# Permanent UNIMARC Committee ANNUAL REPORT 2018–2019

## PART 1: Projects/Activities

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| Objective 1 | |
| ***Ongoing work with developing and maintaining UNIMARC formats by discussing proposals of UNIMARC users*** | |
| Projects/Activities | Progress |
| *Defining additional fields, subfields, and coded values* – *UNIMARC Bibliographic Format* | ***2018 -*** *following fields were updated:* ***100****- General Processing Data;* ***101****- Language of the Resource;* ***200****- Title and Statement of Responsibility;* ***225****- Series;* ***230****- Material Specific Area: Electronic Resource Characteristics;* ***231****- Digital File Characteristics;* ***510****- Parallel Title Proper;* ***511****- Half Title;* ***532****- Expanded title;* ***541****- Translated Title Supplied by Cataloguer;* ***604****- Name and Title Used as Subject;* ***623*** *- Character. The following parts of the UNIMARC Bibliographic Format Manual were updated:* ***2 - Organization of the Manual; 3****-****Format Structure****3.10*; ***Appendix A; Appendix H*** |
|  | ***2019*** *- following fields were updated:* ***135****- Coded Data Field: Electronic Resources;* ***210****- Publication, Distribution, etc.;* ***606 -****Topical Name Used as Subject;* ***608 -****Form, Genre or Physical Characteristics Heading and new field* ***214 -****Production, Publication, Distribution, Manufacture Statements was added. The following parts of the UNIMARC Bibliographic Format Manual were updated:* ***1 - Introduction****- 1.3;* ***4 - Record Label and Data Field****- General Information - 4.3* |
| *Defining additional fields, subfields, and coded values* – *UNIMARC Authorities Format* | ***2018*** *- following fields were updated:* ***100****- General Processing Data;* ***101 -****Language of the Entity. The following parts of the UNIMARC Authorities Manual were updated:* ***Definitions*** |
|  | ***2019*** *- following fields were updated:* ***1XX****- Coded Information Block;* ***106****- Coded Data Field: Entity Name as Subject Access Point;* ***123 -*** *Coded Data Field: Territorial or Geographical Name; Control Subfields; Control Subfield* ***$4****: Relator Code;* ***2XX****- Authorized Access Point Block;* ***3XX****- Notes Block;* ***4XX****- Variant Access Point Block;* ***5XX****- Related Access Point Block;* ***500****- Related Access Point – Personal Name;* ***7XX****- Authorized Access Point in Other Language and/or Script Block;* ***8XX****- Source Information Block.*  *New fields:* ***180****- Coded Data Field: Form, Genre or Physical Characteristics;* ***223****- Authorized Access Point – Character;* ***370****- Note on Work;* ***423****- Variant Access Point – Character;* ***523****- Related Access Point – Character;* ***723****- Authorized Access Point in Other Language and/or Script – Character;* ***822****- Corresponding Data in Other Systems*; |
| Risks | |
| *Permanent UNIMARC Committee is working on the proposals of our members who are representatives of national or regional UNIMARC Committees or MARC-like Committees. End users insist on the permanent membership of their representatives in the PUC since they delegate their best UNIMARC experts to PUC. The risk of losing the members of PUC may increase in the risk of losing the actuality of UNIMARC format.* | |
| Output | Impact |
| *All updates for 2018 and 2019 are published on PUC web pages*  <https://www.ifla.org/publications/unimarc-authorities--3rd-edition--updates?og=33> | *Updates are integrated into the library systems in many different countries like France, Italy, Russia, Iran, Western Balkan countries, Croatia, etc.* |
| <https://www.ifla.org/publications/unimarc-bibliographic--3rd-edition--updates-2012-and-updates-2016?og=33> | *Updates are supporting the implementation of the LRM in library systems.* |
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| Communications | |
| *Permanent communication with National UNIMARC Committees and National libraries has resulted in at least two new translations or adaptations of UNIMARC formats, Iranian and Croatian.*  *Constant communication with Committee of Standard, Cataloguing Section, and relevant RW Groups.* | |

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| Objective 2 | |
| ***UNIMARC Namespaces*** | |
| Projects/Activities | Progress |
| *UNIMARC Authorities Namespace* | *Material for all UNIMARC Authorities fields until 2016 is prepared and waiting to be registered.* |
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| Risks | |
| *Since the IFLA Namespace project was stacked, UNIMARC Namespace project faces the same risk as other IFLA Namespace projects.* | |
| Output | Impact |
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| Communications | |
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| Objective 3 | |
| ***UNIMARC Bibliographic format, online edition*** | |
| Projects/Activities | Progress |
| *Integration of Updates 2012–2017 and the 3rd edition of UNIMARC Manual Bibliographic Format* | *Completed in 2018* |
| *Editorial group for the started version of UNIMARC Bibliographic format, online edition* | *Established by the end of 2018* |
| *Editorial work upon the plane accepted at the 29th Meeting of the Permanent UNIMARC Committee* | *Revision of all fields and other parts of manual was finished by the end of October 2019* |
| *Integration of Updates 2018–2019 in the working version of UNIMARC Bibliographic format, online edition* | *Completed during 2019* |
| *Preparing online edition* | *Work in progress. Planned to be finished in early 2020.* |
| Risks | |
| *The online edition has to be integrated into the new IFLA web site.* | |
| Output | Impact |
| *Our work in progress may be followed on the UNIMARC wiki. Username/pass obtained by request.* | *National UNIMARC Committees through the work in the PUC do have constant access to our work in progress.* |
| *Update of format documentation* | *UNIMARC Bibliographic format, online edition is a continuing resource and will be organized on field-by-field basis with each field separately paged to facilitate the updating of fields.* |
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| Communications | |
| *Permanent communication with National UNIMARC Committees and National libraries; communication with Committee of Standard, Cataloguing Section on the task of harmonizing UNIMARC with LRM.* | |

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| Objective 4 | |
| ***UNIMARC Authorities format, online edition*** | |
| Projects/Activities | Progress |
| *Integration of Updates 2012–2017 and the 3rd edition of UNIMARC Authorities Format* | *Completed in 2018* |
| *Integration of Updates 2018–2019 in the working version of UNIMARC Authorities format, online edition* | *Completed during 2019* |
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| Risks | |
| *The editorial group is under the pressure of too many tasks.* | |
| Output | Impact |
| *Our work in progress may be followed on the UNIMARC wiki. Username/pass obtained by request.* | *National UNIMARC Committees through the work in the PUC do have constant access to our work in progress.* |
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| Communications | |
| *Permanent communication with National UNIMARC Committees and National libraries; communication with Committee of Standard, Cataloguing Section on the task of harmonizing UNIMARC with LRM* | |

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| Objective 5 | |
| ***Cooperating with UNIMARC users and other liaise*** | |
| Projects/Activities | Progress |
| *Organizing UNIMARC User's Group Meeting for East Asia* | *November 2018 with the 4th Congress of Information Science Experts, organized by National Library and Archives of Iran* |
| *The communication protocol between the RDA Steering Committee (RSC) and PUC* | *September 2019 agreement with RSC about mapping RDA with UNIMARC* |
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| Risks | |
| *UNIMARC User's Meeting is a time-consuming activity for the local library community and for PUC members as well.*  *PUC sends working material of UNIMARC Bibliographic and UNIMARC Authorities Formats as the bases for mapping RDA to UNIMARC. No risks are expected.* | |
| Output | Impact |
| *Exchange of experience in using UNIMARC between different cultures, languages and writing systems.* | *We were involved in the discussion about using the UNIMARC with National Library authorities and experts, with National Archive experts* |
| *Mapping RDA to UNIMARC is of great interest for UNIMARC users.* | *Mapping RDA to UNIMARC will be integrated into LIS* |
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| Communications | |
| *PUC is supporting the activities of the IRANMARC Committee and the publishing of the new edition of IRANMARC format based on UNIMARC.* | |

## Standing Committee membership

Please provide further information about members of the Standing Committee and their contribution to the work of the Professional Unit.

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| Standing Committee members’ names | Role on the Standing Committee (if any) and contribution made to the work of the Professional Unit over the year  *( Chair, Information Coordinator, Project Leader)* | Comments on position  *(resigned, co-opted to fill a casual vacancy, etc.)* |
| 1. Gordana Mazić | Chair  UNIMARC online edition editorial group member | Elected member second term; co-opted by COBISS |
| 2. Jay Weitz, OCLC, USA | Secretary of PUC, Communication to MARC21 | Co-opted by OCLC |
| 3. Rosa Galvão, National Library of Portugal | UNIMARC online edition editorial group member | Co-opted by the previous host of UNIMARC |
| 4. Olga Zhlobinskaya, Presidential Library, Saint Petersburg, Russia | UNIMARC online edition editorial group member | Co-opted by the National RUSMARC Service |
| 5. Héloïse Lecomte, ABES, France |  | Elected member first term; co-opted by the French UNIMARC Committee |
| 6. Genovaite Rutkauskiene, Martynas Mažvydas National Library of Lithuania |  | Elected member first term |
| 7. Saeedeh Akbari-Daryan, National Library and Archives of Iran | UNIMARC online edition editorial group member | Elected member first term; co-opted by IRANMARC Committee |
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| Add as required |  |  |

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| Names of any other reporting persons | Role  *For example, Corresponding Members* | Comments on position  *(resigned, co-opted to fill a casual vacancy, etc.)* |
| 1. Mirna Willer, Croatia | Honorary member and special consultant |  |
| 2. Gordon Dunsire | Liaison to RSC |  |
| Add as required |  |  |

## Professional Unit meetings or conference calls

Please show how the Standing Committee has conducted its business over the year.

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| Date  *When the meeting was held* | Location or type of meeting  *Physical or virtual meeting (telephone, skype etc)* | Main outcomes  *Briefly summarise the main outcomes of the meeting and how these were communicated to the membership of the Professional Unit* |
| 1. 22–23 March 2018 | Rome, Italy | Ongoing work on the UNIMARC proposals, see Minutes of the 28th Meeting of the Permanent UNIMARC Committee, <https://www.ifla.org/files/assets/unimarc/puc2018minutes.pdf> |
| 2. 26 August 2018 | Kuala Lumpur, Malaysia | WLIC Conference Business Meeting, see Minutes of the [Informal meeting 2018, August 26, Kuala Lumpur, Malaysia](https://www.ifla.org/files/assets/uca/puc-meetings/pucreport2018ifla_published.pdf) <https://www.ifla.org/files/assets/uca/puc-meetings/pucreport2018ifla_published.pdf> |
| 3. 17–18 November 2018 | Tehran, Iran | 5TH UNIMARC USER'S GROUP MEETING – 1ST MIDDLE EAST REGIONAL UNIMARC USER’S GROUP MEETING |
| 4. 9–10 May 2019 | Maribor, Slovenia | Ongoing work on the UNIMARC proposals, see Minutes of the 29th Meeting of the Permanent UNIMARC Committee, <https://www.ifla.org/files/assets/uca/puc-meetings/29_puc_minutes_2019_maribor.pdf> |
| 5. 29 May 2019 | Online meeting of UNIMARC Bibliographic editorial group | Discussion on the action plan of editing UNIMARC Bibliographic online edition |
| 6. 27 August 2019 | Athens, Greece | WLIC Conference Business Meeting, see Minutes of the [Informal meeting 2019, August 27, Athens, Greece](https://www.ifla.org/files/assets/uca/puc-meetings/pucreport2018ifla_published.pdf) <https://www.ifla.org/files/assets/uca/puc-meetings/pucreport2019ifla_final.pdf> |
| 7. 2 October 2019 | Online Meeting | PUC Action Plan 2019–2021 discussion; the report from the WLIC 2019 |