest city and is best known for being the fashion capital of Italy.

Embracing tradition, sophistication and ambition in equal measure, the present and the future are invented daily in Milan, Europe's creative capital. After being conquered three times in its history the city remained strong, regained itself and prospered. It's a city as strong as any other which successfully reinvented itself under French, Spanish and then Austrian rulers from 1499 until the reunification in 1861.

The city offers treasures of historical and intellectual heritage from the past two millennia at every corner: Leonardo da Vinci's Last Supper is simply the best-known of the numerous masterpieces and has been named a Unesco World Heritage site. Milan is the unique artistic and cultural heart of Italy and has been the ideal setting for international events for decades, attracting professionals, artists and intellectuals from all over the world.

Banks and Exchange Offices

Banks in Italy are open Monday to Friday from 08.30 to 13.30 hours and only some of them open in the afternoon from 15.00 to 16.30 hours. Banks are closed on Saturday, Sunday and national holidays and also on the towns patron Saint day. Travellers cheques are generally accepted in large hotels and major stores, otherwise, they must be cashed at the exchange office or bank.

Climate

The average minimum and maximum temperatures and rainfall figures for this area in August:

Min. Temp.	Max. Temp.	Rainfall
16 °C	27 °C	81mm

Credit Cards

Major credit cards are widely accepted in Italy, namely Visa, MasterCard and American Express.

Currency

The legal tender is the Euro, which is divided into 100 cents. Bank notes are available in denominations of 5, 10, 20, 50 and 100 Euro, and coins in denominations of 1, 2, 5, 10, 20 cents, and 1 and 2 Euro.

Driving in Milan

While driving on Italian roads, you must have with you proof of your car insurance, log-book and driving licence.

Electricity

The electric current in Italy is 220V and the cycle is 50Hz. Though voltage may vary, in most cities and towns it is either 125 or 220. Check the voltage with the hotel before using electrical appliances.

Plugs have prongs that are round, not flat, making an adapter plug necessary. International adaptors can be found in the major electrical shops as well as airports.

Preferred Airline

Star Alliance Airlines has been appointed the preferred airline for delegate travel to and from the IFLA World Library & Information Congress 2009 taking place in Milan, Italy. The participating carriers are offering special Conventions plus Delegate Fare Discounts to delegates and accompanying persons. The Star Alliance Members include the following Airlines:

ANA
Air Canada
Air China
Asiana Airlines
Austrian Airlines
LOT Polish Airlines
Lufthansa
SWISS International Air Lines
Scandinavian Airlines
Singapore Airlines
Spanair
TAP Portugal
THAI
Turkish Airlines
United
bmi

To book your ticket please contact the relevant airline and quote the Convention Code, **LH07S09**, this will be recognised by any Star Alliance member airline or travel agent. Please note that you cannot book your airline ticket online, it must be booked through a travel agent or directly with the airline.

As always, if you're a member of one of the Star Alliance member airlines' frequent flyer programmes, you will earn points, build status and enjoy member benefits with each flight you take.

To find out more information regarding the offers available with Star Alliance Airlines please go to the website: www.staralliance.com/en/business/meetings_travel/index.html

Airport

Milan has three domestic and international airports.

Malpensa (MXP) airport is located towards Lake Maggiore, some 50 kms from downtown. The special shuttle-train Malpensa Express runs to and from the Ferrovie Nord Railway Station. Stazione Centrale, Milan's railway station, is connected to Malpensa by a special bus. The journey takes 40 minutes.

General Information

Linate (LIN) airport is located in the eastern outskirts, some 10 kms from downtown. A special shuttle-service runs to and from Stazione Centrale, Milan's railway station, while to and from the city centre there is an urban bus, the 73. Both take about 30 minutes, depending on traffic. Stazione Centrale and Ferrovia Nord Railway station are both located on the underground-lines.

Orio al Serio (BGY), a smaller international airport near Bergamo, is being increasingly used as an airport for Milan. There is a bus service from Stazione Centrale, Milan's railway station. The journey takes 50 minutes.

Insurance

Participants are advised to arrange adequate travel and medical insurance, as the Congress Secretariat cannot cover persons against cancellation of bookings, medical treatment or theft of belongings.

Food

The main characteristic of Italian cooking is its healthy balance, the excellent basic ingredients being simply cooked and retaining their original goodness and freshness.

Every Italian region has there own individual variety of food. In Milan you can find a good representation from every region and there are plenty of excellent restaurants, offering a wide variety of typical Italian dishes washed down with a fantastic choice of excellent wines.

Health

Most travel insurance includes medical cover. Check with your travel agency when booking the travel insurance for your trip.

In Italy citizens of EU countries are covered for emergency medical treatment only on presentation of an E111 form.

No vaccinations are required to enter Italy. Tap water is drinkable in Italy. Water from drinking fountains is safe unless there is a sign "Acqua non potabile". You might see this sign inside trains, camping sites etc.

Language

As in most regions in Italy, Milan has its own dialect, Milanese. Unfortunately, nowadays Milanese dialect is spoken by a minority of people: this is due to the immigration process from other Italian regions, that took place in the last decades.

Shopping

Stores, shopping centres and most businesses are generally open from 10.00 to 19.30 hours from Tuesday to Saturday. On Monday many shops are open only for a half day, many shops also close for lunch, usually between 12.30 and 15.30 hours.

Customers when they purchase goods or pay for services are required by law to ask for a receipt (scontrino) or for an invoice (ricevuta fiscale) as proof of purchase.

Taxes and Tipping

Taxes are included in the price of all goods in Italy. For items purchased over €155, tourists from outside of the EU can get the taxes reimbursed. This can be done by filling in a form in the shop and then presenting it to the customs officials at major airports or border crossing.

Usually the service is included in prices, so tipping is a practice appreciated but not so compulsory.

Anyway, good advice would be, if the service was appreciated then tip a percentage of around 5%. In hotels a small tip could be paid to the porter.

Telephone and Postal Services

Telephone

Country code:	39
Outgoing International code:	00

The most cost-effective way to call abroad from Italy is to use a pre-paid card. These can be purchased at any tobacconist, newsstand, post-office, or service station. Public phones can be found in commercial outlets (bar, restaurant, . . .) or in street telephone booths. Many toll-free numbers start with "800".

It is possible to call to and from Italy with mobile phones. For further information dial (from Italy only) the following numbers for some of the providers: 119 (Tim), 190 (Vodafone), 159 (Wind).

Emergency phone numbers:

Ambulanza (Medical Emergencies)	118
Polizia (Police)	113
Pompieri (Fire Department)	115

Postal charges

The price for sending a standard letter is €0.60, whereas sending non-standard letters is more expensive. For further information, you can visit the www.poste.it/en/ website.

The Post Offices are open:

Monday to Friday from 08.30 to 14.00 hours (central offices until 17.30 hours)
Saturday from 08.30 to 12.00 hours

Visitors who plan to spend several weeks in Milan but with no fixed address can take advantage of the General Delivery service for their mail. The French and international term for this service is "Poste restante". To pick up your mail, you must go to the main post office of the city indicated in the mailing address.

Visa

All visitors must carry a valid passport. Visas are also required for visitors from certain countries. For more information, contact the Italian embassy or consulate in your country. See also: Letters of Invitations, Passports and Visas on page 12.

Tours and Activities

Half Day Tours

Milan City Centre Walking Tour

Date: Monday 24 August

Time: 09.00 - 12.00 hours

Price: €45 per person

The coach will collect delegates from Milan Convention Centre and transfer them to the Piazza del Duomo where the walking tour of the city will begin. From the Piazza del Duomo you can see the famous Cathedral built in 1386 and where Napoleon was crowned as emperor; then you will visit the Galleria Vittorio Emanuele famous for its architecture and shops. The Piazza della Scala is named after the world's most famous opera house built in the neoclassic style by the architect Piermarini. Opposite the Scala stands Palazzo Marino. The Piazza Mercanti is the ancient heart of medieval Milan. The Castello Sforzesco is one of Milan's most famous monuments. The end of the tour will be near Castello Sforzesco, the old symbol of Milan, ancient and sumptuous dwelling palace of the Renaissance. The coach will collect delegates at a designated area and return delegates to the Milan Convention Centre.

Tram Tour

Date: Monday 24 August

Time: 09.00 - 12.00 hours

Price: €70 per person

The coach will collect delegates from Milan Convention Centre and transfer them to the tram pick up point. Delegates will then board the tram which will allow them the possibility of discovering Milan aboard a real 1920's tram. Travelling around the city centre passing along the Castle square, stop at Ponte Vetro, the Cathedral, the San Lorenzo Columns, The Church of Santa Maria delle Grazie, the tour proceeds with Porta Venice, Piazza Repubblica Manzoni and Via Monte Napoleone, continuing with Piazza della Scala and Corso Garibaldi the tour will end in Castle square. The tram ride will last for approximately two hours and the coach will collect delegates at a designated area and return delegates to the Milan Convention Centre.

Franciacorta Tour

Date: Monday 24 August

Time: 08.30 - 13.00 hours

Price: €75 per person

The coach will transfer delegates to Franciacorta which is approx 1 hour 30 minutes away. A visit to Franciacorta at the famous winery Guido Berlucchi & C., one of the most famous spumante producers. Besides the original gallery of 1600 there are also the underground cellars with steady temperatures not higher than 12° C, which give to the sparkling wines the best maturing conditions. Berlucchi & C. is placed in Borgonato di Cortefranca, the charming medieval village in the heart of Franciacorta. The wines

produced are all D.O.C. and D.O.C.G. and include the wines Terre di Franciacorta Red wine (Cabernet, Barbera, Merlot, Nebiolo), Terre di Franciacorta white wine (Pinot white, Chardonnay), the champagnes Franciacorta D.O.C.G. white millesimè (Chardonnay, white Pinot, black Pinot). The visit on site lasts about 45 minutes and follows all the production stages. The coach will depart for the return journey of approx 1 hour 30 minutes returning delegates to the Milan Convention Centre.

Soncino Village Tour

Date: Tuesday 25 August

Time: 08.30 - 13.00 hours

Price: €70 per person

The coach will collect delegates from the Milan Convention Centre and transfer them to Soncino village which is located 1 hour from Milan. Rich in artistic and historical treasures such as the Sforza's family fortress, the Print Museum located in the famous Printer's house (where the first Jewish Bible was printed), cathedrals and palaces.

Visit of the Sforza's fortress: Built in 1473 from the architect Bartolomeo Gaudio the Rocca has 4 towers: one that hosted the kitchen and bedroom of the Captain, one the treasure and the twin towers.

Visit the Printer's house: where you can feel the atmosphere of the ancient Jewish printing house of XV century. On the lower floor printing machines of the 1800 and beginning 1900 can be admired as well as a reproduction of a machine of 1400. On the first floor some original and some copies of books printed by Sonsino together with some other famous printer's works can be seen. On the second floor a short movie will be shown on the Sonsino's history and the permanent exhibition on the Printing history can also be visited. You will also be able to enjoy a walking tour around the Historical Walls and the Undergrounds before the coach returns delegates to the Milan Convention Centre.

Last Supper and Santa Maria delle Grazie Tour

Date: Tuesday 25 August

Time: 14.00 - 16.30 hours

Price: €65 per person

The coach will collect delegates from the Milan Convention Centre and transfer them to the Last Supper and the Church of Santa Maria delle Grazie where they will meet with our English speaking guide for the visit. Santa Maria Delle Grazie Church, built at the end of the XV century in a late gothic style, is famous for the Cenacolo which houses the world-renowned Ultima Cena fresco of Leonardo Da Vinci. The coach will collect delegates at a designated area and return delegates to the Milan Convention Centre.

Tours and Activities

Brera Art Gallery Tour

Date: Tuesday 25 August

Time: 14.00 - 17.00 hours

Price: €55 per person

The coach will collect delegates from Milan Convention Centre and transfer them to the Brera Art Gallery one of the most famous museums in the world. The Brera Art Gallery includes masterpieces by the greatest Italian masters of between the 14th and the 19th centuries and several works by the most important foreign masters. The coach will collect delegates at a designated area and return delegates to the Milan Convention Centre.

Brescia Walking Tour

Date: Wednesday 26 August

Time: 08.30 - 13.30 hours

Price: €85 per person

The coach will collect delegates at the Milan Convention Centre and transfer them to Brescia which is approx 1 hour 30 minutes. Delegates will then be separated into groups of 30 people per guide for the walking tour of Brescia and will visit the following locations:

- Piazza della Loggia and Palazzo della Loggia which is the most beautiful square in Brescia and was inaugurated in 1433.
- Piazza Paolo Sesto is the east side of the wide square, which was in the heart of the old city, is occupied by the *Tower of "Pégol"* and the *Loggia delle Grida*, incorporated into the Broletto, the Duomo Nuovo (the New Cathedral) and the Duomo Vecchio (the Old Cathedral).
- Santa Giulia Museum is the site of the convent which encloses millenary remains. It was founded by King Desiderio in 753 A.D. Nowadays, the superimposition of buildings on the foundations of old ones is evident from the mosaics of the old Roman villa, the Lombard Basilica of S. Salvatore, the Renaissance Church of Santa Giulia. In the Church of Santa Maria in Solario, with frescoes by Floriano Ferramola, under the cupola, the "Treasure of Santa Giulia" is displayed.
- Roman Forum: when Brescia was under Roman rule, this square was the centre of both religious and political life. The Capitulum Temple, prominently situated at the north end, had an arcade with a double order of columns, as can be seen from the remains of the arches on the former ground level. The Basilica (the law courts) was situated on the south side: remains of this edifice can be seen incorporated into the nearby houses in Piazza Labus. The magnificent Piazza del Foro was traversed by the "Decumanus Massimus" (nowadays Via dei Musei) which ran from Bergamo to Verona. The Church of San Zeno in Foro faces onto this road. It has a small churchyard enclosed by railings with statues of intertwined dolphins; inside the Church a collection of paintings deserves attention. The imposing Palazzo Martinengo

Cesaresco al Novarino, opposite the Church, was built in the XVIIth century. Important Roman remains which were found underneath it are now on display in the basement for delegates to view before boarding the coach for the return journey to the Milan Convention Centre.

Vigevano and Pavia Walking Tour

Date: Thursday 27 August

Time: 08.30 - 13.00 hours

Price: €70 per person

The coach will depart the Milan Convention Centre and transfer delegates to the most ancient heart of Vigevano which dates back to the early Middle Ages, at that time it was a fortified town nearby a ford in the river Ticino. For centuries the town was an important centre for textiles, particularly silk and wool. However, in the second half of the nineteenth century, textile production made way for the shoe manufacturing industry. Today, Vigevano is still the most important town in Italy for footwear manufacturing generally.

This walking tour will visit the Ducale Square in Vigevano which was designed by Bramante and is one of Italy's most beautiful piazzas. The buildings of the square was instigated by Duke Ludovico il Moro and work began in 1492. The tour will then transfer to the Certosa di Pavia or *Charterhouse of Pavia* (built c.1396-1465) is a famous monastery complex situated near a small town of the same name in the Province of Pavia, located 8km north of the City of Pavia. *Certosa* is the Italian name for a house of the cloistered monastic order of Carthusians founded by St Bruno in 1044 at Grande Chartreuse. The Certosa is renowned for the exuberance of its architecture, in both the Gothic and Renaissance styles, and for its collection of artworks which are particularly representative of the region. The delegates will meet the coach at the designated area for the return journey to Milan Convention Centre.



Tours and Activities

Full Day Tours

Lake Como Tour

Date: Monday 24 August

Time: 09.00 - 17.00 hours

Price: €200 per person

The coach will depart from the Milan Convention Centre and transfer delegates to Cernobbio which will take approx 1 hour. Cernobbio is a lovely village situated on Lake Como and will be the departure point for delegates as they depart by private motorboat for a tour of the Lake bound to one of the beautiful villas and admiring the charming lake landscape. Delegates will visit Villa Carlotta which is a Palace built in the XVIII century with staircases and gardens, partially modified by Count Sommariva according to the "Empire" Style, visit its wonderful botanic garden which houses orange trees pergolas, various tropical plants and the world famous rhododendrons and Azalee flowering in April-May, visit its famous museum that houses works of art of Canova, Acquisti, Appiani and so on . . . After the visit to Villa Carlotta, lunch will be provided in a charming restaurant on a bay overlooking the Lake, with its fish and meat specialities. Crotto dei Platani restaurant is an elegant and rustic location located in the romantic setting of the Como Lake in a little town called Brienno. The cuisine combines local traditions, creativity and truly unusual flavours. It has also a private pier for boats. After lunch delegates will return by Coach to the Milan Convention Centre.



Lake Garda Walking Tour

Date: Monday 24 August

Time: 09.00 - 17.00 hours

Price: €130 per person

The coach will depart from the Milan Convention Centre and transfer delegates to the Lake of Garda, bound to Sirmione which will take approx 2 hours.

On arrival in Sirmione the delegates will begin their full day walking tour. The town is located on a narrow peninsula that extends about 4 km into Lake Garda, one of the most enchanting places on the lake, and where one can enjoy a splendid view of the two shores. Delegates will enter the town over a drawbridge and can follow the narrow lanes

of the centre to the archaeological site at the end of the peninsula. A visit to the Rocca Scaligera (Sirmione Castle) which was built in 1250 by Mastino I della Scala, Lord of Verona, as a fortress to protect the Lake and a landing of the fleet, is included which will take approx 40 mins. After leaving the Castle you will walk along Via Vittorio Emanuele and Via Santa Maria Maggiore where you will admire its XV century church. As delegates proceed they will reach the Ancient City Walls and then taking the Passeggiata delle Muse (Muses promenade), you will be right at the Grotte di Catullo. The Grotte di Catullo is one of the most interesting archaeological areas in Italy: olives and cypress trees surround the remains of a large Imperial age villa; it is the largest and best preserved villa in Northern Italy.

Delegates will be able to purchase lunch at one of the local restaurants and after lunch delegates will have some leisure time until 15.30 before meeting with the coach at the designated area for the transfer back to the Milan Convention Centre for arrival in Milan at approx 17.30 hours.

Mantova Tour

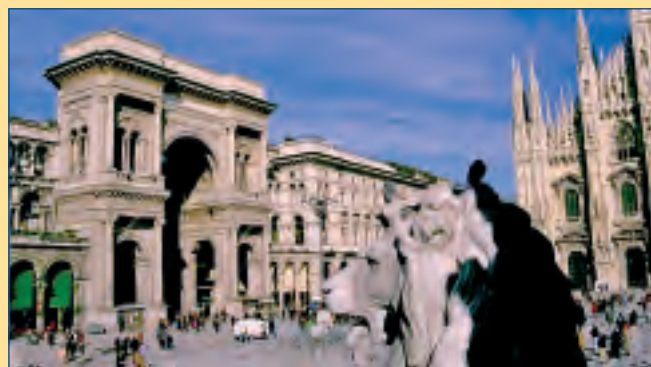
Date: Tuesday 25 August

Time: 09.00 - 17.00 hours

Price: €130 per person

The coach will depart from the Milan Convention Centre and transfer delegates to Mantova which will take approx 2 hours. One of the most pleasant excursions to the town of Virgilio and the Gonzagas family. A town where you can find most of the works of the painter Andrea Mantegna. The Castle of Saint George was constructed during the reign of the Gonzagas and stands on the banks of the lake as a fortified outpost against possible enemy incursions. Over the course of the centuries, this beautiful castle was gradually transformed into the private residences of the nobility of Mantova.

The delegates will walk to the centre of town to visit Piazza Sordello, Piazza Sant'Andrea and Saint Andrews. After visiting Saint Andrew's a brief pause to see the Rotonda of Saint Lawrence. It is the oldest church in Mantova, and has been preserved despite all the troubles of time. Delegates will be able to purchase lunch in one of the restaurants in town and will have time after lunch at their leisure before meeting up with the coach at the designated areas for the transfer back to the Milan Convention Centre.



Tours and Activities

Bergamo Tour

Date: Tuesday 25 August

Time: 09.00 - 17.00 hours

Price: €110 per person

The coach will depart from the Milan Convention Centre and transfer delegates to Bergamo which will take approx 45 minutes. Bergamo and its province can rightly be considered a casket holding art, nature and culture treasures. In Bergamo and its surroundings people can discover monuments and artistic objects of uncommon beauty, as well as important historical and cultural witnesses, hidden among hills, mountains, country landscapes, rivers and lakes. In our province, nature and culture combine in charming itineraries which lead the visitor far from the overwhelming stream of everyday life, giving him the opportunity to become part of an atmosphere which evokes past times, where the passing of the days and men's actions recover their original meaning.

During the tour delegates will visit the Venetian walls, Citadel, streets and squares of the historical centre, Piazza Vecchia, Palazzo della Ragione, Santa Maria Maggiore Church, the Colleoni Chapel, the Cathedral, the 'Rocca' Fortress. Visit of the Pinacoteca Carrara. Delegates will be able to purchase lunch in one of the restaurants in town and will have time after lunch at their leisure before meeting up with the coach at the designated areas for the transfer back to the Milan Convention Centre.

Parma Tour

Date: Friday 28 August

Time: 09.00 - 17.00 hours

Price: €130 per person

The coach will depart from the Milan Convention Centre and transfer delegates to Parma which will take approx 2 hours. Parma has its origins as a Roman colony on the Via Emilia in the year 183AD, both the city and the suburbs offer numerous vestiges of the Roman presence. In the XI-XII centuries Parma starts to be an important cultural and trade centre, at the crossroads for merchant caravans travelling through Europe towards the South, and for pilgrims heading for the Holy Land and travelling along the so called strada Romea or Via Francigena - the Pilgrim's Way.

Visit of Duomo & Baptistery: The Cathedral of Parma is the work of 'maestros' from the central regions and from Lombardy and was completed in the XII century after a series of reconstructions and renovations. The interior has the Latin cross layout and is the work of the Mannerist school of the Emilia region.

Il Teatro Farnese: The Farnese Theatre - a magnificent structure and sublime example of the great theatrical tradition of the Po Valley courts - is situated on the first floor of the Palazzo della Pilotta. It was commissioned by Ranuccio I to pay homage to Cosimo II De' Medici with a theatrical production worthy of the duke, during his stay in Parma while on his way to Milan.

Delegates will have time at their disposal to visit the beautiful Ducal park at the end of the tour and delegates

will also be able to purchase lunch in one of the restaurants in town before returning to the Milan Convention Centre.

Pre and Post Congress Tours

Italy is the first Country in the world for a number of sites included in **UNESCO's World Heritage List**.

There is scarcely a place in Italy that was left untouched by the long and extraordinary history of the Country. Travelling around Italy is always an "artistic tour": there are so many artistic treasures spread over the whole Country, so many cities that are real jewels, so much historical and natural heritage is present, so that Italy could be defined as an open-air art gallery. Because of these reasons it becomes very hard to make a choice about where and what it is worth to be visited.

We would direct you to the following websites to assist you in making your own independent pre and post Congress travel arrangements:

<http://www.enit.it/otp.asp?lang=uk>

<http://www.touringclub.it/viaggi/index.asp>

Suggested Tours: Pre and Post Congress Tours

We would like to suggest some tour proposals, as follows:

Verona

A suggested three day pre or post Congress tour could be a tour to Verona. The first day could commence in Verona where highlights include visits to "Giulietta House" and "Arena di Verona Theatre" before staying overnight in Venezia. On day two the tour could include a tour of Venezia and its Lagoon once again staying overnight in Venezia with day three enjoying a tour of Brenta, Paddadio's Villas, the Po Delta, the City of Chioggia, and the City of Vincenza with the Palladio's theatre before either departing for Milan or your own country.

Rome

A suggested four day pre or post Congress tour could be a tour to Rome. The first day could commence in Rome where highlights include visits to Pompei, the Amalfitana Coast, and the City of Sorrento before staying overnight in Sorrento. On day two the tour could include a visit to Sorrento, Capri and Napoli with an overnight stay in Rome. On day three the tour could include a visit to the City of Rome with an overnight stay. Day four could be a travel day to either Milan or your own country.

Another suggested four day pre or post Congress tour to Rome could include the following itinerary. On day one the tour could commence in Rome with travel to Assisi via Todi, Spoleto and Foligno before staying overnight in Perugia. On day two the tour could include a visit to the City of Montepulciano which could include a visit to "strada del vino" Orvieto Cathedral before returning to Rome for an overnight stay. On day three the tour could include a visit to the City of Rome with another overnight stay in Rome. Day four could be a travel day to either Milan or your own country.

It is advised that you arrange and confirm your pre and post Congress tours in plenty of time to ensure you secure your desired requirements as availability will be limited due to the time of year.

Hotel Reservation

Hotel Booking

General Hotel Information

The Congress Secretariat has reserved accommodation in various price categories at a wide range of hotels in Milan at preferential rates. On the hotel booking form you are requested to indicate the Price category you wish to book within. Congrex Travel will endeavour to meet all accommodation requests however this will be subject to availability.

Hotel Overview and Prices

Hotel	Single Room	Twin / Double Room
Price Category A	EUR €180.00 - €200.00	EUR €200.00 - €230.00
Price Category B	EUR €140.00 - €175.00	EUR €160.00 - €185.00
Price Category C	EUR €100.00 - €135.00	EUR €120.00 - €155.00
Price Category D	EUR €50.00 - €95.00	EUR €70.00 - €115.00

Category A Hotels

Hotel	Description	Cost per night euros (€)	
		Single	Twin/Double
Hotel Melia Milano 5* Headquarters Hotel	The Meliá Milano is the new five star hotel; situated in an elegant residential area and a short distance from the Milan Convention Centre. The hotel offers its guests spacious, well equipped rooms as well as a business centre and WI-FI connection throughout the hotel. For relaxing moments there are 2 restaurants, the lobby bar and a health club. Distance to the Convention Centre: 10 minutes by foot.	€185.00	€205.00/ €210.00
Hotel Milan Marriott 5*	The Milan Marriott hotel is located in a residential area, adjacent to the Milan Convention Centre and a short distance from the city centre. The bright and warm furnished rooms are all featured with Wi-Fi internet connection. The restaurant 'La Brasserie de Milan' offers the best in regional and Mediterranean cuisine. Other services include club bar, bar 66, business centre, boutique, fitness centre and covered parking garage. Distance to the Convention Centre: 15 minutes by foot.	€180.00	€200.00
Hilton Milan 4*	Just one block away from the station and airport buses, this elegant hotel boasts an Executive Lounge with an outdoor terrace and wireless internet access throughout. After a stressful day unwind in the well-equipped fitness room, or enjoy the hotels Italian cuisine. Distance to the Convention Centre: 35 - 40 minutes by public transport.	€185.00	€215.00

Category B Hotels

Hotel	Description	Cost per night euros (€)	
		Single Junior Suite	Twin/Double Junior Suite
ATA Hotel Executive 4*	Located in a convenient and tranquil location, this refurbished non-smoking hotel is within easy walking distance of the main sights. It is centrally situated and close to the major shopping centre and the metro. The refined interior is of an elegant design. All of the spacious, bright rooms are well equipped. Guests can take advantage of the fashionable 'American Bar' and the restaurant. Distance to the Convention Centre: 30 - 40 minutes by public transport.	€155.00	€175.00

Hotel Reservation

Category C Hotels

Hotel	Description	Cost per night euros (€)	
		Single	Twin/Double
Hotel Admiral 4*	The Admiral hotel is located just 50 meters from the Milan Convention Centre. All rooms are equipped with 18th century style furniture; bathroom with shower and bath; bedroom provided with the most modern comfort, minibar, radio, TV/SAT, and air condition. The hotel also provides a restaurant, bar and parking. Distance to the Convention Centre: 5 minutes by foot.	€125.00	€145.00
ATA Hotel Fieramilano 4*	This 4-star contemporary hotel is located just opposite the main entrance of the International Milan Trade Fair, in the heart of the business centre. The Hotel Fieramilano offers you a quiet, relaxing and informal atmosphere. Comfortable rooms are complemented by an on site restaurant and bar. Conference facilities are available. Distance to Convention Centre: 5 minutes by foot.	€125.00/ €135.00	€145.00/ €150.00
ATA Hotel Executive 4*	Located in a convenient and tranquil location, this refurbished non-smoking hotel is within easy walking distance of the main sights. It is centrally situated and close to the major shopping centre and the metro. The refined interior is of an elegant design. All of the spacious, bright rooms are well equipped. Guests can take advantage of the fashionable 'American Bar' and the restaurant. Distance to the Convention Centre: 30 - 40 minutes by public transport.	Standard €125.00 Superior €135.00	Standard €145.00 Superior €155.00
Hotel Accademia 4*	This 4-star design hotel is just a short tram ride from the city centre. Completely renovated in 2006, the hotel boasts elegant and soundproofed rooms with stylish parquet wooden flooring and all modern amenities. Furthermore there is a restaurant and the panoramic breakfast room. Distance to the Convention Centre: 10 minutes by public transport.	€125.00	€145.00
Hotel Capitol 4*	The Capitol is centrally situated in one of the best residential areas. Guests enjoy a privileged position with excellent transport links, conveniently located near to the Milan Convention Centre, airport shuttle, underground station and Milan's most important attractions. All comfortable and contemporary rooms are individually decorated. The hotel also offers a restaurant, a bar, fitness room and parking facilities. Distance to the Convention Centre: 10 minutes by public transport.	single bed €95.00 twin/double bed €125.00	€145.00
Doria Grand Hotel 4*	The Doria Grand Hotel is located in the heart of the Milan business district, just twenty minutes from Linate Airport and forty-five from Milan Malpensa and only a few steps from 'Stazione Centrale' with the three Milan metro lines and main tourist attractions. The hotel features elegant, spacious rooms as well as a restaurant and a bar. Distance to the Convention Centre: 30 - 40 minutes by public transport.	single bed €105.00 twin/double bed €125.00	€145.00
Hotel Enterprise 4*	This modern design hotel is well situated, within easy reach of the historical centre and a short distance from the Milan Convention Centre. The hotel houses a restaurant, a tranquil oriental garden bar and a fitness room. All rooms are extremely modern equipped with elegant furnishings. Distance to the Convention Centre: 10 minutes by foot.	€135.00	€155.00
Hotel Galles 4*	The Hotel Galles is located in Piazza Lima, just one minute away from underground links to the Milan Convention Centre, 5 minutes from the Central Station and 10 minutes from the Duomo. This elegant and practical hotel offers cosy rooms in contemporary style, a restaurant, bar, roof terrace and a fitness room. Distance to the Convention Centre: 20 minutes by public transport.	single bed €110.00 twin/double bed €125.00/ €135.00	€145.00/ €150.00

Hotel Reservation

Category C Hotels continued

Hotel	Description	Cost per night euros (€)	
		Single	Twin/Double
Hotel UNA Tocq 4*	The hotel is located just few steps away from Corso Como, one of the most fashionable streets in Milan, near to the Piazza Garibaldi tube and train station and only 10 - 15 minutes away from the Duomo and Brera. This modern hotel offers classical rooms equipped with all comfort. Restaurant, bar, parking, indoor pool, fitness centre. Distance to the Convention Centre: 20 - 25 minutes by public transport.	€135.00	€155.00
Hotel UNA Scandinavia 4*	This is a modern and well appointed establishment offering a high level of comfort and service. The beautiful Italian marble and mahogany interiors of the hotel provide an atmosphere of elegance. The rooms and suites are tastefully decorated in a classical style. All rooms are equipped with telephone, voice mail, radio, satellite/pay TV, minibar, hairdryer, safe, modem and computer hook-up. Distance to the Convention Centre: 5 - 7 minutes by public transport.	€125.00	€145.00
Hotel UNA Century 4*	The hotel is located just 200 metres from Central Station. The hotel offers spacious rooms with internet facilities, satellite TV, radio, air conditioning, telephone, safety deposit box, minibar, seating area and a work desk. A restaurant and bar, complete with piano and summer terrace, are both available to keep guests fully refreshed and relaxed. The hotel also offers 2 meeting rooms with daylight and capacity for up to 75 delegates. A secure parking garage is on-site. Distance to the Convention Centre: 35 - 40 minutes by public transport.	€125.00	€145.00
Hotel Poliziano Fiera 4*	The hotel is situated in the heart of the new Milanese entertainment area, offering restaurants and fashionable nightclubs. It offers rooms with all comfort and is also within easy reach of the fair grounds, just 50 metres away from the railway station. Distance to the Convention Centre: 10 minutes by foot.	€125.00	€145.00
Hotel Nasco 4*	This hotel is located at the heart of Milan's fashionable centre and boasts excellent public transport links. The cosy hotel offers partially newly renovated rooms equipped with all comfort. There are 5 meeting rooms available. Distance to the Convention Centre: 10 minutes by foot.	€105.00/ €135.00	€125.00/ €155.00
Antares Hotel Rubens 4*	The hotel is located at walking distance from Milan Convention Centre, San Siro Football Stadium and the charming shopping area of Corso Vercelli widely known for the exclusive shops. The hotel is easy to reach from highways and from Milano airports (Malpensa and Linate). Few meters from subway line No.1 the hotel is linked within few stops to historical city centre and to main cultural attractions. Distance to the Convention Centre: 10 minutes by public transport.	single bed €105.00 twin/double bed €125.00	€145.00
Hotel Domenicchino 3*	The hotel is located near the Milan Convention Centre and nearby the subway station. Therefore it is easy to get from there to city centre, Duomo and Museums. The hotel is well-equipped with every comfort: rooms with air condition, minibar, TV, safe-box and garage. Distance to the Convention Centre: 15 minutes by foot.	single bed €105.00 twin/double bed €125.00	€145.00
Hotel Raffaello 3*	This hotel, replete with modern business facilities, is ideally situated between both the Milan Convention Centre and the famous Meazza football stadium. The rooms are comfortable and well-equipped and the hotel also has 4 conference rooms containing audiovisual equipment. Distance to the Convention Centre: 10 - 12 minutes by foot.	single bed €105.00 twin/double bed €125.00	€145.00

Hotel Reservation

Category C Hotels continued

Hotel	Description	Cost per night euros (€)	
		Single	Twin/Double
Jolly President 4*	Within walking distance to the Duomo and Milan's main shopping areas, the Jolly Hotel President offers a central location to all travellers. Recently renovated, the Jolly Hotel President features a refined and contemporary haven in the heart of historic Milan. Come to the Jolly Hotel President to relax in rooms with stylish design, wood furniture and parquet floors. Some rooms offer a beautiful view of the Cathedral. Try the hotel restaurant that offers an excellent menu with a variety of dishes. There is a spacious hall and a vast lounge area, elegantly decorated with traditional furnishings. Distance to the Convention Centre: 50 - 60 minutes by public transport.	single bed €115.00 twin/double bed €135.00	€155.00
Jolly Touring 4*	The centre of Milan hospitality since the 1930's and recently renovated, the Jolly Hotel Touring combines charm with the most modern comfort. The Hotel cordially invites guests to enjoy in the famous "Pianoterra" restaurant. The hotels 282 guest rooms offer modern, elegant and comfortable accommodation. Distance to the Convention Centre: 30 - 40 minutes by public transport.	€125.00	€145.00
Mozart 4*	The hotel enjoys a strategic position in the city centre a few minutes from the castle, close to Fiera Milano City and ideally connected to the Fair Trade centre of Rho Pero through excellent transport links. The main shopping and nightlife area is nearby and the major sights are also within easy walking distance. This ideal central location is convenient yet peaceful. Housing a stylish interior, the modern and comfortable building is of an elegant design including traditional touches and artistic elements. The creative decorations create a unique atmosphere. Public areas are non smoking while non smoking rooms are available on request. Distance to the Convention Centre: 10 minutes by foot.	€125.00	€145.00

Category D Hotels

Hotel	Description	Cost per night euros (€)	
		Single	Twin/Double
Hotel Mirage 4*	The recently remodelled and enlarged hotel is very close to Milan Convention Centre and motorway exits. It is also easy to reach from the train stations and airports. It has comfortable, well-appointed rooms, a restaurant, a lounge/bar and a parking garage. In the lobby wireless Internet is available. Distance to the Convention Centre: 10 minutes by public transport.	€85.00	€105.00
Hotel Sant' Ambroeus 3*	Hotel Sant' Ambroeus offers its guests a courteous service to ensure full satisfaction. The rooms have been recently renovated in a tasteful and elegant style and are equipped with private bathroom and top quality comforts including air conditioning, minibar, satellite TV, radio, telephone and internet connection. Distance to the Convention Centre: 15 - 20 minutes by public transport.	single bed €95.00 twin/double bed €130.00	€145.00
Hotel Soperga 3*	This modern hotel has an excellent, convenient location, just 300 metres from the Central Station and from 3 different metro lines. The hotel offers comfortable, well-equipped, air conditioned accommodation in a quiet location with great access to the city's public transport system. The city centre is just a short distance away. Distance to the Convention Centre: 35 - 40 minutes by public transport.	single bed €65.00 twin/double bed €75.00	€80.00

All rates are indicated in EURO and include breakfast, service, taxes and VAT. All rates are net rates and are subject to change in case of VAT changes or currency fluctuations.

Hotel Reservation

Individual booking

Online Bookings or Hotel Reservation Form

Participants can book their hotel accommodation on line at www.ifla.org. Alternatively participants can complete and return the Hotel reservation form to Congrex Travel either via fax, **+44 (0) 207 117 4298** or via email, ifla2009accom@congrex.com. An initial deposit of €200.00 is required to guarantee your room reservation, please either enter your credit card details or if paying by bank transfer please forward a copy of the payment receipt to the Congrex Travel. Hotel requests without payment can not be accepted. Each participant will receive a confirmation/invoice once their booking is completed. Full pre-payment for accommodation has to be made by **19 June 2009** to the Congrex Travel.

Group Reservation

If you have a request for 5 rooms or more, this will be handled by separate contracts and separate regulations. Please contact us by email ifla2009accom@congrex.com or via fax, **+44 (0) 207 117 4298** for further information. Kindly note that the contingents are being offered to various companies simultaneously and are sold on a first come first serve basis. Early reservation is therefore highly recommended. Having received your written confirmation of our offer, including your full postal address, we will establish a room allocation contact together with an invoice for the first deposit.

Booking Policy

All requests will be handled on a "first come-first served basis". Deadline for Hotel bookings is **15 May 2009**. After this deadline, requests will be accepted however, hotel accommodation is subject to availability and cannot be guaranteed anymore. After this deadline, bookings are only possible against full payment by credit card and an extra late booking fee of EUR 30.00 will be charged. Any change of reservation will be subject to a handling fee of EUR 30.00. Changes or cancellations have to be made in writing to Congrex Travel. Please do not contact the hotel directly.

Cancellation/Refund Policy

If your reservation is cancelled on or before **19 July 2009** the deposit will be refunded, less EUR 60.00 handling fee. If your reservation is cancelled after **19 July 2009** no refunds can be made. Any change of reservation will be subject to a handling fee of EUR 30.00. Changes or cancellations have to be made in writing to Congrex Travel. If you arrive later or leave earlier than the originally booked dates, the hotel may charge a no-show fee.

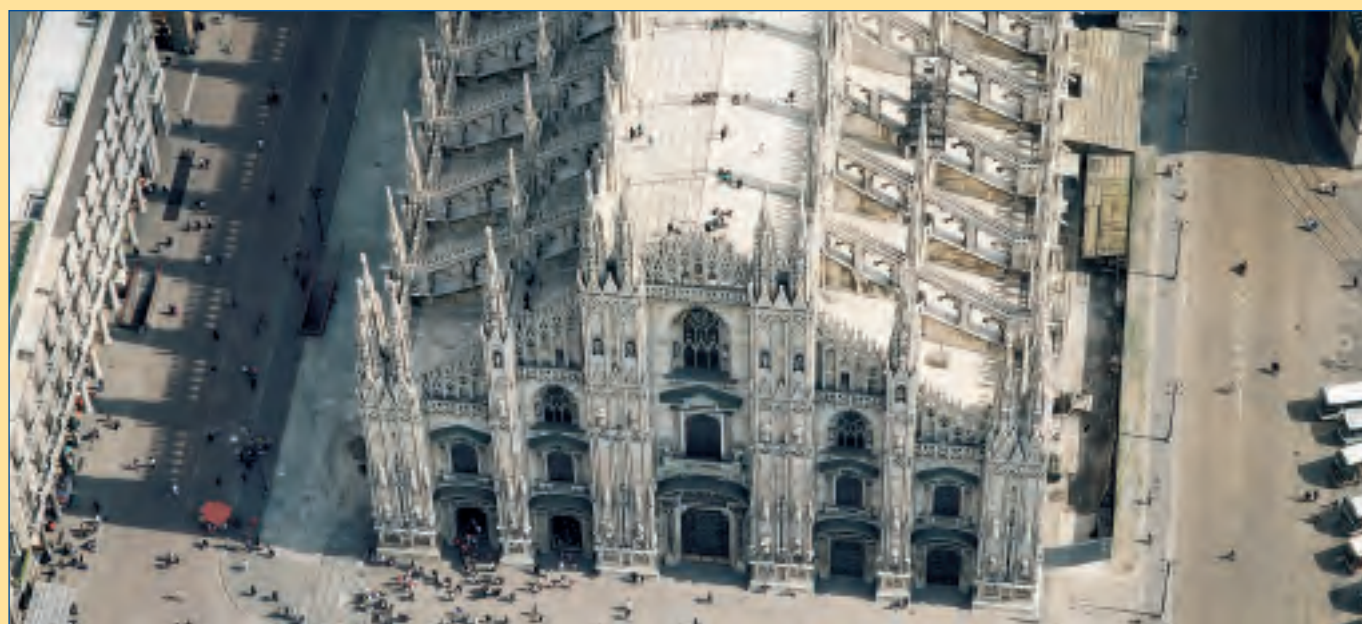
Accommodation Payment Information

Advance payment can be made in Euros by any of the following ways:

1. VISA and MasterCard holders may use their credit cards for charging all costs. The cardholders' name, card number, expiry date of the card, signature and CVB code should be filled in on the Hotel Reservation Form. What is the CVB code? The last 3 digits on the signature strip on the reverse of the card.

Regretfully other credit cards cannot be accepted.

2. Bank transfer in Euros to, UBS AG, account name: Congrex Travel, IBAN: CH62 0023 3233 5954 0061P, Swift code UBSWCHZH80A. Please include your name and accommodation details with your bank transfer.



Map

Hotel

1. Melia Milano
2. ATA Fiera Milano
3. Admiral
4. Enterprise
5. Nasco
6. Poliziano Fiera
7. UNA Scandinavia
8. Antares Accademia
9. Mirage
10. Raffaello
11. Capitol
12. Marriott Milan
13. Antares Rubens
14. Domenichino
15. Palazzo delle Stelline
16. Sant'Ambroeus
17. Soperga
18. UNA Tocq
19. ATA Executive
20. UNA Century
21. Doria Grand
22. Galles
23. Westin Palace



Registration

Congress Attendance Grants

The National Committee and IFLA are working hard to secure funds to set up a Congress Attendance Grant. It is hoped that more information will be available at the end of 2008. Please check www.ifla.org for the most up-to-date information.

Registration

You can register for the Congress via the IFLA World Library and Information Congress website: www.ifla.org. Registration is also possible by completing the registration form which can be downloaded from the website. This form is for registering one participant only and his or her accompanying person(s).

How to Become a Delegate

Registrations and accommodation reservations can be done: via the IFLA 2009 website: www.ifla.org or by sending the completed form by fax or mail to Congrex UK

The deadline for pre-registration is 3 August 2009

Registration Fees

EURO

Full delegate IFLA Member

on or before 15 May 2009	400.00
after 15 May 2009	485.00
on site	570.00

Full delegate Non member

on or before 15 May 2009	540.00
after 15 May 2009	645.00
on site	755.00

Student

on or before 15 May 2009	200.00
after 15 May 2009	230.00
on site	255.00

Accompanying person

on or before 15 May 2009	265.00
after 15 May 2009	320.00
on site	375.00

All IFLA members, regardless of category, will be entitled to register at the member rates published. If you are not an IFLA personal or Institution Member, but are a member of your national association which is a member of IFLA, please contact your national association or IFLA Headquarters for the correct membership number. This number should be entered on the registration form.

If your form and / or payment is received after **15 May 2009** you will be automatically charged the late registration fee.

The Registration Fee Covers:

For delegates

- Name badge
- Congress documentation
- Admission to all sessions
- Admission to exhibition
- Opening and closing ceremonies
- All receptions
- One library visit (based on availability)

For Accompanying Persons

- Name badge
- Admission to exhibition
- One-half day sight seeing tour
- Opening ceremony
- All receptions
- One library visit (based on availability)

Accompanying Person

An "accompanying person" is a participant that is accompanying a regular delegate, speaker or a student delegate. Other participant types can not have an accompanying person. Accompany persons have access to the conference venue and receive the benefits as detailed above. However, other than the Opening ceremony, accompanying guests may not attend any other official Congress sessions.

Confirmation and Joining Instructions

Congrex UK will send out confirmation of your registration within six weeks after receipt of your payment. If you have not received a confirmation letter six weeks after having made payment, please contact Congrex UK on ifla2009reg@congrex.com.

A final confirmation will be sent to you electronically approximately six weeks prior to the Congress. This will provide you with your unique registration number and registration details. This final confirmation letter must be presented upon arrival at the pre-registration desk, if the account has been settled. If there is a balance still due, you should take this letter to the "Accounts" desk.

In addition, joining instructions will be sent to all delegates electronically approximately six weeks prior to the Congress providing information to help you prepare for your visit to Milan and attendance at IFLA 2009. Please ensure you submit your email address when registering. Joining instructions will also be available online on the IFLA 2009 website at www.ifla.org.

Registration Fee

Payment of Registration Fees

Advance payment can be made in Euros by any of the following ways:

1. American Express Card, VISA and MasterCard holders may use their credit cards for charging all costs. The cardholders name, card number, expiry date of the card, signature and CVB code should be filled in on the registration form.

What is the CVB code? The last 3 digits on the signature strip on the reverse of the card for VISA or MasterCard, the 4 digits on the front of the card on the right above the card number for American Express Card.

Regretfully other credit cards cannot be accepted.

2. Bankers' cheque forwarded together with the registration form to Congrex UK Ltd. The Bankers' cheque should be purchased at your bank and made out in Euros to Congrex UK Ltd / IFLA Congress 2009 Ltd. Please include your name and registration fee details with your bankers' cheque. Personal cheques and company cheques are also acceptable as long as they are drawn against a Euro bank account.

3. Bank transfer in Euros to, Royal Bank of Scotland, 62-63 Threadneedle Street, London EC2R 8LA, account name: Congrex UK Ltd / IFLA Congress 2009 Ltd, IBAN: GB69RBOS16107010100487, Swift code: RBOS GB 2L. Please include your name and registration fee details with your bank transfer.

Congrex UK, the Congress Secretariat, will not be responsible for identifying funds transferred directly into the account when the participant name is not mentioned. All bank charges or bank fees associated with the transfer will not be accepted and must be met by the participant.

Please note all bank transfer payments must be received no later than 3 August 2009.

Please note that if we have not received full payment for your registration fee and have not had any written communication from you in regards to your registration payment by the 3 August 2009 then your registration will be cancelled and you will need to re-register onsite at the Congress at the onsite registration rate.

Alterations and Amendments to Registrations

Alterations to your registration will not be accepted over the telephone. Please fax, post or email any amendments or alterations to the Congress Secretariat, email: ifla2009reg@congrex.com or fax: +44 (0) 207 117 4561.

Registration Deadline

After 3 August 2009 pre-registration will close and all new registrations can only be done at the "New Registration" desk at the Milan Convention Centre during the Congress. Note, on-site registration does not guarantee the availability of all Congress materials and access to all social events.

Cancellation and Refunds

Notification of registration cancellation and refund requests must be submitted on or before 15 May 2009 in writing to the Congress Secretariat, Congrex UK. The fee for registration cancellations received on or before 15 May 2009 is Eur 50.

For cancellations after 15 May 2009 no refunds will be given. Delegates who cannot attend may, under certain conditions, name a substitute to take their registration. Please contact the Congress Secretariat if this is applicable to you.

Disclaimer

In the event of "force majeure", the IFLA World Library and Information Congress 2009 and / or its agents and / or Congrex UK have the right to immediately alter or cancel the Congress or any of the arrangements, timetables, plans or other items, relating directly or indirectly to the IFLA World Library and Information Congress 2009. The participants shall not be entitled to any compensation of damages that result from such alteration or cancellation. Furthermore, without the exception of any wilful damage or gross negligence committed by the IFLA World Library Congress 2009 and or its agents and / or Congrex UK. Shall at no time be liable for any direct or indirect damage suffered by the participants including consequential and immaterial damage caused by failure to comply with a provision of this registration and hotel booking form. Delegates are strongly advised to take out their own travel insurance and to extend their policy to cover personal possessions as the Congress does not cover individuals against cancellation of bookings or theft or damage of belongings.



Notes

Important Addresses and Deadlines

IFLA Congress 2009 Secretariat

c/o 4B, 50 Speirs Wharf
Port Dundas
Glasgow
G4 9TH

Tel: +44 (0) 141 331 0123
Fax: +44 (0) 207 117 4561
Email: ifla2009@congrex.com

Congrex Travel (Accommodation)

c/o 4B, 50 Speirs Wharf
Port Dundas
Glasgow
G4 9TH

Tel: +44 (0) 207 112 1860
Fax: +44 (0) 207 117 4561
Email: ifla2009accom@congrex.com

IFLA Headquarters

P.O. Box 95312
2509 CH The Hague
The Netherlands

Tel: +31 (0) 20 50 40 201
Fax: +31 (0) 20 50 40 225
Email: ifla@ifla.org

National Committee IFLA 2009

IFLA 2009 Milan, Italy
Associazione Italiana Biblioteche
Email: ifla2009-pres@aib.it
Website: www.aib.it

Important Deadlines

On or before 15 May 2009	Guaranteed hotel booking deadline
On or before 15 May 2009	Early registration fee deadline
On or before 15 May 2009	Refund deadline for cancelled / altered registration
On or before 6 June 2009	Deadline for receipt of accepted papers at IFLA HQ
On or before 3 August 2009	Pre-registration closes

IFLA Congress 2009 Secretariat
4B, 50 Speirs Wharf, Port Dundas, Glasgow G4 9TH, Scotland, UK

Tel: +44 (0) 141 331 0123 Fax: +44 (0) 207 117 4561
Email: ifla2009@congrex.com

www.ifla.org

