

# Annual Report Template for the IFLA Preservation and Conservation (PAC) Centres

To be submitted to IFLA HQ ([Julia.brungs@ifla.org](mailto:Julia.brungs@ifla.org)) by the **30<sup>th</sup> of June** of each year

Note: the annual report of each PAC Centre will be published on the PAC website (<http://www.ifla.org/publications/pac-annual-report?og=32>). If, for any reason, you don't want part or all of the information below to be published online please indicate so clearly!

## Year of report

1 July 2015 to 30 June 2016

**International Cooperation** (highlight activities and work the PAC Centre has done in the international preservation and conservation network and where your PAC Centre has provided support on an international level)

An extended agreement between the National Library of South Africa (NLSA) and the IFLA Preservation and Conservation (PAC) Strategic Programme hosting an IFLA Preservation and Conservation Centre for Anglophone speaking countries in Southern Africa was signed for the period of three years from 1 August 2015.

IFLA PAC Southern Africa is planning a digitisation and digital preservation workshop for Sub-Saharan Africa in partnership with the IFLA News Media Section. Outcomes for workshop participants and their organisations will be increased knowledge about digitisation projects, digitisation project management and digital preservation. A survey on digitisation experience in Sub-Saharan Africa was completed by 73 participants. Plans are to hold the workshop in September 2016 in Tanzania.

As part of the Carnegie Continuing Professional Development programme for qualified librarians offered by the Department of Information Science at the University of Pretoria, groups of students from Nigeria (26), Uganda (26), Ghana (19) and Tanzania (16) visited the IFLA PAC regional centre in November 2015, March and May 2016.

**Local Cooperation** (highlight activities and work your PAC Centre has done in the local preservation and conservation network and where your PAC Centre has provided support on a local level)

The NLSA participated in stakeholder meetings on establishing a master's degree programme in tangible heritage conservation in 2018 at the University of Pretoria. A delegation from the University of Pretoria visited NLSA Preservation Services to establish potential sites for internships.

**Workshops/trainings/events** (what workshops/trainings/events has the PAC Centre organised? Which workshops/trainings/events did the PAC Centre participate in? Both on international and national level)

The NLSA offers training in preservation and disaster management for libraries. The purpose of workshops is to create awareness and share appropriate skills to enable library workers to preserve library and heritage collections in their care. Workshops cover topics ranging from library disaster prevention and recovery, proper cleaning and care of libraries and books, preservation management, risk management, digitisation and reformatting, climate control, book and paper conservation, basic book repairs, bookbinding, de-acidification, stack management, library relocations and pest management. Workshops were held in Ladybrand (Free State) 30-31 July 2015, Richmond (Northern Cape) 22-24 October 2015, Vryheid and Richards Bay (KwaZulu-Natal) 15-18 March 2016, Vryburg and Lichtenburg (North West) 7-9 June 2016.

A preservation management workshop for senior staff and decision makers was held in partnership with the Library & Information Science Department of the University of the Western Cape. The workshop took place from 31 August to 4 September 2015. Participants from public libraries in the Western Cape, Kwazulu-Natal, North West and the Eastern Cape provinces attended.

#### **Involvement of the PAC Centre with the IFLA Risk Register (e.g. promotion etc.)**

Information about the IFLA Risk Register will be printed and handed out to visitors and participants at workshops.

#### **Suggestions to IFLA HQ on improvements to the PAC Centre network (e.g. gaps in expertise covered by the current PAC Centre network, communication issues, support requests (non-financial) etc.)**

Our main need is to establish accredited training of skilled staff in all aspects of preservation management in national, academic and other libraries. We will need input and expertise from IFLA PAC and regional offices to do so. We would like to stimulate involvement of Southern African archives and museums in preservation and conservation matters.

#### **New standards/guidelines/best practices which should be shared with the community**

We have sourced funding for an international expert to offer training in quality management for digitisation projects. Standards that apply are FADGI and Metamorfoze.

#### **Any other comments**

We see a huge task for IFLA PAC to support us to broaden knowledge and awareness of the preservation of cultural heritage managed by libraries and information services in Southern Africa.

Add additional resources and pictures at the end of the document.

Any questions can be send to [Julia.brungs@ifla.org](mailto:Julia.brungs@ifla.org)



The News Media Section of IFLA (International Federation of Library Associations and Institutions) in partnership with the IFLA Preservation and Conservation Regional Centre for Southern Africa are planning a digitisation and digital preservation workshop for Sub-Saharan Africa. Outcomes for workshop participants and their organisations will be increased knowledge about digitisation projects, digitisation project management and digital preservation. The News Media Section in collaboration with IFLA PAC Southern Africa intends to survey the participants before and after the workshop. Plans are to hold the workshop in September 2016 in Tanzania.

If you are interested in the workshop, please complete the following questionnaire:

<http://goo.gl/forms/yIR3AukBL9>

At this stage we are measuring potential participants' knowledge of digitisation and digital preservation best practices. For further details and information you are welcome to contact Mr Douwe Drijfhout at [douwe.drijfhout@nlsa.ac.za](mailto:douwe.drijfhout@nlsa.ac.za)

Kind regards

Mr Douwe Drijfhout  
Chair: IFLA News Media Section  
24 May 2016