ACTION PLAN and RESOURCE REQUEST FORM for Professional Units 2017 - 2018

Name of Professional Unit: IFLA Cataloguing Section (CATS)

Scope of Professional Unit: The Cataloguing Section analyses the functions of cataloguing activities for all types of material and media, including both bibliographic and authority information, for the benefit of all users.

The Section proposes and develops standards, cataloguing rules, models and guidelines for bibliographic information, taking into account the developing of electronic and networked digital environments in order to promote universal access to, and exchange of, bibliographic and authority information.

Objectives of Professional Unit 2017-18:

1. Further clarifying work on IFLA UBC standards
2. Ongoing work with development and maintenance of IFLA standards.
3. Continue to strengthen the cooperation with other IFLA UBC Sections, more specifically the Bibliography Section and the Subject Analysis and Access Section.

These objectives all fall within the scope of the first IFLA strategic direction 2016-2021: "Libraries in society". They are also closely tied to key initiative 1.4: "[promote] IFLA standards to support libraries in the provision of services to their communities". The key initiative text goes on to state that this is achieved by "developing and continuously updating IFLA Standards and Guidelines, promoting their uptake by libraries worldwide", another key object of the CATS SC work.

Objectives *What do you want to achieve? Use your list above*	Project or activity *What project or activity are you going to do?*	Main tasks *What are the specific things you need to do?*	Responsibilities and timeline *Who will do them and by when?*	Resources *Do you need specific skills, money or technology?*	Communications *How will you communicate your achievements? To whom? By when?*	Measures of success *How will you show the impact of your work?*	Progress *Report here briefly the progress of your work, at least every month*
1. Further clarifying work on IFLA UBC standards	1.1 Help define what should be considered a bibliographic standard and how it differs from e.g. a guideline	1.1.1 Start discussion within smaller group, prepare a short report 1.1.2 Report back to the CATS SC and Committee on Standards 1.1.3 Next steps TBD	Volunteers for the group: Renate Behrens, Vincent Boulet and Massimo Gentili-Tedeschi. Time frame for this initial effort: as short as possible. Perhaps a first draft for the SC to comment in November/December 2017?				
2. Ongoing work with development and maintenance of IFLA	2.1 ICP	2.1.1 Align and update ICP according to the approved IFLA LRM.	2.1.1 ICP WG (Agnese Galeffi, Elena Escolano Rodríguez, and Dorothy McGarry), led by Agnese			Updated version of ICP published.	

standards			Galeffi	
	2.2 PRESSoo	2.2.1 Prepare the move to publishing the standard as a database with classes and properties, instead of as a paper product.	2.2.1 The PRESSoo WG, led by Clément Oury	
	2.3 NoP Updating and publishing of Names of Persons files	2.3.1 Contact national agencies, send and receive forms and prepare for publishing (continuing work)	Milena Milanova, Ricardo Santos	
	2.4 Anonymous classics	2.4.1 Decide on whether a revision in the European literatures is needed and if so: whether the NoP solution is an option (where countries are given opportunity to update relevant content on a shared site), or it is issued as a new whole document. 2.4.2 Investigate future options for more AC works for zones underrepresented.	Agnese Galeffi, Ricardo Santos w/ volunteers	
	2.5 Prepare and start the revision of Guidelines for Authority Records and References (GARR).	2.5.1 Establish a working group for the revision of the current GARR document. This group should consist of members from/be liaisoned with CATS, SAA, BIBS, LIDATEC, CoS and VIAF. 2.5.2 Formulate a charge and decide on the extent of a revision.	2.5.1 GARR WG, led by Barbora Drobikova	
	2.6 MulDiCat	2.6.1 Start a working group entitled Muldicat editorial group. 2.6.2 The group will look into what updates are needed toMulDiCat.	The MulDiCat editorial group consists of Nesrine Abdelmeguid,	MulDiCat is updated, well-known and used in

		Working from the English version the group will identify what new terms (e.g. from IFLA LRM) are missing. 2.6.3 The group should also look into and make a recommendation on what is needed to make the content available, both for users and suppliers of its content. (Gordon Dunsire has offered to be involved here.) 2.6.4 The group should also look into translations of the terminology. Here a variety of language competence is needed. The group should clarify its task as needed, and report back to the CATS SC with a time frame and its considerations.	Massimo Gentili-Tedeschi (or another volunteer from Italy), Mauro Guerrini, William Leonard, Dorothy McGarry, Alejandra Munos, Mélanie Roche, Ricardo Santos, Yoko Shibata, and Jenny Wright. Gordon Dunsire will assist the group. The group is coordinated by Mélanie Roche.	relevant contexts.
3. Continue to strengthen the cooperation with other IFLA UBC Sections	3.1 Joint metadata newsletter	(see 4.2 below)		
	3.2 Joint metadata reports session at IFLA WLIC 2018	3.2.1 Contact other UBC chairs, final decision on session format 3.2.2 Apply for timeslot, using programme enquiry form If approved: (3.2.3 Arrange session) (3.2.4 Advertise session)	3.2.1 CATS SC chair, before November 15th 3.2.1 CATS SC chair, on or before November 15th (3.2.3 CATS SC	

		member (not appointed yet) with volunteers from BIBS SC and SAA SC, May/June 2018.) (3.2.4 All UBC section members, from when the session is approved.)	
	3.3 Joint satellite 2018 with SAA and IT?	TBD by SC	
4. "Business as usual"	4.1 Minutes, annual report and action plan		CATS secretary and chair, with input from whole SC
	4.2 Newsletter (see point 3.2 above)	4.2.1 Contact IFLA HQ for usage/download statistics and analyse those 4.2.2 Publish issue 6 and 7 4.2.3 Provide content for newsletter	4.2.1-2 Newsletter editor Unni Knutsen with supporting editor Mélanie Roche 4.2.3 All SC members Newsletter is scheduled for December 2017 and June 2018
	4.3 Maintaining website		4.3 Information coordinator Agnese Galeffi with supporting IC Ricardo Santos

	4.4 Recruitment of corresponding members		All SC members
	4.5 Midterm meeting spring 2018. Place: tbd.	4.5.1 Post Doodle for finding date 4.5.2 Prepare agenda 4.5.3 Local arrangements 4.5.4 Communication about and around the meeting	4.5.1 SC Chair, November 2017 4.5.2 SC Chair and secretary, with input from whole SC 4.5.3 Local arranger (not yet appointed) 4.5.4 Chair, secretary and local arranger
	4.6 Open session at IFLA WLIC 2018	4.6.1 Decide on topic, draft Call for papers (CfP) 4.6.2 Establish programme committee 4.6.3 Decide on format, timeframe for CfP (if this will be used), submissions and such. Apply for timeslot, using programme enquiry form. 4.6.4 Send out CfP (if this will be used) 4.6.5 Choose presentations, finalise programme, arrange for translations into official IFLA languages	4.6.1-2 SC Chair sends out question. Decision by whole SC. Programme committee not established yet 4.6.3-4.6.5 Programme committee, as established in 4.6.2. Deadlines according to timeframe decided (4.6.3)

(No resource requirements)

/Submitted respectfully 14 November 2017 by Miriam Björkhem
/marginally changed 24 April 2018