



**Minutes Law Libraries Section: Standing Committee First Session
81. IFLA World Library and Information Congress, Cape Town**

IFLA Standing Committee on Law Libraries Section

Saturday 15 August 2015, 15:15-17:45, Ballroom West / Session 39, Convention Center

Chair: Sonia Poulin Information Coordinator, Acting on behalf of Claire Germain

Present S.C. Members:

Sonia Poulin, Marisol Florén-Romero, H  l  ne Besnier, Ursula B  decker, Michel Fraysse, Carole Hinchcliff, Sarah (Sally) Holterhoff, Caroline Ilako, Margo Jeske, Yolanda Jones, Robert R. Newlen, Pascal Sanz, Donna Scheeder, Elizabeth Naumczyk, Rodrigo Obrador.

Absent S.C. members:

Claire Germain (Chair, apologies), Edita Ba  i   (Secretary, apologies), Jeong-Kwon Cho, Caroline Ilako, Radu D. Popa.

Observers: Natacha Bonnal, Allen Guerra-Bustamante, Marcela Caceras, Denise Espinace, Francisco Mardones, Libakiso Moahloli, Alissa Sputora, B  rd Tuseth.

1. Call to order and welcome

Sonia Poulin, IFLA Law Libraries Section Information Coordinator, welcomed all participants at the 81st Standing Committee (SC) meeting. She explained that she was Acting on behalf of Claire Germain, our Chair, who was not able join us due to work commitments. Edita Ba  i  , our Secretary, also was unable to attend due to last minute personal reasons.

2. Introduction of attendees

The attendees, which included members of the SC and observers, introduced themselves (all together 21 participants). Participants were asked to include their names and contact information on the attendance sheet which was circulated.

3. Approval of the agenda, last-minute changes

The agenda was fully accepted.

4. Elections

Pascal Sanz, then explained that members had to elect a new Chair, Information Officer and Secretary. Elizabeth Naumczyk requested that Pascal Sanz read out the responsibilities of the positions of Information Coordinator and Secretary which he did.

The Information Coordinator's position is for a two-year term with the possibility to be re-elected for a further two years. The position includes being a web editor and maintaining the Section's webpage, posting regular news and events, including its projects, case studies, minutes, annual report, information on the Congress, and call for papers. The incumbent works on the newsletter and manages the listserv. The incumbent also works with other SC members particularly the Communication team.

The Secretary position is also for a two-year term with the possibility for re-election for another two years. The incumbent takes notes, prepares the minutes of the meeting, respects deadlines, looks after the circulation of information for the Section and works closely with the Chair.

Edita Bačić had nominated herself for the incoming Chair. Sally Holterhoff responded to the request to nominate a further candidate by putting forward Sonia Poulin. This was seconded by Elizabeth Naumczyk. Sonia Poulin succeeded as the incoming Chair, after a vote was taken which resulted in Sonia Poulin receiving (13 votes) and Edita (2). Elizabeth nominated herself as Secretary and was accepted by acclamation. Since she was the only candidate there was no need for a secret ballot. Robert Newlen nominated Marisol Florén-Romero as Information Coordinator and she was also accepted by acclamation. Sally Holterhoff recommended that a team assists the Information Coordinator in her tasks and Yolanda Jones, Margo Jeske and Rodrigo Obrador agreed to be part of such a team.

5. Report from the Secretary

The minutes of our previous meetings have been circulated, approved and have been posted on the Section's website.

Pascal Sanz, on behalf of Edita Bačić, submitted the *Annual Report* for the Section 2014 (http://www.ifla.org/files/assets/law-libraries/annual-reports/ifla_annual_report_2014_cg.pdf) which included the Review of the IFLA Standards Manual produced by the Working Group on Standards (Marisol Florén-Romero and Sally Holterhoff). He also mentioned the passing of

Pedro Padilla-Rosa, Foreign & International Law Librarian, University of Puerto Rico Law Library, a former SC member of our Section, and a member of the National Committee which organized IFLA in San Juan, Puerto Rico in 2011. He reviewed the events of 2014 and the excellent programme in Lyon in 2014 which included two sessions, as well as the visit to the Bibliothèque *Municipale de Lyon – Part-Dieu* to learn about the Lacassagne collection (donated by the French physician Alexandre Lacassange, considered the founder of modern forensic science) followed by a wonderful reception sponsored by Lexis-Nexis.

Another successful event during the year was a pilot project funded by a grant from the IFLA Professional Committee (PC) titled *Open Access to Legal Knowledge – Workshop for Law Librarians in South East European Region* held in Split, 15-18 October, 2014. This Workshop for law librarians, involved the South East European Association of Law and related Libraries (SEALL) and the Croatian Library Association held in Split within the annual meeting of the 39th Croatian Library Association General Conference. Donna Scheeder, IFLA President-Elect, made a presentation on the IFLA Trends document while Claire Germain presented her vision for the future of law librarians, emphasizing the teaching role of librarians and the importance of forming strong law library associations and working together on projects. They were given the opportunity to gain knowledge about the problems faced by law librarians and libraries in areas where access to legal information is not fully developed by modern standards and could be a possible educational model for similar workshops, specially designed for the advancement of law librarianship.

6. Report from the Information Coordinator

Sonia Poulin, Information Coordinator and Newsletter editor has been active in this role over the past year. The Annual Reports have been posted as well as all the papers received from this year's sessions. The Newsletter should be published three times a year, subject to the number of volunteers available to assist the Information Coordinator. This role would now be taken over by Marisol Florén-Romero and Sonia stressed how important it is to continue to actively seek and publish information.

7. Report from the Treasurer

Sonia Poulin pointed out that the the Section has access to 200 Euros for miscellaneous costs of which a certain amount can be used to buy gifts for the speakers.

8. Report from Working Group on Standards

Last year it was decided that the Working Group on Access to Digital Legal Information headed by Sally Holterhoff and Marisol Florén-Romero would be renamed Working Group on Access to Official and Authenticated Legal Information.

Sally Holterhoff and Marisol Florén-Romero reported on their work with regard to their activity on the Working Group on Standards. They learnt that in order to get a standard accepted there needs to be a working group established. Last year they received a copy of the new *IFLA Standards Procedures Manual (August 2014)*, (<http://www.ifla.org/files/assets/hq/topics/standards/documents/ifla-standards-procedures-manual.pdf>) compiled by the Working Group on Developing an IFLA Standards Manual for the IFLA Committee on Standards which includes:

- **Part 1: Definitions**, what is an IFLA standard and what is not and the difference between documents such as statements and declarations which are endorsed by the IFLA Governing Board or one of its advisory or sub-committees and
- **Part 2 Development** describes the steps required to produce an IFLA Standard. They propose to work on standards for digital authentication focussing on official gazettes.

During the Congress they intend to meet a member of the IFLA Standards Committee for advice on how to proceed to get a standard accepted as an IFLA standard.

Donna Scheeder, the incoming President of IFLA joined the meeting and advised that while a world standard in this area is needed, it may be easier to start the process with a guideline and develop it from there.

Donna Scheeder explained the new goals and objectives of IFLA and how our Section fits into the Strategic Plan which focusses on the following:

1. Libraries in Society - access to information and good governance.
2. Information and Knowledge – copyright, open access, who owns, who gets to use, and under what circumstances.
3. Cultural heritage, the preservation of indigenous and popular culture, some cultures present barriers, others do not.
4. Capacity building.

On Thursday 20 August, 2015 at the President-Elect's Session titled "*Libraries a Call for Action. Building a Change Agenda for Libraries and the Profession, a Discussion*", Donna Scheeder, will hold a round table discussing how to implement change and what needs to be done at the various levels: personal, institutional, regional, national, local and what IFLA can do at the global policy level to support the information profession. There will also be a meeting in Toronto on April 7-9, on building and implementing the change agenda, her first presidential meeting.

9. Events in Cape Town 2015

Sonia Poulin invited all SC members and observers to attend events in Cape Town especially our Section programme:

1. Session 114, *Access to Legal Information and Legislative Data in Africa: the Role of Libraries and Librarians*, sponsored by Library and Research Services for Parliaments, Africa, & Law Libraries Sections, 18 August, 2015 from 9:30 to 11:30, Auditorium 1.
2. Session 209, *The Future of Law Libraries: Tales of Existence and Transformation*, sponsored by Law Libraries Section, 20 August, 2015 from 10:45 to 12:45, Ballroom East.

Sally Holterhoff ha

s again produced a poster this year called: *Librarians as Teachers: Library Faculty in a U.S. Law School Take Proactive Role in Teaching Future Lawyers to Find The Law* setting out Valparaiso Law Library's revamped legal research program for JD students (poster number 85).

Sonia Poulin thanked the organizers who had put together a wonderful programme with excellent presenters from various regions of the world.

10. Representation at other meetings

Sonia Poulin stated that the new incoming officers, herself, Marisol Florén-Romero, and Elizabeth Naumczyk would attend two leadership forums at the Congress. Session 72, *The IFLA Market – The New IFLA Strategic Plan : Getting your Section Engaged* and Session 129, *an Officers Training Session - IFLA*.

11. Reception

Sonia Poulin announced that the Reception for the Law Library Section will be held on Monday 17 August, 2015 from 18:30-20:30 at the new Bowman Gilfillan Cape Town law office at 22 Bree Street. The SC members are grateful to Charmaine Bertram, Library Manager, Norton Rose Fulbright South Africa, Johannesburg and the Organisation of South African Law Libraries (OSALL) as well as Diana Riley of the Bowman Gilfillan Africa Group for organising the reception with food and wine generously sponsored by the South African legal publisher, Juta.

12. Celebration of 10th Anniversary of Section

Sonia Poulin also mentioned it was the 10th anniversary of our Section (2005-2015) and read remarks from Claire Germain, Chair, followed by remarks from IFLA's President, Sinikka Sipilä, who was in attendance and congratulated us on the achievements of our Section. The Section now stands at 50 members in total from 22 countries. The Standing Committee started with only 11 members in 2005 increasing to 20 members in 2015. It has an international and strategic focus promoting free access to legal information as a basic human right. In addition to an annual newsletter, a workshop in Croatia was held to promote understanding and cooperation among different types of law libraries, and increase awareness of the value and importance of law librarianship and legal competencies in the South East European region.

13. Recognition of members leaving Section

Sonia Poulin then thanked those members leaving the SC or the Section for their contribution, these being:

Claire M. Germain (Chair, 2011-2015)

Donna Scheeder

Henning Frankenberger

Valérie Alonzo

Virginia C. Thomas

Pascal Sanz

Dominique Lapierre

Jean-Charles-Bonenfant

14. Planning programs for Columbus, Ohio, USA, 2015

The general subject theme chosen for the 82nd IFLA General Conference is: *Connections, Collaboration, Community*.

Robert Newlen and Carole Hinchcliffe, who had previously worked in Ohio, said they knew of institutions that could assist, as did Margo Jeske. Sally Holterhoff and Marisol Florén-Romero would also look into having a reception at the Ohio Supreme Court. The topic suggested for one of the sessions was the concept of privacy and information. Sally Holterhoff stated that the speakers could be from the EU and other countries. Robert Newlen agreed that many EU Parliamentary librarians will be attending and this topic lent itself to be co-sponsored with the Library and Research Services for Parliaments.

The other session could focus on Open Access to scholarly legal information, building community, access to justice through the public library. Yolanda Jones and H el ene Besnier were interested in developing this idea with another Section. Carole Hinchcliffe added that there were lots of examples around the world which could also be complimented by a poster session. Sally Holterhoff volunteered to explain to interested colleagues how to propose a poster session as well as how to go about creating one.

Pascal Sanz stated that Call for papers should be made to encourage anyone around the world to be a speaker. Sonia Poulin reiterated that it is important to choose rooms which have interpretation facilities for next year.

Margo Jeske spoke about a pre-conference satellite workshop in Toronto 2016 organized by the Management and Marketing Section on managing human resources in the library context. She asked whether our Law Libraries Section would be interested in participating, as she is involved in the programme through her institution. It could cover areas such as succession planning and knowledge transfer, developing competencies for the future to ensure our profession remains relevant.

Elizabeth Naumczyk stated that in some institutions, archives are being viewed as more important than library services, the preservation of institutional memory, seen as of more value than commercially purchased information which could be obtained "just in time" or

through open access. Libraries appear to be moving towards archival functions. Librarians need to expand their competencies and knowledge of metadata standards applicable to the business of the enterprise and the preservation of digital formats.

15. Newsletter

It was discussed that the Section's Newsletter provided an ideal venue to promote law libraries around the world and this would be the aim for the next issue to be produced by the end of the year.

16. Possible projects for 2015-2016

Sonia Poulin asked everyone to think about possible projects for 2015-2016. It was submitted that:

1. Translating our documents into different languages is useful for people who could not attend our meetings.
2. Producing a world index of official gazettes would be continued.

17. Recruitment of new members and publicity

Elizabeth Naumczyk said she had tried to promote our Law Libraries Section with the Eurolib libraries group by sending information on our Section to the Eurojust Librarian Eszter Karoliny, located in The Hague. It was decided that colleagues interested in this activity should meet with Sonia Poulin.

18. Committee on Standards

Matters related to the Committee on Standards was discussed in item 8 above.

19. New business

No new business was presented.

20. Adjournment

The meeting was adjourned at 16:45.

Respectfully submitted by: Elizabeth Naumczyk, Secretary