IFLA
Division III - Library Services
Subject Analysis and Access

Standing Committee Meetings
84th IFLA General Conference and Council
Kuala Lumpur, Malaysia

SC1 - Friday, 24 August 2018, 15:45-17:45 (Room 409)
SC2 - Tuesday, 28 August 2018, 13:30 – 16:00 (Room 304)

Present: Harriet Aagaard, Sally McCallum, Jane Makke, Chris Oliver, Jinxia Huang, Ulrike Junger, Jean Maury, George Prager, Rehab Ouf, Andreas Kempf, Caroline Saccucci, Athena Salaba, John DeSantis, Elise Conradi

Absent: Mauro Guerrini, Rosali Fernandez de Sousa, Seung Jeong Kim, Ana Stevanovic, Aida Slavic, Maria Stegaeva, Elena Zagorskaya

Observers: Hussein Adil, Maja Zumer, Suhana md Tafta, Siri Rohani Abd Hamid, Mao Kolab, Noradlan Norden, Amalina Ahmad, Haliza Jailani, Yeongseon Kim, Kinisah Kamaruzaman, Zulkifli Ismail, Richard Sapon-White, Yoko Shibata, Miriam Bjorkhem, William Leonard, Massoomeh Niknia, Ricardo Santos, Julianne Beall, Jenny Wright, Pat Riva, Krystyna Matusiale, Ticia Asuinuva, Gordana Mazic, Iris O'Brien, Arita Goldberger, Marja-Liisa Seppala, Kho Lhze Hung, Nesnine Abdelmeguid, Diana Slapsinskiene, Nijole Bliudziuviene, Matthew Beacom

SC1

1. Welcome
2. Approval of the agenda
   ● IFLA matters moved to item number 4 (and will also be discussed at SCII)

3. Approval of the Minutes of the Wroclaw Meetings, 2017
   ● With amendment: 5.1.1 genre/form CDNL (not CNDL)

4. IFLA Matters
   ● IFLA Global Vision initiative: 10 opportunities on the future of libraries and where we would like to be going. Document available on website and in conference bags. Participation from professional units after the meeting in Barcelona. John and Athena attended in Barcelona. Our section participated through a Zoom meeting.
   ● IFLA Development roadmap

Strategic plan 2017-2021

Immediate future (coming year): work program for each unit to follow. Afterwards, initiative to change government structure (to be approved in 2020).

Helen Mandl spoke about the results from the membership survey. Social media is key in engaging younger IFLA members. Committee members generally more engaged than other members. Need for more transparency in IFLA matters.

CPDWL initiative: coaching initiative. Pilot test on Sunday 11:45-13:30.

Elections: Need to fill two positions on chair. Encourage those who can renew terms to do so.

President-elect: theme: Working together

Library map of the world: encouraged to contribute stories

Division chairs talked about meetings they've had to discuss challenges, ideas. Ongoing discussion. Current structure not inducive to collaboration across sections.

5. Financial report
    5.1 Administration funds
    5.2 Project funds
        ● There are funds available. Standard administration funds tend to be used up in one way or another.

6. Section Development since the last meeting
    6.1 Working Groups
        6.1.1 Genre/form WG
        ● Miriam Bjorkhem (Chair of Cataloguing section): GAAR: project is paused. Revision stalled until it becomes more clear what the purpose of GAAR should be. Will be discussed at SCII Cataloguing. Looking into what needs to be done and what is expected. Also be discussed in Standards group. Unclear where responsibility lies.
        ● Ricardo Santos Munoz (Co-chair of genre/form wg): After Poland conference, work continued on report. Published on website along with statistics and conclusions. What next? Call for recruiting new members and clean up roster. Sent invitation to cataloguing and SAA section for new members. Now 16 members. New projects? Developed a list of new projects to discuss at business meeting in KL. Tuesday immediately after SAA meeting. Google drive doc with 3-4 ideas to work on.
            ○ Investigate genre/form models in standards
            ○ Genre/form in catalogs: best practice in catalog designers
            ○ Develop a list of resources for genre/form and make list available
        We hope to have a meeting in Beograd in 2019 to revise ongoing work.
        ● George Prager: One more idea: Another survey (global survey part 2) including public and research libraries.

If there are plans to meet, apply for funds by November.

    6.2   Report on other actions undertaken by the Section in 2017/2018 (memberships, liaison)
- No other reports

    6.3   Section Newsletter
- John DeSantis: Commends cross collaboration work done on metadata newsletter and Harriet Aagaard.
- Harriet Aaagard made following comments:

    1. Newsletter tends to be all about cataloguing. Not enough about subject access. Need to make an effort to get more SAA news into newsletter. Harriet will send reminders early August to inform about deadlines (likely end of November) and hopes for lots of articles and photos. Next issue to be published late December.
    2. News from Russia turned out to be a misleading article. Did not give credit to the right people. Difficult for editors to catch and understand, cannot evaluate every article written. Corrections will be published in the next newsletter.

    6.4   Section Blog
- Harriet Aagaard: So grateful to Caroline Saccucci, who contributed with an article about ALA. Hope everyone sends in articles. Shorter articles or invitations to conferences, book reviews, things happening in your country. Send to Harriet.
- Membership profiles: Andreas Kempf's idea from IFLA 2017 meeting. Published on the blog a few months ago. Difficult because not all members have sent their membership profiles. Would like to hear why? Should individual emails be sent to each member who hasn't sent profile? Harriet will do that and hopes for responses.

    6.5   Corresponding members
- We have 4 of permitted 5 corresponding members. 3 of these are on second term (ending 2019)

7. Section's Action Plan (2018-2019)
- Project funding requests due in November.

    7.1   Presentation of work done last year

    7.2   New IFLA web -- SAA webpage
- Harriet Aagaard: Overhaul of new website. IFLA working on new website. Looked at all sections and suggested what should be migrated, deleted or archived.

Unclear what archiving means. Harriet suggested that Information coordinator play larger role in deciding what should be deleted/archived. Harriet will be attending Communications session later this week.
- John DeSantis: We submitted a new logo. HQ acknowledged that they had received suggestion, and then everything was put on hold.
- Maja Zumer: Logos developed by a company. Not everyone happy with them. Didn't work at all in smaller format. New project, supposedly almost ready, but there hasn't been enough time to communicate them.

7.3   Establishment of new working groups
- Harriet Aagaard: Automatic indexing. Very pleased with this year's open session on automatic indexing. Should have wg post open session and find ideas to work on. Harriet recounts what Elise Conradi has talked about regarding the future of subject access. Do we need subject headings when we have full text? Catalogs with e-media, etc. New ways to do subject access? Kungliga bibliotek has had workshop regarding use of Dewey. What's use of classification? Etc. A lot of manual subject access methods are time-consuming and there seems to be need to cut budgets.
- John DeSantis: Maria Balikova had previously attempted to create a WG regarding new methods for subject access.
- Maja Zumer: Group was formed, but it was so broad at that time and focus was on Satellite conference in Columbus. General overview of what was going on in world.
- Andreas Kempf: What are tasks of the WG? Aim and objects? Monitoring what is going on? Or working on certain topics that should be topics for open session or satellite meetings?
- Maja Zumer: Last WG ended up focusing on satellite meeting because topic was so broad. In general, result of most WGs is a report/document, either standards, best practices, recommendations, etc.
- John DeSantis: Usually separate groups working on sessions and satellite meetings.
- Caroline Saccucci: Automatic indexing: Is aim to encourage the use? To find best practices? To find out how much it is used?
- Harriet Aagaard: German paper presented by Ulrike Junger at this year's open session talks about how automatic indexing affects manual/traditional practices.
- Ulrike Junger: There have been decisions made beforehand, for example the decision to use the same system for both manual and automatic indexing. A WG could investigate the value proposition of subject indexing (for example subject headings). Maybe it is out of date? No one has really investigated this. Our group should look into this. WG for the principle question, not for the methods.
- Athena Salaba: As an international group, we need to take into consideration our audiences. Look at needs and practices. How do we better support all

communities, not just the most technologically advanced. For example in places where vocabulary maintenance not possible.
- Harriet Aagaard: Agree with both Ulrike and Athena. Perhaps put together WG and discuss ideas. To be formalized at second meeting.
- Sally McCallum: Would include crowdsourcing and how various media are interested in this.

8. Overview of the Kuala Lumpur Conference Programme
    8.1 Open Session (August 26, 13:45-15:45)
    - Athena Salaba: Transforming libraries via automatic indexing, subject analysis and access.
    - Five papers to be presented. All invited to attend.
      1 Automation first / DNB
      2 Using named entities for automatic recognition
      3 Inverting the library cataloguing process to
      4 Machine learning for production of Dewey Decimal / Nat'l library of Norway
      5 Lessons learned from automatic indexing projects regarding persian language
    - Planning group: Athena, Caroline, Sally, Harriet. Communication with John throughout. Call for papers with set of criteria for rating of proposals. Selected five out of eight submissions.
    - Athena will be introducing speakers. Caroline will keep time and Harriet will count participants.

    10 minute break

    8.2 Metadata reporting session (August 28, 11:45-13:15)
    - Collaboration with Cataloging and Bibliography. Opportunity to share and report what we've been working on. Plan is for each of the three chairs to talk about activities. Open for others to talk.
    - Chris Oliver: With new structure and review groups reporting to committee on standards, the three sections getting together to do metadata matters is good opportunity to report on these things. Example: work done on LRMoo this past year. 5 minutes + questions.
    - Maja Zumer: There will be a presentation on LRMoo tomorrow at Standards session.
    - Pat Riva: Could be more of a business report than a content report.
    - Miriam Bjorkhem: Exactly what we were aiming for. No matter who is reporting to who, the expectation is to report on what is going on within metadata groups. Hope for ISBD report.
    - Chris Oliver: RDA pre-conference organized by RDA board. Part of one of the planning groups. Attendees represented different stages in development. RDA undergoing structural changes, wants to help new regions and steps to get into RDA (example: Latin America vs Europe). Diversity of data, how can RDA

accommodate this to become a true international standard (without anglo-american bias). Can repeat this on Tuesday. Will also inform that FRBR-review group no longer exists.

    8.3   Metadata social (August 28, 18:00)
- John DeSantis: Invitation sent out. Buy your own drinks, but plenty of food available. John has paper copies of invitation.

    8.4   Metadata Program Planning (August 26, 11:45-13:30)
- Miriam Bjorkhem: Planning satellite conference because of shared experience that automation perceived as threat to profession. Discuss role of metadata specialists and how it's changing because of automation processes, new data models, etc. Unable to fulfill this year, but offered a two-hour slot so that we can discuss possibility for next year. SAA, Cataloguing, Bibliography: Joint open discussion for ideal form for how to approach these issues.
- John DeSantis: Hope all can attend.
- Harriet Aagaard: It is immediately before our open session. Hope all will attend there.
- Miriam Bjorkhem: Can serve as an opening act to the open session on automatic indexing.
- John DeSantis: Hope discussion can inform plans for our own plans for open session.

9. 2019, Athens Conference Plans (24 – 29 August 2019)
             Theme: "Libraries: Dialogue for change "
- Andreas Kempf: The Arts library section may be interested in a collaboration regarding subject access to artworks. Many different types of collections (artworks, photographs, objects, etc). High motivation to collaborate on a joint session. Art libarians have developed own vocabularies, etc.
- John DeSantis: Definitely, let's continue discussion at SCII.
- Harriet Aagaard suggested holding a section dinner next year in Athens. John will plan this.

10. IFLA Global Vision discussion
- John DeSantis: Select group of committee members discussed over Zoom. John, Harriet, Elise, George, Rehab, Athena. Asked to find top 3 opportunities.
- Elise Conradi: Summary of Global Vision Discussion (see report)

SC2

11. Discussion/Evaluation of Kuala Lumpur Conference
    11.1 Open programme evaluation
- Harriet Aagaard: 87 attendees at first, after a while, 109 attendees

- Athena Salaba: Great program, 5 presenters, good variety, different types of projects, different languages, different technical aspects. All presenters good, unfortunately not enough time for questions.
- John DeSantis: Good diverse program. Program committee did a wonderful job selecting papers. Could not be more thrilled, went perfectly.
- Athena Salaba: Thanks to the committee: Caroline, Andreas, Harriet, Athena. Worked very well together.
- Caroline Saccucci: Helpful in future if everone sat in front, but there weren't enough chairs.
- John DeSantis: Had requested simultaneous interpreters, but there were none in room. Possible decision taken by HQ due to language of papers?
- Harriet Aagaard: On the other hand, the metadata specialists in machine age had interpreters, but they didn't need. Very difficult for interpreter to interpret because there were no papers. A bit messy.
- John DeSantis: Only certain rooms have interpreter booths. Will ask IFLA office about the reasoning behind distribution of rooms etc so we know for next year.
- Elise Conradi: "Hot topic in Research libraries" (Session 194) had subject indexing as a major topic.
- Andreas Kempf: Spoke with person who wrote about this. He has no specific activities with this so far but recognized this as being a topic that is coming.
- Ulrike Junger: Also spoke with author. Apologised for drawing on topic and understood that it was based on conversation in Germany / what is going on there.

11.2 Overall organization
- Chris Oliver: Appreciate size of the rooms. Had some issues last year with rooms that were too small.
- John DeSantis: Last year was an unusual venue. This is a new convention center. Very impressed with help from the staff.
- George Prager: No issues this year, everything has been great. Good temperature, size, signage good. Pretty remarkable. In comparison to other conferences, very good.
- Harriet Aagaard: Internet connection very good with stable log-ins.
- John DeSantis: I also liked the fact that cultural evening was off-site. The local committee did a really good job with the conference.
- Overall: No complaints.

12. IFLA matters
- Information from Communications meeting + Officers Capacity Building meeting:
- John DeSantis: IFLA website will have a completely new look. Started work in 2017. Plan to unveil next year in July right before the IFLA conference.
- Harriet Aagaard: Challenging because of holiday season.
- John DeSantis: Think all of our work is done, that what remains is redesign

- Harriet Aagaard: Yes, but our section website should look nice. Cataloguing section had a lot of support for information coordinator. If anyone here is interested, contact Harriet.
- John DeSantis: IFLA newsletters: Excellent work in there, but problem is that a lot of people don't see them. IFLA would like to work on marketing them in a different way so that more sections become aware of them. Unsure how this will be done.
- Harriet Aagaard: HQ seems to be very pleased by the fact that we have a cooperation with Cat and Bib regarding newsletter.
- John DeSantis: Logos postponed. If we are happy with the logo we submitted, IFLA will likely accept it.
- John DeSantis: We will be working on Action plans over the next few months. Any funding requests need to be in as soon as possible. Action plan to be aligned with new Strategic Plan.
- Rehab Ouf: Is it mandated to include ideas we have discussed during the Global Vision planning?
- John DeSantis: We could include it there, but no mandate. Strategic plan likely doesn't have any bearing on funding requests.
- Harriet Aagaard: Division III: Asked to write something for new members to inform what the section does and what we expect from each member.
- John DeSantis: Public Libraries section has created a welcome kit for new members. We could adapt something similar.
- Harriet Aagaard: If sections have too many nominations, it requires elections.
- John DeSantis: We have never experienced that in SAA, but happens routinely in cataloguing section.

13. Satellite conference plans
   - John DeSantis: Metadata specialists in a machine age. Aim of session was to find out if we should have a satellite conference on topic next year.
   - Harriet Aagard: Preplanning of satellite conference this morning. Miriam, Agnese, Mathilde, Renate, Harriet, Elise. Will likely be more of a "think tank" than a traditional "information" conference. Hope for 80-100 dedicated attendees to discuss what is going on in profession. Hope to set up a planning group as quickly as possible.
   - Jane Makke: Library system managers, vendors, library schools, information system specialists could be involved more actively?
   - John DeSantis: More participatory instead of inviting speakers? Group discussions on targeted topics.
   - Andreas Kempf: Is there a deadline we need to follow for satellite conference proposals?
   - John DeSantis: Yes, around early November.
   - Athena Salaba: Need a host by then.
   - Andreas Kempf: Is IT section in?

- Harriet Aagaard: We think they are in. Miriam is contacting IT to find out if they are still in.
- Andreas Kempf: We should think about the different formats and number of participants for the meeting. Need to be clear about limit on participants. Contact in Greece?
- Harriet Aagaard: Mathilde Koskas is checking with her contacts in Greece.
- John DeSantis: IFLA office could likely help us as well.
- Andreas Kempf: What types of communication for the planning group? Email? Skype?
- Harriet Aagaard: Definitely emails, perhaps also Zoom.
- John DeSantis: Maybe also BaseCamp. Early stages of planning. Any interested volunteers?
  - Jane, Rehab, Athena, Caroline, Andreas, Harriet, Elise
- Chris Oliver: Anyone outside of the section that may be interested on the committee?
- Harriet will keep us all informed.

14. Unfinished business or updates from the first meeting
    14.1 Plans for Open Session
    - John DeSantis: Would like to collaborate with another section for next year's Open Session. Perhaps Art?
    - Andreas Kempf in contact with Lucilie Drenelle from Arts section. Attended business meeting had talked to get more insight in sections work. Open for joint session. Same authority data for texts and documents also for arts objects. Perhaps a call for papers to see if there are similar initiatives?
    - John DeSantis: Also communities that create vocabularies for art.
    - Athena Salaba: Different purpose for describing objects in museums and special collections. Are we talking about these types of art institutions? Or Art libraries?
    - Andreas Kempf: Depends from one library to the next whether they deal with art objects. What kinds of vocabularies are used to describe these special collections? Same or new?
    - Rehab Ouf: Art Libraries and their users session yesterday. Don't have same formalities as in library bibliographic control. Authority data from library field in museums and other institutions (art, music, etc) and explore the use of these vocabularies there.
    - Jane Makke: Perhaps maybe make it broader, GLAM institutions in general, cultural heritage, etc?
    - John DeSantis: Might be difficult if we collaborate with Arts section.
    - Jane Makke: For example how persons, places are described across sectors.
    - Caroline Saccucci: Perhaps a collaboration with more than one section? How much subject access to we need to be doing? How to be relevant to larger community?

- Athena Salaba: Vocabularies are applicable to other areas. Advocacy for what we do.
- John DeSantis: Definitely a good idea for a satellite conference in the future. Perhaps start with Arts? Theme: Libraries: dialogue for change
- Athena Salaba: Arts collections also in libraries. Are other sections interesting?
- George Prager: Rare books section as well.
- John DeSantis: Presumably any section with special collections.
- Caroline Saccucci: What types of metadata schema are they using?
- John DeSantis: Call for paper could be broad enough to include this.
- Sally McCallum: We're not just talking about collections within a library or outside of libraries. Number of interesting facets, we shouldn't limit ourselves.
- Caroline Saccucci: Genre/Form also? Also classification!
- John DeSantis: In call for paper, all aspects should be adressed.
- George Prager: 2 hr or longer?
- John DeSantis: With joint sessions, we get at least 3 hr sessions, which allows for more papers. Should probably limit it to 3 hrs.
- Andreas Kempf: What type of format are we interested in? Should it be specific with focus on Arts Section? Or should we approach other sections.
- Harriet Aagaard: Since it is a collaboration, we need to hear what Arts Section is interested it. Could be more specific or broader, as long as we take care of subject access aspect.
- John DeSantis: Formalize collaboration, form a planning group that could decide whether to involve other sections. Happy to help facilitate other collaborations.
- Andreas Kempf: Any other members interested in being in such a planning group?
  - Andreas (coordinator), Caroline, Rehab, George, Jinxia
- Andreas Kempf will contact Lucile Trunel (chair of Arts Libraries Section) and look into it. John DeSantis will supply with deadlines. Title and how many hours needed by late September. Call for papers goes out late December / early January.
- George Prager: URL with call for papers. Uniform format in which HQ creates an official call for papers on IFLA website.

14.2 Working groups
- Value of subject access:
  -Formulate value of / need for subject access
  -Value through different types of methods (classification, subject headings, genre/form full text)
  -Can include discussion of automatic methods vs manual methods, controlled vs uncontrolled
  -Goal: White paper with statement

-Why do we need subject analysis. Should pay attention to new environments of subject data. For example mapping environments, wikidata. Can subjects be seen as entities?

-need a title for WG

- ● Harriet (chair), Elise, Andreas, Caroline, Sally, Jane, Ulrike, Athena,

15. Metadata 2020 (http://www.metadata2020.org/)
   - ● Stephen Wyber brought it to John's attention. Directed at non-library world, not so much at library professionals. Community groups mostly publishers, researchers, platforms, and also librarians.
   - ● Athena Salaba: Is it an organization supporting/initiating it?
   - ● IFLA needs to know if this is something they should be involved in. Cataloguing has also gotten the question. Developing guidelines for primarily non-library community.
   - ● Chris Oliver: May be premature for IFLA to get involved.
   - ● John DeSantis: Telling that so few of us have heard of it.
   - ● Andreas Kempf: German library association conference. Panel about quality of metadata. This website was brought up several times there.
   - ● Ulrike Junger: Focus on scholarly communication. Aimed at researchers.
   - ● John DeSantis: Glaring absence of ALA. All individuals here.
   - ● Conclusion: Premature, but keep on radar.
   - ● Consensus: Positive that other groups are thinking about metadata!

16. User Generated Content (UGC)
   - ● Message from Stephen Wyber: This is a collection of pieces on the topic of user-generated content. Document gives overview of definition of user-generated content. Were hoping to launch at the conference. Is there any way we can contribute? Do we feel we need to contribute? GB wants to put together a statement on user-generated content. IFLA wants to take a stand on this.
   - ● Athena Salaba: Folksonomies, tagging, etc relevant as UGC
   - ● Andreas Kempf: Platforms such as Wikidata as data (for example thesauri). Up to wiki-community to use their identifiers to link to anything. Open to anyone.
   - ● John DeSantis: We can contribute a heading and paragraph regarding UGC and subject access and let GB decide whether it should be included or not.
   - ● Harriet Aagaard: This seems more like a discussion document than a statement. Relevant regarding cultural heritage. Has big problems with the document.
   - ● Athena Salaba: Seems to be more focused on helping people create stories. How to create content. More specific context.
   - ● John DeSantis: Raising questions for thoughts.
   - ● Chris Oliver: Focus on services to various sections. With "USG and preservation", metadata sections might have something to say regarding subject vocabularies, metadata for retrieval, non-mainstream vocabularies.

- John DeSantis: Not sure what scope is. If it's being distributed to all sections or not.
- George Prager: If it is important, we can have a follow-up discussion by email. Otherwise, abstain.
- Athena Salaba: Could be USG-aspects that are interesting to this group, but as is, we abstain from commenting.

17. Other business

   Adjournment

Elise Conradi, Secretary
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