

## Annual Report for the IFLA Preservation and Conservation (PAC) Regional Centre for English-speaking Caribbean – National Library and Information System Authority of Trinidad and Tobago (NALIS)

To be submitted to IFLA HQ ([Julia.brungs@ifla.org](mailto:Julia.brungs@ifla.org)) by the **30<sup>th</sup> of June** of each year

Note: the annual report of each PAC Centre will be published on the PAC website (<http://www.ifla.org/publications/pac-annual-report?og=32>). If, for any reason, you don't want part or all of the information below to be published online please indicate so clearly!

### Year of report

July 2015 – June 2016

**International Cooperation** (highlight activities and work the PAC Centre has done in the international preservation and conservation network and where your PAC Centre has provided support on an international level)

None

**Local Cooperation** (highlight activities and work your PAC Centre has done in the local preservation and conservation network and where your PAC Centre has provided support on a local level)

PAC Laboratory Staff carried out technical consultations with six (6) local organisations to provide advice and guidance on the preservation of their collections. Requests ranged from mould remediation to environmental conditions for collections to storage considerations for photographs.

**Workshops/trainings/events** (what workshops/trainings/events has the PAC Centre organised? Which workshops/trainings/events did the PAC Centre participate in? both on international and national level)

The following workshops/events were facilitated by PAC Laboratory, NALIS:

- The **Professional Day Conservation Lecture/Workshop for the 4th Annual Archives Awareness Week** of the National Archives of Trinidad and Tobago took place in November 2015. Library Conservator facilitated the session entitled "Introduction to Methods of Treating Documents" for participants from various local archives, libraries and other repositories.
- As part of the National Library Week, PAC staff hosted a **Family Heirloom Preservation Clinic** in December 2015. Following a brief lecture by the Library Conservator entitled "Caring for Your Family Heirlooms", teams of PAC staff were on-hand to assess family photos, documents and other paper ephemera brought in by members of the public. A mini-exhibition and samples of protective enclosures were also on display. *[See Photographs 1 & 2 included at end of report]*
- In April 2016, members of the public wishing to learn how to extend the life of their documents attended the workshop "**Preservation and Conservation for Beginners**"

offered during the **2016 NGC Bocas Lit Fest**. Presentations and hands-on demonstrations facilitated by the Library Conservator, introduced the attendees to methods of combating agents of deterioration and improving care and storage conditions of paper-based collections. The workshop ended with a tour of the Preservation and Conservation Laboratory. *[See Photographs 3 & 4 included at end of report]*

PAC Laboratory Staff participated in the following opportunities:

- PAC Staff engaged in the following **webinars facilitated by Connecting to Collections Care Online Community**, a multi-faceted US initiative of the Foundation of the American Institute for the Conservation (FAIC) and the Institute of Museum and Library Services (IMLS):
  - A Conservation Primer – Caring for Historic Furniture (January 2016)
  - Caring for Artifacts in Archival Collections (April 2016)
  - Much Ado About Mannequins (April 2016)
  
- In May 2016 the Library Conservator attended the **AIC Annual Meeting** in Montreal, Quebec, Canada; and the **2<sup>nd</sup> Caribbean Conference of National Trusts and Preservation Societies** in Port of Spain, Trinidad.

**Involvement of the PAC Centre with the IFLA Risk Register** (e.g. promotion etc.)

None

**Suggestions to IFLA HQ on improvements to the PAC Centre network** (e.g. gaps in expertise covered by the current PAC Centre network, communication issues, support requests (non-financial) etc.)

None

**New standards/guidelines/best practices which should be shared with the community**

None

**Any other comments**

None

Add additional resources and pictures at the end of the document.

Any questions can be send to [Julia.brungs@ifla.org](mailto:Julia.brungs@ifla.org)

**PHOTOGRAPH 1**



*PAC team member, Candice Sutherland-Simpson, Printing Operator II (Ag.) (right), advises a member of the public on the preservation of an album of family photographs at the Family Heirloom Preservation Clinic in December 2015.*

**PHOTOGRAPH 2**



*PAC team member Kareem De Suza, Library Technical Assistant (centre), shows the samples of protective enclosures to members of the public at the Family Heirloom Preservation Clinic in December 2015.*

**PHOTOGRAPH 3**



*Gail Farrow, Printing Operator I (sitting) demonstrates a bookbinding technique to cover a book to participants of the "Preservation and Conservation for Beginners" Workshop in April 2016.*

**PHOTOGRAPH 4**



*Danielle Fraser, Library Conservator (centre), discusses an option for neutralizing destructive acids in paper-based collections using Bookkeeper Spray to participants of the "Preservation and Conservation for Beginners" Workshop in April 2016.*